

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
February 24, 2020 Meeting Minutes
27210 College Road
Centralia, IL62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened the regular meeting of the Board of Trustees on Monday, February 24, 2020, at 6:30 p.m. in the Wedekemper Board Room of Kaskaskia College. Trustees present were Jim Beasley, Bill Hawley, Louis Kalert, Jim Mason, Laura Wedekemper, Linda Stover and Student Trustee, Justin Huff. Trustee Bryan Holthaus was absent.

College staff members present included Dr. Susan Batchelor, Dr. Ashley Becker, Judy Hemker, Craig Roper, Johnny Mathews, Travis Henson, Jill Hercules, Jennings Carter, Cheryl Boehne, Laura Vahlkamp and Cathy Quick. Dennis Weedman, Legal Counsel from Robbins Schwartz also attended.

PLEDGE OF ALLEGIANCE

Chair Hawley led the Pledge of Allegiance.

RECOGNITION

Judy Hemker introduced the staff members in attendance.

Laura Vahlkamp presented a summary report on the recent Student Satisfaction Survey. Cheryl Boehne presented a summary report on the recent Education Center Survey.

PUBLIC COMMENT

None.

CONSENT AGENDA

Motion by Jim Beasley to approve the Consent Agenda as presented. Items on the Consent Agenda include:

January 27, 2020 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for February 2020 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Friends of Fine Arts Report, Alumni & Friends Report, and Kaskaskia College Sports Association Report, Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

OLD UNFINISHED BUSINESS

None

**NEW BUSINESS
CLOSED SESSION**

No closed session.

APPROVAL OF EMPLOYMENT OF SENIOR ACCOUNTANT

Motion by Jim Mason to approve the employment of Jessica Ingersoll-Pauling as full-time Senior Accountant, effective March 2, 2020 at an annual salary of \$52,000 with eligibility for fringe benefits.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

APPROVAL OF EMPLOYMENT OF APPLICATION DEVELOPER

Motion by Linda Stover to approve the employment of Jacob Frazier as the full-time Application Developer, effective March 1, 2020, at an annual salary of \$55,000.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

APPROVAL OF NEW PURCHASING COORDINATOR POSITION

Motion by Laura Wedekemper to approve the full-time, 40 hours per week position of Purchasing Coordinator with an annual salary ranging from \$42,000 to \$48,000 and a desired start date of May 4, 2020 or sooner.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

RESOLUTION 20-02

ESTABLISHING TUITION AND FEE RATES FOR FISCAL YEAR 2021

Motion by Jim Beasley to adopt Resolution 20-02, thereby establishing Kaskaskia Community College District 501 tuition and fees for fiscal year 2020-2021 (beginning Summer 2020) as follows.

1. In-District Tuition be maintained at \$136.00/credit hour and Mandatory Fees to remain at \$16.00/credit hour, for a total In-District credit hour rate of \$152.00.
2. Out-of-District (In-State) Tuition be maintained at \$235.00/credit hour and Mandatory Fees remain at \$16.00/credit hour, for a total Out-of-District credit hour rate of \$251.00.
3. Out-of-State and International Tuition be maintained at \$395.00/credit hour and Mandatory Fees remain at \$16.00/credit hour, for total Out-of-State and International credit hour rate of \$411.00; and
4. Online Fee, which is in addition to the In-District rate, be reduced to \$10/credit hour for online, online proctored and hybrid courses.

Additionally the web enhance fee is being removed.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**RESOLUTION 20-03
RENEW MALWAREBYTES ENDPOINT PROTECTION LICENSING
SOFTWARE**

Motion by Jim Mason to adopt Resolution 20-03, thereby approving the renewal for licensing of Malwarebytes Endpoint Protection for one year from Malwarebytes Inc. of Santa Clara, California at a cost of \$42,050.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**RESOLUITON 20-04
ACCEPT DONATION OF ROBOT FOR INDUSTRIAL TECHNOLOGY
PROGRAM**

Motion by Linda Stover to adopt Resolution 20-04, thereby accepting the donation of a Fanuc ARC Mate 120iC robot and accompanying equipment, and extending sincere appreciation to Grupo Antolin of Nashville, Illinois for the donation.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**RESOLUTION 20-05
AUTHORIZING RHUTASEL & ASSOCIATES TO PROCEED WITH
PROFESSIONAL SERVICES FOR THE PREPARATION OF CONSTRUCTION
DOCUMENTS AND BIDDING PROCESS FOR SALEM STORM SEWER
REPLACEMENT PROJECT, CAMPUS DRIVE & FITNESS TRAIL CULVERT
REPLACEMENT PROJECT AND BRIDGE REPAIR PROJECT (PHS
PROJECTS)**

Motion by Laura Wedekemper to adopt Resolution 20-05, thereby authorizing Rhutasel & Associates to proceed with professional services to include preparation of construction documents and bidding process for the Salem Storm Sewer Replacement Project, Campus Drive & Fitness Trail Culvert Replacement Project, and the Bridge Repairs Project (Protection, Health, and Safety Projects).

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**FIRST READING
NEW PRESIDENT'S CABINET POLICY**

The first reading of the new President's Cabinet Policy was heard. The second reading and approval will be at the March meeting.

FIRST READING

TRAVEL AND EXPENSE REIMBURSEMENT POLICY 2.09 REVISION

The first reading of the revised Travel and Expense Reimbursement Policy 2.09 was heard. The second reading and approval will be at the March meeting.

FINAL READING AND APPROVAL

MISSION POLICY 3.010 REVISION

Motion by Linda Stover to approve the revised Mission Policy 3.010 as presented.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

FINAL READING AND APPROVAL

NEW STRATEGIC PLANNING INSTITUTIONAL GOALS POLICY 8.8

Motion by Jim Mason to approve the new Strategic Planning Institutional Goals Policy 8.8 as presented.

Upon roll call, the following members voted yes Beasley, Hawley, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

INFORMATIONAL

Draft plans for the Master Facilities Improvement Plan and the 2020-2023 Strategic Plan were presented. The plans will be presented in March for approval.

FUTURE AGENDA ITEMS

- A. First Reading of Volunteer Policy
- B. First Reading of Drone Policy
- C. First Reading of Syllabi Policy Revision
- D. First Reading of New Curriculum Policy
- E. Approval of Architectural Firm for PHS Projects
- F. Approval of Purchase of Student Loft Renovation Furniture
- G. Approval of New Position in Human Resources
- H. Approval of Employment of Commercial Custodial Instructor
- I. Resolution for QBS for Selection of Architect Services – Spring

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

Student Trustee Report

Student Trustee, Justin Huff reported that midterm is approaching and second 8-week classes will begin on March 16. SIRS students helped promote the college at the Centralia Home Show on February 15 and 16. Recent student activities include a Hawaiian Luau as well as basket raffles by Dental Assisting and Fusion clubs. Summer athletic teams are practicing to begin their seasons. The Instrumental winter concert will be next week. Graduation is May 15, which is 81 days from this date.

President's Comments

Vice President Judy Hemker presented the report in the absence of President Evans. In attendance at the recent legislative breakfast were Representative Charles Meier, Representative Blaine Wilhour, Mike Hall representing

Congressman John Shimkus, Tara Hall representing Senator Jason Plummer, and Hellena Shorty and Lauran Bonner representing Senator Dick Durbin. President Evans shared the draft strategic plan, as well as events and needs for Kaskaskia College at that meeting.

The February 18 ICCTA Regional meeting hosted by Kaskaskia College was well attended by Kaskaskia College, Lewis and Clark College, and Southwestern College. Mr. Jim Reed, Executive Director was the guest speaker.

President Evans is holding meetings to present and seek input on the 2020-2023 draft Strategic Plan to community members. The meetings are being held with stakeholders from the counties of Marion, Clinton, Washington, Fayette, and Bond.

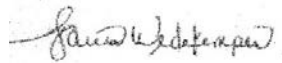
Vice President Hemker gave a brief report on the Governor's proposed budget and how it will impact community colleges and students.

ADJOURNMENT

Motion by Jim Beasley to adjourn. Trustees approved by a voice vote. The meeting adjourned at 7:38 p.m.



Chair, Board of Trustees
Kaskaskia College



Secretary, Board of Trustees
Kaskaskia College