

**KASKASKIA COMMUNITY COLLEGE DISTRICT #501
27210 College Road, Centralia, Illinois**

**Board of Trustees Meeting Agenda
December 21, 2020
6:30 p.m.**

**Meeting 6:30 p.m.
Lifelong Learning Center and Zoom Technology
Kaskaskia College**

I. Call to Order	
II. Roll Call	
III. Pledge of Allegiance	
IV. Public Comment	
V. Recognition	
A. Guests	Pages
B. Approval- Accept the draft of the Independent Auditor's Report on the Audited Financial Statements for the Fiscal Years Ended June 2020 and 2019.	8
C. Administrative Services Annual Plan Update—Judy Hemker	
VI. Consent Agenda	
If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or vote on the issue separately, he/she may request this prior to the Consent Agenda being considered. The item will then be considered as part of the regular Agenda.	
A. Approval of Minutes	
1. November 23, 2020 Regular Meeting	10-27
B. Ratification and approval of disbursements and payrolls for December 2020, which includes travel reimbursements for board members and college employees whose requested reimbursement exceeds maximum allowable costs, Treasurer's Report, Budget Report, and Personnel Report	
General Fund	\$ 3,183,016
Payroll	\$ 1,307,923
Restricted Fund	\$ 19,462
Trust/Agency	\$ 1,562
Total	\$ 4,511,963
C. Foundation Report	35
D. Friends of Fine Arts Report	36
VII. Administrative Reports	
A. Executive Services Report by President, George Evans	37-116
1. Physical Plant Report and Capital Projects Report	
2. Department of Public Safety Report	
3. Career Pathways Marketing Plan	
4. Kaskaskia College Style Guide Draft	
5. Campus Emergency Operations Plan (posted separately)	
6. 2020-2021 Annual Plan Update Reports	
a. Executive Services	
b. Administrative Services	

	c. Instructional Services	
	d. Student Services	
B.	Administrative Services Report by Vice President, Judy Hemker	117-128
	1. Grants Report	
	2. State Payments Report	
	3. Financial Aid Report	
	4. Administrative Services Team Meeting Minutes	
C.	Instructional Services Report by Vice President, Ashley Becker	129-137
	1. Instructional Services Division Report	
	2. Instructional Services Team Meeting Minutes	
D.	Student Services Report by Vice President, Susan Batchelor	138-168
	1. Enrollment Services	
	2. Veterans Services	
	3. Registrar Report	
	4. Education Centers	
	5. Academic Center for Excellence	
	6. Retention Activities	
	7. Student Activities	
	8. TRIO	
	9. Athletics	
	10. Student Services Team Meeting Agendas/Minutes	
	11. Enrollment Report	
VIII.	Old Unfinished Business	
IX.	New Business	
	A. Closed Session –	
	B. Approval of Resignation of Vice President of Instructional Services	separate post
	C. Approval of Employment of Enrollment Specialist	171-183
	D. Approval of Employment of Chief Information Officer (CIO)*	184-207
	E. Approval of Employment of Foundation and General Ledger Accounting Specialist	208-218
	F. Approval of Employment of Payroll and Accounting Specialist*	219-224
	G. Approval of Employment of Maintenance Specialist	225-230
	H. Approval of Employment of Assistant Professor of Accounting*	231-243
	I. Approval of Employment of TRIO Grant Program Director*	244-268
	J. Approval of Employment of Career Pathways Coordinator*	269-285
	K. Resolution on Reappointment of Second Year Probationary Faculty to Third-Year Status, Third Year Probationary Faculty to Tenure, and Continued Employment of Tenure Faculty	286-289
	L. Resolution on Denial of Tenure	separate cover
	M. Resolution Approving Contractor to Provide College Bookstore Management Services and Approval of College President To Negotiate and Finalize an Agreement with the Contractor	290-297
	N. Resolution to Award Bid for Replacement of Water Fountains with Bottle Filling Stations Project (PHS) Project	298-301
	O. Resolution to Approve the Health and Professional Careers (HPC) Building HVAC Controls Jace Replacement Project as a Protection, Health, and Safety (PHS) Project	302-307

- P. Resolution to Award the Bid for the Purchase of A Hampden Refrigeration Training System (Perkins Funding) 308-311
- Q. Resolution for Approval and Need to Keep Confidential Closed Session Minutes 312
- R. Resolution for Action on Closed Session Audio Recordings 313
- S. First Reading on Revised and Removed Policies 314-316
policies posted separately
- X. Informational Items**
 - A. First Reading of 2021-2022 Course Lab Fees posted separately
- XI. Future Agenda Items**
 - A. Feasibility Report for Medical Lab Tech Program
 - B. Feasibility Report for AMA Medical Assistant Program
 - C. Approval of Employment of Online Student Support Specialist (Title III Grant Funded)
 - D. Approval of Employment of Food Services Manager
 - E. Approval of Employment of Title III Director (Title III Grant Funded)
 - F. Approval of Employment of Instructional Designer (Title III Grant Funded)
 - G. Restructure of Public Safety Department
 - H. Approval of Vendor to Provide Photo Copiers
 - I. Approve Contractor for Agricultural Education Center Solar Project
 - J. Approval of Vendor for Photocopiers
 - K. Approval of Vendor for Vending Services
 - L. Approval of Emergency Management Plan
 - M. New Spending Authority Policy
- XII. Trustee and President's Comments and Reports**
 - A. Student Trustee Report
 - B. President's Comments
 - C. Trustee Individual Comments
- XIII. Adjournment**

***See <https://www.kaskaskia.edu/about-kc/board-minutes-and-agendas/> for copy of the contract and salary information for new hires or reclassifications. Such items will be posted at least 48 hours prior to the meeting.**