

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
September 27, 2021 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, September 27, 2021 at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College main campus. Trustees present at the meeting in person were Jim Beasley, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, Laura Wedekemper, and Student Trustee Alexis Enke. Trustee Jeff Brown attended the meeting remotely.

College staff members attending in person were President George Evans, Dr. Susan Batchelor, Jennings Carter, Judy Hemker, Travis Henson, Jill Hercules, George Kriss, Julie Obermark, Karol Potter, Cary Day, Shannon Wagner and Todd Wagner. Dennis Weedman, Legal Counsel from Robbins Schwartz was in attendance in person.

Media attending in person was Bruce Kropp of WJBD radio.

PLEDGE OF ALLEGIANCE

Chair Hawley led the Pledge of Allegiance.

RECOGNITION

President Evans recognized the following in-person guests in attendance: George Barber – Mayor of the City of Greenville; Mark Sargis – Economic Development Director for the City of Greenville; Carol Kerr, Linda Huelsmann, Chad Pinkel and Barb Pinkel. Kelly Rocha – Project Manager, Design & Construction for Barnes & Noble attended the meeting remotely.

GUESTS

President Evans recognized the following new employees in attendance: Abbie Potter, Terry Ingles, Wes Lindsey, Lauren Myers, and Shelby King.

PUBLIC COMMENT

Ms. Carol Kerr addressed the Board and thanked President Evans for his time earlier in the day answering questions and pointing her to the resources she requested for review related to how the college was addressing COVID-19. Ms. Kerr expressed her concerns with the COVID-19 requirements that have been put in place as required by the Executive Order issued by Governor Pritzker. Ms. Kerr also stated her opinion regarding vaccinations, testing, masking and the college's acceptance and use of HEERF funds. Chair Hawley acknowledged Ms. Kerr's concerns.

Ms. Linda Huelsmann addressed the Board and expressed her concerns with the COVID-19 requirements of the college; specifically, the requirement for her son to be either vaccinated or required to do weekly testing for COVID-19. Ms. Huelsmann stated her son who has a medical condition is a student at the college and expressed concerns regarding the nature of the testing using nasal swabbing. President Evans explained that the college has an

agreement with SHIELD Illinois to begin doing testing using the PCR saliva test beginning October 5, 2021. Ms. Huelsman also shared her views on vaccinations, testing, and masking. Chair Hawley thanked Ms. Huelsmann for bringing her concerns to the Board.

Mrs. Barb Hinkel addressed the Board and stated that her daughter was taking all online classes and had only one semester to go. The student and her family were of the understanding that online students were fully exempt from the mandate; however, they had since been informed otherwise. President Evans informed Mr. and Mrs. Hinkel that fully online students are exempt from the vaccination and/or testing requirements and invited them to go to the website at kaskaskia.edu and review the FAQs located under "COVID-19 Updates".

CONSENT AGENDA

Items on the Consent Agenda include

A. Approval of August 23, 2021 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for August 2021 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include Administrative Services Report, Instructional Services Report, Student Services Report, and Executive Services Report.

Motion by Jim Beasley to approve the consent agenda items as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

Motion by Louis Kalert to enter into closed session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific exemption of

(9) Student disciplinary cases; 5 ILCS 102/2(c)(9)

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved, and the meeting entered into closed session at 6:58 p.m.

Motion by Bryan Holthaus to end closed session and resume open session.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved, and the meeting entered into closed session at 7:08 p.m.

RESOLUTION 21-40

RESOLUTION TO ALTER CAPITAL PROJECT REQUESTS

Motion by Laura Wedekemper to adopt Resolution 21-40 changing the scope of the request for capital funds for Vandalia Phase II funding from “deferred maintenance Vandalia Campus” to “deferred maintenance for Kaskaskia College infrastructure improvements”.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-41

RATIFICATION OF AGREEMENT WITH A VENDOR TO PROVIDE SECURE ELECTRONIC STORAGE OF COVID-19 VACCINATION CARDS, PROOF OF COVID-19 TESTING, AND CONTACT TRACING (FEDERAL STIMULUS FUNDING)

Motion by Bryan Holthaus to ratify the agreement with Qualtrics, LLC of Provo, Utah in the amount of \$41,500.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-42

RESOLUTION APPROVING PURCHASE OF SERVICES FOR STUDENT MENTAL HEALTH AND EMOTIONAL WELLNESS (FEDERAL STIMULUS FUNDING)

Motion by Linda Stover to adopt Resolution 21-42 for the College to enter into agreement for service with Talkspace, of New York, NY for an annual amount of \$40,000.

This agreement will provide students which much more flexibility when seeking mental health services. Students will be able to confer with a licensed therapist via texting and virtual visits

much sooner than they would be able to schedule an appointment locally. The need for mental health services have increased with the COVID-19 pandemic.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-43

APPROVAL OF PURCHASE OF COLLABORATIVE ROBOT WELDER (WORKFORCE EQUITY INITIATIVE GRANT FUNDING)

Motion by Bryan Holthaus to adopt Resolution 21-43 awarding the bid for the purchase of a collaborative robot welder to Cee Kay Welding Supply of St. Louis, MO in the amount of \$82,850.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-44

RATIFICATION OF PURCHASE OF FIREWALL UPGRADES (FEDERAL STIMULUS FUNDING)

Motion by Mr. Holthaus to ratify the purchase and installation of the firewall upgrades from SecureData Technologies in O'Fallon, IL in the amount of \$125,497.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-46

APPROVAL OF VENDOR TO PROVIDE MAIN NETWORK CORE UPGRADE (FEDERAL STIMULUS FUNDING)

Motion by Bryan Holthaus to adopt Resolution 21-46 approving the purchase and installation of a network core from SecureData Technologies in O'Fallon, IL in the amount of \$131,253.

Chief Information Officer George Kriss advised the Board that as the institution continues to grow so does the need for current information technology systems. The college is able to use

stimulus funds to increase both the firewall and network core. The purchase of the firewall and network core will allow the college to grow into the future with these systems.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-46

APPROVAL OF PROPOSED RENOVATION OF KC BOOKSTORE (BARNES & NOBLE COLLEGE FUNDING)

Motion by Laura Wedekemper to adopt Resolution 21-46 approving the proposed renovation of the KC Bookstore and authorizing the college administration to direct Barnes & Noble and college to proceed with the proposed renovation.

President Evans advised the Board the remodel/renovation was part of the original agreement with Barnes & Noble to provide new energy and new life to the bookstore. President Evans introduced Kelly Rocha from Barnes & Nobel who presented the remodeling plans provided in the board materials.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-47

RESOLUTION FOR DISPOSITION OF COLLEGE PROPERTY

Motion by Jim Beasley to adopt Resolution 21-47 declaring the equipment listed be declared as "no longer needed for College purposes" and that the College Administration dispose of such equipment in accordance with College Policy #2.6001.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-48

RESOLUTION FOR ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR 2021-2022

Motion by Linda Stover to adopt Resolution 21-48 approving the Fiscal Year 2021-2022 budget as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

RESOLUTION 21-49

RESOLUTION IN SUPPORT OF EXTENDING THE LIFE OF THE GREENVILLE DOWNTOWN TIF DISTRICT

Motion by Bryan Holthaus to adopt Resolution 21-49 supporting the City of Greenville's request for a term extension of the Downtown TIF for an additional 12 years and directing President Evans to execute a letter of support.

George Barber addressed the Board to request the support of the college in the extension of the TIF in Greenville. Economic development plans of the city include a 36-unit resident apartment building, a park, and new restaurants in the area. The city has not been able to secure the services of a developer based on current population. A developer has expressed interest if the TIF can be extended.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

APPROVAL OF 2023-2024 ACADEMIC CALENDARS

Motion by Linda Stover to approve the 2023-2024 Academic Calendars as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

APPROVAL OF RESIGNATION

ACADEMIC CENTER FOR EXCELLENCE DIRECTOR

Motion by Laura Wedekemper to accept the resignation of Laura Vahlkamp as the Academic Center for Excellence Director effective September 24, 2021.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes

Bryan Holthaus yes Alexis Enke yes
Motion was approved.

APPROVAL OF EMPLOYMENT

NASHVILLE EDUCATION CENTER COORDINATOR (REPLACEMENT POSITION)

Motion by Bryan Holthaus to accept the hire of Ms. Alison Bauza as the Nashville Education Center Coordinator at a starting salary of \$16 per hour effective October 4, 2021.

Ms. Bauza is backfilling the position behind Madison Reuss who took a position through upward mobility.

Roll call:

Jim Beasley yes Louis Kalert yes
Jeff Brown yes Linda Stover yes
Bill Hawley yes Laura Wedekemper yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

APPROVAL OF EMPLOYMENT

ASSISTANT PROFESSOR OF NURSING (REPLACEMENT POSITION)

Motion by Linda Stover to approve the hire of Whitney Wadkins as the Assistant Professor of Nursing, with an annual salary of \$55,253 effective starting October 1, 2021.

Roll call:

Jim Beasley yes Louis Kalert yes
Jeff Brown yes Linda Stover yes
Bill Hawley yes Laura Wedekemper yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

APPROVAL OF EMPLOYMENT

COVID HR MANAGER (NEW POSITION/HEERF FUNDED)

This item was tabled.

APPROVAL OF EMPLOYMENT

ACCOUNTS RECEIVABLE SPECIALIST (NEW POSITION)

Motion by Bryan Holthaus to hire Lindsey Utech as full time Billing - Accounts Receivable Specialist at a salary of \$13.00 per hour with an effective start date of October 4, 2021.

President Evans advised the Board previously approved this new position; the approval for this meeting is the hiring of Lindsey Utech for the position.

Roll call:

Jim Beasley yes Louis Kalert yes
Jeff Brown yes Linda Stover yes
Bill Hawley yes Laura Wedekemper yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF DEVELOPMENT AND GRANT COORDINATOR (REPLACEMENT POSITION)

Motion by Linda Stover to approve the hire of Kathy Evans as full-time Development and Grant Coordinator at an annual salary of \$60,000 effective October 12, 2021.

President Evans advised this position is critical with the number of grants currently available.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

APPROVAL OF JOB DESCRIPTION AND JOB RECLASSIFICATION FOR DIRECTOR OF WORKFORCE ENGAGEMENT AND CAREER SERVICES AND ADMINISTRATIVE ASSISTANT TO THE DEAN OF ARTS AND SCIENCES (SEPARATE COVER)

Motion by Bryan Holthaus to eliminate the position of Director of Workforce Engagement and Career Services and approve the new position of Associate Dean of Workforce Engagement and Industrial Careers at annual salary of \$70,000 to \$80,000 with eligibility for fringe benefits and to eliminate the position of Administrative Assistant to the Dean of Arts & Sciences and approve the new position of Instructional Deans Coordinator at annual salary of \$50,000 with eligibility for fringe benefits.

President Evans discussed the importance of the college continuing relationships with local businesses and partnering with local firms to provide apprenticeship programs. This position serves as a catalyst with faculty members and business and industry.

Heather Jourdan has been with the college for 17 years and has expressed a desire to take on additional responsibilities. This job description was enhanced to take advantage of her skillset and allow her to grow in these areas.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Jeff Brown	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alexis Enke	yes

Motion was approved.

**FIRST READING
CANCELLATION OF CLASSES POLICY 6.1001 REVISION**

The first reading of the Cancellation of Classes Policy 6.1001 was heard. The second reading and approval will be at the October meeting.

FUTURE AGENDA ITEMS

- A. 6:15 p.m. Bond Issue Notification Act (BINA) hearing related to General Obligation Funding Bonds, Series 2022 (October)
- B. Resolution of Intent to Issue General Obligation Funding Bonds, Series 2022 (October)
- C. Resolution on Intent to Levy an Equity Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act (October)
- D. Resolution Calendar Year 2021 Tax Levy - Fiscal Year 2023 (October)
- E. Resolution to Abate the Tax Levy for Series 2018 General Obligation Refunding Bonds (Alternate Revenue Source) for 2021 Levy, Fiscal Year 2023 (October)
- F. Approval of Property and Casualty and Workers' Compensation Insurance Premium and Coverage (October)
- G. Presentation of the FY2021 Audit
- H. Approval of Vendor to Provide Photo Copier Services
- I. Approval of Vendor for Vending Services
- J. Approval of New Athletic Director Job Description
- K.

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

- Students are nearing the mid-term of 16-week courses.
- Spring registration begins October 20th.
- Plans are being made to launch the student satisfaction survey.
- The deadline to submit KC Foundation scholarships has closed. The Foundation scholarships help students pay for such things as transportation, child care and other incidentals.
- The fall sports teams have started their season.

PRESIDENT'S COMMENTS

- President Evans wished Mr. Beasley well on his Honor Flight to Washington D.C. later this week.
- The Centralia City Council will be hosting their monthly board meeting on Tuesday – October 12, 2021 at Crisp Technology Center. Members of the Board of Trustees, faculty and the college administrative team will attend the meeting as guests. Faculty will give council members a tour of the facility prior to the meeting. This will give the college the opportunity to share what we are doing in our region related to manufacturing and help the college develop the relationship with the City of Centralia.
- The college has surpassed the enrollment from fall of 2020 and we are getting close to surpassing the fall 2019 numbers which is the goal. A tremendous amount of work has been done by multiple individuals to realize this increase in enrollment. Congratulations to everyone involved and thank you for your commitment.

TRUSTEE INDIVIDUAL COMMENTS

Mr. Beasley reflected on the unattended benefits of being a Trustee and expressed his thankfulness for the many good people he has met from serving as a Trustee.

Mr. Brown thanked all veteran Trustees for their service.

Mrs. Stover commended the college for the wise move with how the college is handling the mental health of students.

Mrs. Wedekemper thanked President Evans and his team on what the college has been able to accomplish in such a finite amount of time.

Mr. Hawley thanked everyone for their hard work and efforts. He has never seen two years provide as many challenges and starts and restarts. The college has not backed down and has kept moving full steam ahead. The Board truly appreciates all of the work and efforts of everyone.

ADJOURNMENT

Motion by Louis Kalert to adjourn. All members voted yes by voice vote. The meeting adjourned at 7:54 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College