

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
September 26, 2022 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, September 26, 2022 at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Jim Beasley, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, Laura Wedekemper and Student Trustee Alyssa Lurkins. Trustee Jeff Brown was absent.

Dennis Weedman, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were President George Evans, Cary Day, Joy Fitts, Nathan Gibbs, Judy Hemker, Cliff Jourdan, George Kriss, Lynda Marshall, Traci Masau, Kevin McCarty, Julie Obermark, Abbie Potter, Karol Potter, Craig Roper, Amy Troutt, Rachel Varel, and Christine Wheeler.

Bruce Kropp from WJBD was present in person.

RECOGNITION

President Evans recognized new employees Crystal Donoho – Director of Children’s Learning Center; Rebecca Hitpas – Early Childhood Consortium Coach; and Kevin McCarty – Assistant Professor of Speech/Theatre.

Mike Ellis with Quantum Consulting participated virtually.

PLEDGE OF ALLEGIANCE

Chair Hawley led the Pledge of Allegiance.

PUBLIC COMMENT

None

CONSENT AGENDA

Items on the Consent Agenda included:

August 22, 2022 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for August, 2022 which includes travel reimbursements for Board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Approved 10/24/22

Motion by Mr. Beasley to accept the consent agenda items as presented.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

Motion by Mr. Beasley to enter into Closed Session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific reason for conducting an executive session meeting is as follows:

(11) Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; 5 ILCS 102/2(c)(11);

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved and the meeting entered into closed session at 6:40 p.m.

Motion by Laura Stover to end closed session and resume open session.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved and the closed session ended and open session resumed at 6:48 p.m.

Approved 10/24/22

RESOLUTION 22-44

RESOLUTION TO RATIFY CONTRACTS FOR NATURAL GAS AND ELECTRICITY

Motion by Bryan Holthaus to adopt Resolution 22-44 ratifying the 12-month contracts with Mansfield Power and Gas for natural gas and Homefield Energy for electricity.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

RESOLUTION 22-45

RESOLUTION 22-45 FOR ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR 2022-2023

Motion by Jim Beasley to adopt Resolution 22-45 approving the Fiscal Year 2022-2023 budget as presented.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF 2024-2025 ACADEMIC CALENDARS

Motion by Laura Stover to approve the 2024-2025 Academic Calendars as presented.

Roll call:

Jim Beasley	Abstained	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

RESOLUTION 22-46

RESOLUTION TO APPROVE PURCHASE OF DESKTOP COMPUTERS (FEDERAL STIMULUS FUNDING)

Motion by Mr. Holthaus to adopt Resolution 22-46 approving the purchase of the desktop computers from Dell Technologies of Round Rock, TX in the amount of \$158,564.00.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Approved 10/24/22

Motion was approved.

RESOLUTION 22-47

RESOLUTION TO APPROVE THE PURCHASE OF SNAP-ON PRECISION MEASURING INSTRUMENTS CERTIFICATION KITS AND INSTRUCTOR VERIFICATION KIT (ICCB COLLEGE BRIDGE PROGRAM GRANT FUNDING)

Motion by Bryan Holthaus to adopt Resolution 22-47 approving the purchase of Snap-on Precision Measuring Instrument Certification kits and Instructor Verification kit from Snap-on Industrial of Crystal Lake, IL in the amount of \$73,577.85.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

RESOLUTION 22-48

RESOLUTION TO APPROVE THE PURCHASE OF AN ELECTRIC REACH TRUCK (CENTRALIA CORRECTIONAL CENTER EDUCATION PROGRAM CTEI GRANT FUNDING)

Motion by Louis Kalert to adopt Resolution 22-48 approving the purchase of an electric reach truck from Bahrns Equipment of Effingham, IL in the amount of \$49,895.00.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

RESOLUTION 22-49

RESOLUTION TO APPROVE THE PURCHASE OF HVAC TRAINERS (CENTRALIA CORRECTIONAL CENTER EDUCATION PROGRAM CTEI GRANT FUNDING)

Motion by Bryan Holthaus to adopt Resolution 22-49 approving the purchase of the HVAC trainers from Hampden Engineering Corporation of Longmeadow, MA in the amount of \$43,858.00.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

Approved 10/24/22

APPROVAL OF ENROLLMENT SERVICES DEPARTMENT RESTRUCTURE

Motion by Bryan Holthaus to approve Student Services Restructure effective upon the date of approval to include the hiring of a Director of Admissions at a starting salary of \$60,000 - \$65,000.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	Abstained	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF DIRECTOR OF TRENTON EDUCATION CENTER

Motion by Linda Stover to approve the hire of Ms. Christine Wheeler as the new Director of Trenton Education Center at an annual salary of \$47,000.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT INDUSTRIAL TRADES AND MANUFACTURING WORKFORCE ENGAGEMENT

Motion by Bryan Holthaus to approve the hire of Eric Howard as the Industrial Trades & Manufacturing Programs Coordinator at a salary of \$55,000 with eligibility for fringe benefits, effective upon completion of background check, and contingent upon board approval. Upon acceptance of the position, Mr. Howard has agreed to acquire a Class A CDL license during personal time within six months of hire and will assume costs associated with obtaining a license.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF POLICE OFFICER

Motion by Linda Stover to approve the hire of Robert Thompson for the Police Officer position with an annual starting salary of \$40,000. A suggested start date is October 1, 2022. This was a replacement position.

Approved 10/24/22

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF STAFF ACCOUNTANT II

Motion by Jim Beasley to approve the hire of Misti Pawlisa as full-time Staff Accountant II effective October 3, 2022, at an annual salary of \$58,000 with eligibility for fringe benefits.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF NURSING SUCCESS COACH

Motion by Bryan Holthaus to approve the hire of Katy Knolhoff as the Nursing Success Coach at an annual salary of \$65,000, eligible for fringe benefits upon successful completion of background check. The Nursing Success Coach position is funded by the KC Pathway to Healthcare Careers Grant.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF EARLY CHILD CHILDHOOD GRANT DIRECTOR

Motion by Bryan Holthaus to approve the hire of Margo Wagner as the Early Childhood Consortium Grant Director with a start date of October 12, 2022 effective upon completion of background check and contingent upon board approval. Her annual base salary would be \$57,500 with eligibility for fringe benefits.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

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FIRST READING

POLICY 5.3005 - HARDSHIP WITHDRAWAL POLICY

The first reading of Policy 5.3005 – Hardship Withdrawal Policy was presented. The final reading and approval will be in October.

FUTURE AGENDA ITEMS

- A. Resolution of Recognition and Support for National Apprenticeship Week (October)
- B. Approval of 2023 Board of Trustees Meeting Calendar (October)
- C. Approval of Property and Casualty and Workers' Compensation Insurance Premium and Coverage
- D. Resolution to Approve Protection, Health, and Safety (PHS) Projects for Fiscal Year 2024
- E. Resolution on Intent to Levy an Equity Tax Pursuant to Section 3-14.3 191-197 of the Illinois Public Community College Act
- F. Resolution to Approve the Calendar Year 2022 Tax Levy - Fiscal Year 2024
- G. Resolution to Abate the Tax Levy for Series 2018 General Obligation Refunding Bonds (Alternate Revenue Source) for 2022 Levy, Fiscal Year 2024
- H. Approval of Employment of HVAC Instructor at CCC
- I. Approval of Vendor to Provide Photo Copier Services

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Alyssa Lurkins addressed the Board of Trustees and audibly presented a written report submitted to the Board which summarized the following:

- Professor Connor Pohlmann hosted a CEO Program event at the college.
- SSM Health and Damon Harbison donated personal protection equipment to the Kaskaskia College Nursing Program.
- KC Student Endia Fletcher and alumna Jody Roper joined students from John A. Logan College, SIUC, and Shawnee Community College for a roundtable discussion with Governor J.B. Pritzker and Lieutenant Governor Juliana Stratton.
- Kaskaskia College Student Congress hosted a blood drive on August 30, 2022.
- KC's AON Program hosted a public review forum on September 14, 2022.
- KC freshman Jessica Wescher and Gracee Mejorada held President Evans to his promise of a free lunch if they brought a Work Ethics flyer to him. Wescher and Mejorada had held onto the flyer for five years.
- KC Agriculture students went recruiting on September 8, 2022. They also had the opportunity to learn about career paths in the agriculture industry.
- The KC Basic Electrical class passed the NC3 Snap-on Multimeter Certification.
- Members of the Blue Devils Baseball team helped set up for the South Central Illinois Alzheimer Walk that was held on KC's main campus. The event had a great turnout.
- Kaskaskia College Dairy Judging Team had amazing accomplishments at the All-American Dairy Show in Harrisburg. They won four of the five breed categories and

Approved 10/24/22

finished second in the Holstein breed. KC won the Reasons category with the top two placing individuals. The team won by 93 points. Naomi Scott compiled 618 points out of 700, Nicholas Hammer had 614, and Jacob Raber had 608.

- The CNA and LPN students got the opportunity to take part in empathy training from Southern Illinois Hospice.
- On September 19, 2022 KC hosted the Friends of the Fine Arts Scholarship Night. This event honored students who received Instrumental, Vocal, Theatre, and Art scholarships. Thirty-four students were honored.
- Students from the Introduction to Investigation course learned about magnetic latent fingerprint powders.
- KC Choirs hosted their Fall Concert on September 22, 2022. This concert included the first Middle School Honor Choir and included 90 students from 9 area middle schools.
- The Blue Angels Cross Country team was ranked #18 in the USTFCCCA National Coaches' Poll for NJCAA Division II Cross Country Programs for the week of September 21, 2022.

PRESIDENT'S COMMENTS

- The Nursing Program just completed the ACEN accreditation visit. The exit interview was very positive and the auditors were very complimentary of the Nursing Program. The official results of the audit will be received at a later date. The student session was well-attended. President Evans gave a shout out to Dean of Health Sciences Megan Holtmann and Vice President Julie Obermark and team for a great review.
- President Evans acknowledged the passing of Bob Funderburk who was a long time member of the Board of Trustees for Kaskaskia College.
- The Roof Top Units (RTUs) have been delivered to the College and the plans are to set the RTUs on Friday – October 7, 2022. OSHA will be coordinating the project. The HB Building and L Building on Main Campus will be shuttered that day due to OSHA's requirement no one be in either building when the RTU's are being set.
- The Project Team worked with the architect and construction manager to get ahead of the manufacturing curve with the purchase of the replacement units for Phase II of the project. The College has received confirmation from Trane that the chillers and additional units are in the queue for their manufacturing schedule. The projected manufacturing date is 27 weeks out. This timeframe would make the chillers and additional units available to the College in April, 2023. This will provide the College leeway time for any shipping delays.
- Connor Pohlmann did a great job of hosting the area CEO programs on campus.
- Laura Wedekemper, Judy Hemker and President Evans attended an ICCB Board reception held in Goreville, Illinois. This event provided an opportunity to meet the other Board members of the ICCB Board.
- President Evans reminded everyone of the Manufacturing Month celebration to be held on Thursday – October 6, 2022 at the Harry L. Crisp Technology Center. This is a joint event sponsored by the College, the Centralia Chamber of Commerce and the Centralia Industrial Commission.
- The West parking lot is at 100% document completion through CDB. Once the CDB finalizes their final review, the expectation is for bids to go out within the next month.

Approved 10/24/22

ADJOURNMENT

Motion by Mr. Beasley to adjourn. All members voted yes by voice vote. The meeting adjourned at 7:27 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

Approved 10/24/22

RESOLUTION 22-44

RESOLUTION TO RATIFY CONTRACTS FOR NATURAL GAS AND ELECTRICITY

WHEREAS, the college's current contracts for natural gas and electricity are scheduled to expire in the fall; and

WHEREAS, the college administration decided to work with E-Quantum Consulting, LLC of Geneseo, IL for the solicitation of proposals for new natural gas and electricity contracts; and

WHEREAS, the services provided by E-Quantum Consulting, LLC include:

1. A complete and detailed RFP request for the supply of natural gas and electricity
2. A solicitation to multiple accredited natural gas and electricity suppliers
3. A review of the offers received, and a report comparing each ranked by both price and risk
4. Assistance in negotiating contract terms and price
5. A recommendation based on the overall cost versus risk
6. A semi-annual audit to ensure what was billed is what was expected

And,

WHEREAS, E-Quantum Consulting, LLC was provided with data on the usage of natural gas and electricity for each college location including the education centers and Crisp Technology Center; and

WHEREAS, based on natural gas and electricity usage provided by the college, E-Quantum Consulting, LLC calculated the estimated natural gas and electricity consumption for the upcoming three years then solicited proposals from potential suppliers for 12-month, 24-month, and 36-month terms; and

WHEREAS, based on a review of proposals received, E-Quantum Consulting, LLC has recommended the following:

- Natural Gas – Accept the 12-month proposal submitted by Mansfield Power & Gas. The proposal calls for the purchase of natural gas at the New York Mercantile Exchange Rate (NYMEX) + \$.0457 per therm.
- Electricity – Accept the 12-month proposal submitted by Homefield Energy. The proposal calls for the purchase of electricity based on the MISO Zone 4 Day Ahead Index.

And

WHEREAS, due to the timing of the expiration of the current contracts for natural gas and electricity, it was necessary to enter into new contracts prior to the Board's September 2022 in order to avoid the price for natural gas and electricity reverting back

to Ameren's pricing structure which has the potential of being above any contracted prices; and

WHEREAS, the Board is being asked to ratify the new 12-month contracts with Mansfield Power and Gas and Homefield Energy.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board ratify the 12-month contracts with Mansfield Power and Gas for natural gas and Homefield Energy for electricity.

Dated this 26th day of September 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-45

**RESOLUTION FOR ADOPTION OF THE ANNUAL BUDGET
FOR FISCAL YEAR 2022-2023**

WHEREAS, the Board of Trustees of Kaskaskia College, Community College District #501, Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington, State of Illinois, caused to be prepared, in tentative form, a budget for the Fiscal Year 2022-2023, and the tentative budget has been conveniently available for public inspection, including publication on the Kaskaskia College website, at least 30 days prior to final action thereon; and

WHEREAS, a public hearing was held on said Budget on the 26th day of September 2022, a notice for said hearing was given prior thereto as required by law, and other legal requirements have been complied with; and

WHEREAS, the Board of Trustees must adopt a budget for each fiscal year within or before the first quarter of each fiscal year;

THEREFORE, the Budget, as presented in the Budget documents, contains an estimate of the revenue amounts available and expenditures in the amount of \$59,750,777 for all funds;

EDUCATION FUND	\$ 24,003,479
OPERATIONS AND MAINTENANCE	\$ <u>2,558,242</u>
SUBTOTAL OPERATING FUNDS	\$ 26,561,721
RESTRICTED PURPOSES	\$ 20,219,726
AUDIT	\$ 60,000
LIABILITY, PROTECTION AND SETTLEMENT	\$ 2,806,306
BOND AND INTEREST	\$ 2,646,740
OPERATIONS AND MAINTENANCE RESTRICTED (PHS)	\$ 5,152,592
AUXILIARY OPERATIONS	\$ <u>2,303,692</u>
TOTAL – ALL FUNDS	\$ 59,750,777

And the same is hereby adopted as the Budget of this Community College District for the said Fiscal Year.

Dated this 26th day of September 2022.

Chair, Kaskaskia College
Board of Trustees

Secretary, Kaskaskia College
Board of Trustee

RESOLUTION 22-46

RESOLUTION TO APPROVE PURCHASE OF DESKTOP COMPUTERS (FEDERAL STIMULUS FUNDING)

WHEREAS, the Federal Stimulus Funding allows the purchase of equipment for the support of remote instruction; and

WHEREAS, some instruction computer labs have computers that are six to ten years old and need to be replaced; and

WHEREAS, this aligns with the technology plan to place classrooms on technological tier levels to standardize classrooms, and it allows for increased flexibility in the new classroom spaces which is particularly beneficial for remote and hybrid modalities; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/), the purchase of computer equipment is exempt from the bidding requirement however since the anticipated costs exceed \$25,000, the purchase must be approved by the Board of Trustees; and

WHEREAS, in the interest of due diligence, the IT department obtained the following price quotations for the desktop computers:

Item Description	Qty	Dell	Dell	IT savvy	IT savvy	Insight Public Sector	Insight Public Sector
		Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
Desktop Computers	245	\$647.20	\$158,564	\$790.89	\$193,768.05	\$710.15	\$173,986.75
Shipping			\$0		\$6,029.43		\$0
			\$158,564.00		\$199,797.48		\$173,986.75

And,

WHEREAS, as indicated in the above table, Dell Technology has submitted the overall lowest price quotation in the amount of \$158,564; and

WHEREAS, funding for purchasing the desktop computers will come from Federal stimulus funds.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approve the purchase of the desktop computers from Dell Technologies of Round Rock, TX in the amount of \$158,564.00.

Dated this 26th day of September 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-47

RESOLUTION TO APPROVE THE PURCHASE OF SNAP-ON PRECISION MEASURING INSTRUMENTS CERTIFICATION KITS AND INSTRUCTOR VERIFICATION KIT (ICCB COLLEGE BRIDGE PROGRAM GRANT FUNDING)

WHEREAS, the ICCB College Bridge Program Grant includes funding for the purchase of two Snap-on Precision Measuring Instruments Certification kits and one Instructor Verification kit; and

WHEREAS, each kit includes instructional equipment, curriculum, and a storage cabinet; and

WHEREAS, the course content includes tape and rule measurement, slide caliper measurement, gauge measurement, angle measurement, micrometer measurement, and dial gauge measurement; and

WHEREAS, the Snap-on Precision Measuring Instruments Certification enables graduates to demonstrate a solid understanding of the fundamentals of working with precision measuring instruments; and

WHEREAS, The Snap-on Precision Measuring Instruments Certification can be applied to, but not limited to, the following academic subjects:

- Auto Collision Repair & Refinishing
- Carpentry
- Industrial Maintenance
- Millwright
- Machine Tool Operation
- Nuclear Technology
- Transportation Technology
- Energy Production & Distribution

And,

WHEREAS, Snap-on Industrial has provided the following pricing for the Precision Measuring Instruments Certification kits and Instructor Verification kit:

Item Description	Quantity	Unit Price	Extended Price
Precision Measuring Instruments Certification Kit, Vol. 2	2	\$35,760.80	\$71,521.60
Instructor Verification Kit	1	\$1,756.25	\$1,756.25
Shipping:			\$300.00
Total Price:			\$73,577.85

And,

WHEREAS, Snap-on Industrial has provided a letter stating the Precision Measuring Instruments Certification kits and Instructor Verification kit are only available for purchase from them thereby making this a sole-source purchase; and

WHEREAS, the ICCB College Bridge Program Grant specifically identifies the purchase of the Snap-on Precision Measuring Instruments Certification kits and Instructor Verification kits and includes the funds to fully cover this purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of Snap-on Precision Measuring Instrument Certification kits and Instructor Verification kit from Snap-on Industrial of Crystal Lake, IL in the amount of \$73,577.85.

Dated this 26th day of September 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-48

**RESOLUTION TO APPROVE THE PURCHASE OF
AN ELECTRIC REACH TRUCK
(CENTRALIA CORRECTIONAL CENTER EDUCATION PROGRAM
CTEI GRANT FUNDING)**

WHEREAS, the college’s education program at the Centralia Correctional Center (CCC) is developing a new Warehousing program; and

WHEREAS, one piece of instructional equipment that needs to be purchased is an electric reach truck; and

WHEREAS, in addition to publishing a legal notice in the September 3, 2022 edition of the *Centralia Morning Sentinel*, the following vendors were emailed a copy of the invitation to bid document:

Vendor	City/State
Forklift America	Bridgeton, MO
Rough Country Equipment	Edmonton, KY
Octane Forklifts	Denver, CO
Bahrns ToyotaLift	Effingham, IL
Hupp ToyotaLift	Peoria, IL

And,

WHEREAS, the following sealed bid was received for the electric reach truck:

Vendor	Bid Price	Shipping/ Delivery	Total Bid Price
Bahrns Equipment	\$49,895.00	Included	\$49,895.00

And,

WHEREAS, funding for the purchase of the electric reach truck is coming from the Centralia Correctional Center Education Program’s Career and Technical Education Improvement Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approve the purchase of an electric reach truck from Bahrns Equipment of Effingham, IL in the amount of \$49,895.00.

Dated this 26th day of September 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-49

RESOLUTION TO APPROVE THE PURCHASE OF HVAC TRAINERS (CENTRALIA CORRECTIONAL CENTER EDUCATION PROGRAM CTEI GRANT FUNDING)

WHEREAS, the college's education program at the Centralia Correctional Center (CCC) is developing a new HVAC program; and

WHEREAS, some of the instructional equipment that needs to be purchased includes HVAC trainers to be used in the lab; and

WHEREAS, the HVAC trainers to be purchased are an intermediate electricity trainer, basic refrigeration trainer, and gas heat trainer; and

WHEREAS, the Associate Professor of HVAC at the Crisp Technology Center assisted with identifying HVAC trainers that will best meet the educational needs of the new HVAC program; and

WHEREAS, the recommendation is to purchase HVAC trainers from Hampden Engineering Corporation of Longmeadow, MA; and

WHEREAS, Hampden Engineering Corporation has provided the following price quotation for the HVAC trainers:

Equipment Description	Proposed Price
Hampden Intermediate Electricity Trainer (Model HEE-11A-FT-1C) <ul style="list-style-type: none">This trainer provides students with the opportunity of wiring actual heating and cooling control components into realistic electrical circuits	\$9,444.00
Hampden Basic Refrigeration Trainer (Model H-RST-3B) with Fault Package (Model H-RST-FP-10E) <ul style="list-style-type: none">This trainer is designed to provide students with a thorough understanding of the refrigeration cycle, including measurement of pressure, vacuum, flow rate, and temperature.	\$18,600.00
Hampden Gas Heat Trainer (Model H-GHT-2B) <ul style="list-style-type: none">This trainer contains the actual control components of a commercial gas heat installation	\$15,814.00
Total:	43,858.00

And,

WHEREAS, per a letter provided by Hampden Engineering Corporation, they are the sole source for the manufacture and distribution of their HVAC trainers; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/), the purchase of the HVAC trainers complies with one of the exemptions to the bidding process; and

WHEREAS, funding for the purchase of the HVAC trainers is coming from the CTEI Grant awarded to the education program at the Centralia Correctional Center.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of the HVAC trainers from Hampden Engineering Corporation of Longmeadow, MA in the amount of \$43,858.00.

Dated this 26th day of September 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College