

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
November 22, 2021 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, November 22, 2021 at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College main campus. Trustees present at the meeting in person were Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, Laura Wedekemper, and Student Trustee Alexis Enke. Trustee Jeff Brown attended the meeting remotely. Trustee Jim Beasley was absent.

Dennis Weedman, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were President George Evans, Dr. Susan Batchelor, Jennings Carter, Cary Day, Judy Hemker, Jill Hercules, George Kriss, Julie Obermark, Karol Potter, Craig Roper, Amy Troutt, and Todd Wagner

Media attending in person were Bruce Kropp of WJBD radio and Steven Stilt of the Centralia Sentinel.

PLEDGE OF ALLEGIANCE

Chair Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans recognized the following in-person guests in attendance: Chris Suda and Justin Knorr of CliftonLarsonAllen LLP (CLA).

GUESTS

President Evans recognized the following new employee in attendance: Development and Grant Coordinator, Kathy Evans.

PRESENTATION OF FY 2021 AUDIT AND APPROVAL - ACCEPT THE INDEPENDENT AUDITOR'S REPORT ON THE AUDITED FINANCIAL STATEMENTS FOR THE FISCAL YEARS ENDED JUNE 2021 AND 2020

Chris Suda from CliftonLarsenAllen LLP presented the independent auditor's report on the audited financial statements for the Fiscal Years ending June 2021 and 2020. No material weaknesses were found nor were any issues requiring follow-up identified during the audit. The college rated the cleanest available under their auditing standards.

PUBLIC COMMENT

No public comment was given.

CONSENT AGENDA

Items on the Consent Agenda include

- A. October 25, 2021 Bond Hearing Minutes
- B. October 25, 2021 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for October, 2021 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include Administrative Services Report, Instructional Services Report, Student Services Report, and Executive Services Report.

Motion by Bryan Holthaus to approve the consent agenda items as presented.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

No closed session was held.

PRESENTATION OF THE FY2021 AUDIT

Motion by Linda Stover to accept the Independent Auditors' Report on the Audited Financial Statements for the Fiscal Years Ended June 30, 2021 and 2020.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

RESOLUTION 21-57

RESOLUTION TO AWARD BID FOR ROOF REPLACEMENT PROJECTS (PHS PROJECT)

Motion by Bryan Holthaus to award the bid for the Roof Replacements Project to Glandt Roofing LLC of East Carondelet, Illinois in the total amount of \$454,865.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

APPROVAL OF RETIREMENT OF BUILDINGS & GROUNDS TECHNICIAN

Motion by Louis Kalert to accept the retirement of Rodney Saeger as Buildings and Grounds Technician effective December 31, 2021.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF ASSISTANT PROFESSOR OF CHEMISTRY (REPLACEMENT POSITION)

Motion by Linda Stover to approve the hire of Aryashree Kharel as the Assistant Professor of Chemistry, effective upon completion of reference and background check, and contingent upon board approval. Her annual base salary would be \$57,838 with eligibility for fringe benefits.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF DIRECTOR OF RETENTION AND SUPPORT SERVICES (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve the hire of Steven Foutch as the Director of Retention & Support Services at a starting annual salary of \$62,000 with an effective start date of January 3, 2022.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF ASSOCIATE DEAN OF WORKFORCE ENGAGEMENT AND INDUSTRIAL CAREERS (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve the hire of Joy Fitts as the Associate Dean of Workforce Engagement and Industrial Careers, effective December 6, 2021, with an annual salary \$73,000 with eligibility for fringe benefits.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

APPROVAL OF ADULT EDUCATION & LITERACY COORDINATOR* (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve the hire Gina Cagle as Adult Education & Literacy Education Coordinator at an annual salary of \$37,500 with eligibility for fringe benefits.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

APPROVAL OF FULL-TIME ATHLETIC DIRECTOR POSITION (30-HOUR EMPLOYEE, TO 40-HOUR EMPLOYEE)

Motion by Linda Stover to approve the replacement position for full-time (40 hours) Athletic Director at an annual salary of \$40,000 to \$50,000 with eligibility for fringe benefits.

Roll call:

Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Alexis Enke	yes		

Motion was approved.

FUTURE AGENDA ITEMS

- A. Resolution providing for the issue of not to exceed \$24,500,000 General Obligation Bonds of the District for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. (December)
- B. Approval of PHS FY23 Allocation (December)
- C. Approval of Perkins Project Coordinator (December)
- D. Approval of Retirement of Academic Advisor

- E. Update of Bookstore Transition (January)
- F. Approval of Purchase of Vehicle/Trailer Storage Building (December)
- G. Approval of Vendor to Provide Photo Copier Services
- H. Approval of Vendor for Vending Services

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

- Fall semester is coming to an end. Final exams are scheduled for the week of December 6, 2021 – December 10, 2021.
- Jody Stover has scheduled several activities to include offering students massages as well as support dogs will be on campus the week of exams.
- The annual Student Satisfaction Survey has been completed.
- The Women's Cross-Country Team placed 15th and the Men's Cross-Country Team placed 21st.
- Staff are adopting families for Secret Santa.
- Staff are busy decorating their departments and hallways for holiday season.

PRESIDENT'S COMMENTS

- Notice was received from the Higher Learning Commission (HLC) advising the HLC Board had acted and determined the college is no longer at risk of non-compliance with the Criteria for Accreditation and removed the college from Notice.
- The next HLC in-depth visit will be in April 2024.
- The college has been awarded another Illinois Green Economy Network (IGEN) grant for electric vehicle charging stations and solar panel installation at the Trenton Education Center.
- Project planning meetings are moving to the design phase for the referendum projects. Staff, faculty and students are involved in the design meetings. Several staff went on fieldtrips to other colleges and universities to review designs and technology available at those institutions.
- President Evans met with the lobbyists for Kaskaskia College and the Kaskaskia College Foundation recently. The college expects the release of funds previously submitted as the college match for the Vandalia Phase II project. The lobbyists are continuing to meet with legislatures and members of the Capital Development Board on possible funding for capital projects.
- President Evans congratulation Judy Hemker and the Finance Team for the excellent rating and the outstanding audit results presented by the auditing firm.
- The Enduring Freedom event was well attended by veterans and their families, community members, staff and students.
- The annual President's Christmas Celebration is scheduled for December 8, 2021.

TRUSTEE INDIVIDUAL COMMENTS

Laura Wedekemper attended an ICCTA meeting in Schaumburg recently and informed the Board how strong of an advocate President Evans is for not only Kaskaskia College, but all community colleges. President Evans is involved in important issues and represents the college very well.

Louis Kalert thanked everyone for the flowers for his wife. Mr. Kalert said the Enduring Freedom event was very nice.

Chair Hawley read a thank you note from the Mundell family for the flowers in honor of Norma Mundell.

Chair Hawley read a thank you note received from a student on behalf of the members of the Clinton County CEO Program thanking the college for donating time to walk through the Career Pathways tool with the members of the program.

Chair Hawley read a thank you note from Suzanne Davis of Greenville University thanking the college for their support of her inauguration day.

ADJOURNMENT

Motion by Louis Kalert to adjourn. All members voted yes by voice vote. The meeting adjourned at 7:10 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 21-57

**RESOLUTION TO AWARD BID FOR ROOF REPLACEMENT PROJECTS
(PHS PROJECT)**

WHEREAS, at the October 2020 meeting of the Board of Trustees, the Board approved the Roof Replacement Projects as a Protection, Health and Safety (PHS) project; and

WHEREAS, this project includes the removal of existing roof and flashings, and 24,000 square feet of existing ballasted roofing and 5,000 square feet of existing EPDM roofing. The project includes replacing metal flashings on all parapet walls and installation of new roof and flashings at the L Building and the Fine Arts Addition attached to the Auditorium Building. The new roof system includes 3.5” of insulation, 0.5” coverboard, and 60mil white TPO membrane; and

WHEREAS, Poettker Construction Company, working in conjunction with FGM Architects, prepared bid specifications and drawings for the purpose of bidding the roof replacement; and

WHEREAS, under the advisement of FGM Architects, the two EPDM roofs were excluded from the original scope of work prior to bid documents being prepared due to rising construction costs and the condition of those roofs. The roof areas included in the construction documents are the areas currently experiencing issues, whereas the other areas were not. FGMA Architects recommended the removal of these two areas from the scope of work in order to keep the project on budget. Approximately 5,000 square feet of existing EPDM roofing was omitted from the original scope of work. The Library Building roof and the lower roof area over the Academic Center for Excellence (ACE) were installed in 2001 and the roof over the Fine Arts Addition attached to the Auditorium was installed in 2003; and

WHEREAS, in addition to publishing a legal notice in the October 20, 2021 edition of the *Centralia Morning Sentinel* and posting the invitation to bid on the *Southern Illinois Builders Association* website, the following contractors received bid documents for the roof replacement:

Contractor	City/State
Glandt Roofing LLC	East Carondelet, IL
Kehrer Brothers West Roofing, Inc.	Albers, IL
Lakeside Roofing Co., Inc	Collinsville, IL
D.E. Martin Roofing Co. Inc.	Lebanon, IL

And,

WHEREAS, the following table details the results of the bids for the roof replacement received on Thursday, November 4, 2021:

Contractor	Bid Amount
Glandt Roofing, LLC	454,865
Kehrer Brothers West Roofing, Inc.	475,350
Lakeside Roofing CO., Inc	597,780
D.E. Martin Roofing Co. Inc.	480,661

And,

WHEREAS, based on a review of the bids received for the roof replacement, the lowest bid in the amount of \$454,865 has been submitted by Glandt Roofing of East Carondelet, Illinois; and

WHEREAS, the total estimated cost approved for the project of \$476,100 included \$8,000 for architectural services; \$38,000 for construction management services; \$391,000 for demolition and installation; and \$39,100 for a 10% contingency; and

WHEREAS, the low bid amount of \$454,865 exceeds the \$391,000 estimated cost for the demolition and installation portion of the total estimated project cost; and

WHEREAS, due to the current issues with supply and demand as a result of the COVID-19 pandemic, the cost of roofing materials has increased 20%-30% since the project was estimated; and

WHEREAS, this project will be completed during the same timeframe as other projects on campus being managed by Poettker Construction; therefore, a reduction in construction management fees initially estimated will be realized; and

WHEREAS, Poettker Construction has advised the project contingency was built into the bid package as allowances; and

WHEREAS, Poettker Construction has submitted a Task Order for the project calculated on the amount of the low bid submitted of \$454,865 from Glandt Roof LLC and taking into consideration the reduced construction management fees and contingency; and

WHEREAS, the Task Order provides a new total estimated project cost of \$503,363, a difference of \$27,263 from the amount of \$476,100 approved for the project, which additional funds of \$27,263 will be taken from available PHS funds.

NOW, THEREFORE BE IT RESOLVED, BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board award the bid for the roof replacement to Glandt Roofing LLC of East Carondelet in the total amount of \$454,865.

Dated this 22nd day of November 2021.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College