

**KASKASKIA COMMUNITY COLLEGE DISTRICT #501**

**Board of Trustees Meeting Agenda  
October 22, 2018**

Dinner 5:30 p.m., Meeting 6:30 p.m.  
Crisp Technology Center  
Airport Road  
Centralia, IL 62801

<b>I.</b>	<b>Call to Order</b>	
<b>II.</b>	<b>Roll Call</b>	
<b>III.</b>	<b>Pledge of Allegiance</b>	
<b>IV.</b>	<b>Recognition</b>	<b>Page(s)</b>
	A. Guests and New Employees	
	B. Recognition of Mike Loomis, Craig Roper and Pamala Smith for Securing a CCAMPIS (Child Care Access Means Parents in School) Grant	
<b>V.</b>	<b>Public Comment</b>	
<b>VI.</b>	<b>Audit Report – CliftonLarsenAllen</b>	
	A. Approval –Accept the Independent Auditor’s Report on the Audited Financial Statements for the Fiscal Years Ended June 30, 2018 and 2017.	7-8
<b>VII.</b>	<b>Consent Agenda</b>	
	If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or vote on the issue separately, he/she may request this prior to the Consent Agenda being considered. The item will then be considered as part of the regular Agenda.	
	A. Approval of Minutes	
	1. September 24, 2018 Budget Hearing Minutes	9
	2. September 24, 2018 Regular Meeting Minutes	10-19
	B. Ratification and approval of disbursements and payrolls for October 2018, which includes travel reimbursements for board members and college employees whose requested reimbursement exceeds maximum allowable costs, Treasurer’s Report, Budget Report, and Personnel Report	
	General Fund	\$2,004,979
	Payroll	1,193,306
	Restricted Fund	33,961
	Total	\$3,232,246
	C. Foundation Report	26
	D. Friends of Fine Arts Report	27-28
	E. Kaskaskia College Sports Association Report	29
<b>VIII.</b>	<b>Administrative Reports</b>	
	A. Executive Services Report by President Evans	30-66
	1. Legal Update	
	2. ICCB FY2019 Funded Unrestricted Credit Hours	
	3. ICCB FY17 Audited Operating Revenue	
	4. ICCCP Public Pensions in Illinois: Constitutional and Financial Realities	

	5. College Students Predicted to Fall by More Than 15% After Year 2025	
	6. Physical Plant Report	
	7. Capital Projects Report	
B.	Administrative Services by Mrs. Judy Hemker	67-72
	1. Grants Report	
	2. Title III Report	
	3. State Payments Report	
C.	Instructional Services by Dr. Ashley Becker	73-81
	1. Adult Education and Literacy Update	
	2. Educational Forum at Scott Air Force Base	
	3. Business After Hours Held at Crisp Technology Center	
	4. SCIGA Skills Gap Summit	
	5. Reducing Remediation Workshop	
	6. Diagnostic Medical Sonography Pinning Ceremony	
	7. Flu Vaccinations	
D.	Student Services by Dr. Susan Batchelor	82-96
	1. Admissions, Registrations, and Dual Credit	
	2. Education Centers Action Report	
	3. Student Engagement	
	4. Student Life	
	5. Career Services	
	6. Veteran Services	
	7. Academic Center for Excellence	
	8. TRIO	
	9. Athletics	
	10. Enrollment Update and Trends	
<b>IX.</b>	<b>Old Unfinished Business</b>	
<b>X.</b>	<b>New Business</b>	<b>Page(s)</b>
	A. Closed Session (if Needed)	
	B. Approval of Resignation of Assistant Professor of Physical Therapist Assistant Program	99
	C. Approval of Resignation of Technical Support Manager	100
	D. Approval of Employment of Assistant Professor of Physical Therapy Assistant Program	posted separately
	E. Approval of Employment of Accounts Receivable Specialist	101-108
	F. Approval of Employment of Human Resources Generalist*	109-119
	G. Approval of Board of Trustees 2018-2019 Meeting Calendar	120
	H. Resolution –Intent to Levy an Equity Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act	121-125
	I. Resolution – Fiscal Year 2020 Calendar Year 2018 Tax Levy	126-131
	J. Resolution – Fiscal Year 2020 Tax Abatement Calendar Year 2018 Tax Levy	132-134
	K. Resolution – Award Insurance Agent Services for Property and Casualty Insurance	135-139
	L. Resolution - Approve Protection, Health and Safety Projects for Fiscal Year 2020	140-143

M. Resolution – Authorizing HMG Engineers, Inc. to Proceed with Construction Documents and Bidding Process for Storm Drain Replacement Project (PHS Project)	144-145
N. Resolution – Authorizing BLDD Architects to Proceed with Construction Documents and Bidding Process for Roof Replacement Project - Phase IV, Roof Replacement Project – Phase V and the Salem Education Center Moisture Mitigation Project (PHS Project)	146-148
O. Resolution – Authorizing WRF Engineers to Proceed with Professional Services for the Preparation of Construction Documents and Bidding Process for Led Lighting/Interior Building Repairs Project, Gym Locker Room Lighting and Ceiling Replacement Project and the HVAC Systems Upgrade Project (PHS Project)	149-150
P. Resolution – Authorizing Rhutasel & Associates to Proceed with Professional Services for the Preparation of Construction Documents and Bidding Process for Wooden Pedestrian Bridge Replacement Project (PHS Project)	151-152
Q. Resolution – Award Bid for Purchase of an EMC Data Storage Solution	153-156
R. Resolution – Upgrade to CollegeNet 25Live Class and Event Scheduler	157-160
S. Approval of New Industrial Management Degree	161-166
T. Final Reading and Approval of Alcohol on Campus Policy 8.5	167
U. Final Reading and Approval of Transfer Credit Policy 5.97	168-169
V. First Reading of New Accuracy in Marketing and Recruitment Materials and Publications Policy 8.7	170-171

## **XI. Future Agenda Items**

- A. First Reading of Volunteer Policy
- B. First Reading of Drone Policy
- C. First Reading of New Distance Learning Engagement Policy 3.75
- D. Employment of Director of Education Program at Centralia Correctional Center
- E. Employment of Chief Information Officer
- F. Employment of Network Support Specialist
- G. Employment of Director of Public Safety
- H. Employment of Assistant Professor of Computer Information Technology
- I. Establish Tuition and Fee Rates for 2019-2020
- J. Reappointment of Probationary Faculty
- K. Approval of Contractor for Student Center Rooftop HVAC System Upgrade (PHS Project) – Dec. 2018
- L. Approval of Contractor for Storm Drain Replacement Project (PHS Project) – Dec. 2018
- M. Approval of Contractor for HVAC System Upgrade Project (PHS Project) – Jan. 2019
- N. Approval of Contractor for Automatic Door Operator Replacement Project (PHS Project) – Dec. 2018

