

**KASKASKIA COLLEGE BOARD OF TRUSTEES #501**  
**March 25, 2019 Meeting Minutes**  
**27210 College Road**  
**Centralia, L62801**

**ROLL CALL/ATTENDANCE**

Chair, Bill Hawley convened the meeting of the Board of Trustees on Monday, March 25, 2019 at 6:30 p.m. in the Wedekemper Board Room. Trustees present were Bill Hawley, Jim Beasley, Bryan Holthaus, Jack Mays, Linda Stover, Laura Wedekemper, and Student Trustee, Alisse Koishor. Trustee Dee Boswell was absent.

College staff members present included President, George Evans, Dr. Susan Batchelor, Dr. Ashley Becker, Jennings Carter, Travis Henson, Jill Hercules, Craig Roper, Judy Hemker, Nicolas Farley, Johnny Matthews, Kim Rahar, Penny Brooks, and Cathy Quick. College Legal Counsel, Dennis Weedman, from Robbins Schwartz was in attendance.

Attending from the media was Bryan Hunt from the Centralia Sentinel.

KC Softball athletes in attendance were Josie Brooks, Hannah Minton, Makayla Lane, Madison Underhill, Cali Burgess, Baylie Sawyer, Alyssa Dothager, McKinzy Sharp, Jordan Stiegman, Emma Reagan, Brook Burcham, Krista Stanford, Karley Stanowski, Hannah Hoffmann, and Parker Dortch. Parents Shane and Leslie Stiegman, and Kerri Reagan were in attendance.

**PLEDGE OF ALLIANCE**

Chair Hawley led the Pledge of Allegiance.

**RESOLUTION 19-11**

**RECOGNIZE APRIL 2019 AS KASKASKIA COLLEGE COMMUNITY COLLEGE MONTH**

Motion by Linda Stover to adopt Resolution 19-11, thereby proclaiming April 2019 as Community College Month. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

President Evans recognized the students and parents in attendance.

**PUBLIC COMMENT**

KC Softball athlete, Madison Underhill read a statement on behalf of the Softball team in support of Coach Victoria Crowell. Assistant Coach, Penny Brooks, made a statement asking the board to suspend their decision until the end of the year.

**CONSENT AGENDA**

Items on the Consent Agenda include February 25, 2019 special meeting minutes and February 25, 2019 regular meeting minutes, ratification and approval of disbursements and payrolls for March 2019 which includes travel reimbursements for board members

and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Alumni & Friends Report, Friends of Fine Arts Report, and Kaskaskia College Sports Association Report. Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Motion by Jim Beasley to approve the Consent Agenda items as presented. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

## **OLD UNFINISHED BUSINESS**

None

## **NEW BUSINESS**

### **CLOSED SESSION**

Motion by Jim Beasley to move to closed session pursuant to Section 2C of the Illinois Open Meetings Act, specifically item 1, the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Student Trustee, Alisse Koishor. Motion was approved. The meeting moved to closed session at 6:37 p.m.

Motion by Jim Beasley to end closed session and resume open session. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Student Trustee, Alisse Koishor. Motion was approved. Closed session ended and open session resumed at 7:25 p.m.

Bruce Kropp from WJBD radio entered the meeting at 7:25 p.m.

## **RESOLUTION 19-12**

### **DISCHARGE OR DISCIPLINE OF A FULL-TIME EMPLOYEE OF THE COLLEGE**

Motion by Bryan Holthaus to adopt Resolution 19-12, thereby approving the recommendation that Victoria Crowell be discharged from her position of employment immediately with the College. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

## **APPROVAL OF RESIGNATION**

### **DIRECTOR OF SAFETY AND SECURITY**

Motion by Bryan Holthaus to approve with regrets the resignation of Deana Belcher as Director of Safety and Security. Resignation is effective at the end of Deana Belcher's leave of absence. Upon roll call, the following members voted yes Beasley, Hawley,

Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

### **APPROVAL OF RESTRUCTURE**

Motion by Bryan Holthaus to approve the organizational restructure of Kaskaskia College to include:

- Reclassify Cheryl Boehne from Director of Admissions and Dual Credit to Regional Director of Kaskaskia College Education Centers at her current annual salary of \$73,832.12 effective April 1, 2019.
- Reclassify Amy Troutt from Director of Student Engagement to Dean of Enrollment Services at an annual salary of 68,718.97 effective April 1, 2019.
- Increase hours of Academic Advisor, Alana Bierman, from 30 to 40 hours per week at her current wage of \$16.40 per hour effective April 1, 2019.
- Restructure Career Services Coordinator, Jordan Coffey, to report to the Director of ACE, Laura Vahlkamp. With the additional responsibilities of the ACE Director, her annual salary will be \$53,750.00 effective April 1, 2019.
- Approve the position of one (1) Education Center Evening Coordinator for 40 hours per week at the wage of \$16.00 per hour with eligibility for fringe benefits, with an effective start date of May 1, 2019 or sooner.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

### **RESOLUTION 19-13**

#### **PURCHASE NETWORK SECURITY SOFTWARE**

Motion by Jack Mays to adopt Resolution 19-13, thereby authorizing the purchase of a license for one year of service covering protection and standard support for 1,450 endpoints from Malwarebytes Inc. of Santa Clara, CA at a cost of \$37,497.00. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

### **RESOLUTION 19-14**

#### **AWARD BID FOR SALEM EDUCATION CENTER MOISTURE MITIGATION PROJECT**

Motion by Laura Wedekemper to adopt Resolution 19-14, thereby awarding the bid for the Salem Education Center Moisture Mitigation Project to Richardet Floor Covering of Perryville, MO in the amount of \$106,400. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

### **RESOLUTION 19-15**

#### **RESCIND ORIGINAL AWARD OF BID FOR STORM DRAIN REPLACEMENT PROJECT AND AWARD BID TO ALTERNATE CONTRACTOR (PHS PROJECT)**

Motion by Jack Mays to adopt Resolution 19-15, thereby rescinding the award of bid to Groundworks Contracting, Inc. for the Storm Drain Replacement Project and awarding the bid for the project to Diekemper Excavating, LLC of Carlyle, Illinois in the amount of

73,987.72. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

### **FINAL READING/APPROVAL**

#### **POSSESSION OF WEAPONS POLICY 6.5 REVISION**

Motion by Bryan Holthaus to approve the Possession of Weapons Policy 6.5 revision as presented. Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper and Student Trustee, Alisse Koishor. Motion was approved.

### **FIRST READING**

#### **NEW BOARD MEMBER'S CODE OF ETHICS BY LAW 1.7**

The first reading was heard on the new Board Member's Code of Ethics By Law 1.17. The final reading and approval will be at the April meeting.

### **INFORMATIONAL**

Information was presented on reappointment of Professional/Managerial and Executive/Managerial Employees, Full-time and Part-time Grant-funded and Contractually funded Professional/Managerial Staff and Part-Time Grant-funded and/or Contractually funded Classified Staff. Action on these items will be at the April meeting.

### **FUTURE AGENDA ITEMS:**

- First Reading of Volunteer Policy
- First Reading of Drone Policy
- Employment of Testing Center Specialist
- Employment of Full-time Information Technology Support Technician
- Employment of Information Technology Network Specialist
- Approval of Easement to Kaskaskia Springs Water Company, LLC (Vandalia)
- Approval of Contractor for Wooden Pedestrian Bridge Replacement Project (PHS Project)
- Resolution Approval of Purchase of Point of Sale Software for Bookstore

### **TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS**

#### **Student Trustee Report**

Student Trustee, Alisse Koishor, reported the following:

- Forty-eight students attended the recent meeting with the HLC site team that was on campus. The meeting was very positive.
- Watch parties were held for the NJCAA National Tournament Basketball games in Hutchinson, Kansas in which Kaskaskia College Men's team participated.
- Online and face-to-face registration are beginning.
- Transfer Coordinators for universities have been visiting campus meeting with students.

## President's Report

President Evans reported the following:

- The recent HLC site visit was an intense two days. The team was complimentary of the student forum and also the community forum. We look forward to receiving the report in four to six weeks.
- The Men's basketball team excelled at the regional and national tournament. The team that KC defeated to get to the national tournament (Vincennes University) won the national tournament.
- The Electricity program has been approved by ICCB for fall start.
- Three hundred boy scouts were recently on campus earning merit badges.
- Kaskaskia College did very well with other Illinois community colleges on the spring enrollment report.
- Events are planned for Community College month.
- The results of the recent climate survey will be shared with the board.

Chairman Hawley shared Trustee Boswell's letter resigning from his position on the board. A public notice will be posted for accepting applications.

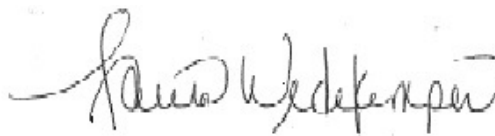
## ADJOURNMENT

Motion by Jim Beasley to adjourn. All voted yes by voice vote and the meeting adjourned at 8:01 p.m.



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Chair, Board of Trustees  
Kaskaskia College



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Secretary, Board of Trustees  
Kaskaskia College

**RESOLUTION TO RECOGNIZE  
APRIL 2019 AS COMMUNITY COLLEGE MONTH**

**WHEREAS**, community colleges in the United States have contributed tremendously to the richness and availability of higher education in America. Community colleges are the largest segment of higher education in Illinois, serving nearly 300,000 students per year; and

**WHEREAS**, providing high quality educational opportunities at affordable costs and locations accessible to students, community colleges greatly enhance the opportunity for every citizen to have access to a postsecondary education; and

**WHEREAS**, community colleges are student centered, have a commitment to open access, diversity, high-quality vocational training and academic instruction, and are the backbone of America's lifelong learning network; and

**WHEREAS**, community colleges support workforce training, are the engines for economic development, and provide for social and cultural activities; and

**WHEREAS**, community colleges make a significant contribution to the strength, vitality, and prosperity of our communities, State and Nation.

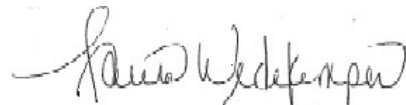
**NOW, THEREFORE, BE IT RESOLVED**, that in recognition of the important contribution of community colleges to our total educational system, the Kaskaskia College Board of Trustees proclaim April 2019 as "Community College Month".

**Signed this 25<sup>th</sup> Day of March 2019**



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Chair, Board of Trustees  
Kaskaskia College



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Secretary, Board of Trustees  
Kaskaskia College

**RESOLUTION TO REPLACE  
NETWORK SECURITY SOFTWARE**

**WHEREAS**, the College's existing software subscription through CrowdStrike Inc. for endpoint security has come up for yearly renewal; and

**WHEREAS**, the incidents of cyber threats and attacks are an ongoing reality in today's society, and the institution experienced a computer malware attack in March 2018. There is a continued need for protection against cyber threats; and

**WHEREAS**, the Information Technology (IT) staff determined that a new software package, Malwarebytes Endpoint Protection and Response, meets the continued need of the institution; and

**WHEREAS**, the IT staff reviewed 2 other software packages which provided similar functionality and protection and found that Malwarebytes would provide the best usability for the IT staff; and

**WHEREAS**, the IT staff also determined that Malwarebytes has the lowest cost of the three packages:

|              | <b>Licensing / Year</b> | <b>Implementation Cost</b> |
|--------------|-------------------------|----------------------------|
| Malwarebytes | \$37,497.00             | None                       |
| Carbon Black | \$43,581.00             | \$2,252.25                 |
| CrowdStrike  | \$55,131.20             | Already Implemented        |

And,

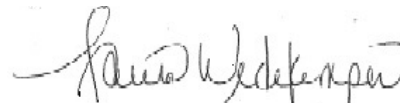
**WHEREAS**, pursuant to a statutory exemption in the Illinois Public Community College Act, the purchase of Malwarebytes is exempt from the bidding process.

**THEREFORE BE IT RESOLVED**, that the Board of Trustees of Kaskaskia College, Community College District #501, authorize the purchase of a license for one year of service covering protection and standard support for 1,450 endpoints from Malwarebytes Inc. of Santa Clara, CA at a cost of \$37,497.00.

Dated this 25th day of March 2019.



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Chair, Board of Trustees  
Kaskaskia College



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Secretary, Board of Trustees  
Kaskaskia College

**RESOLUTION TO AWARD BID FOR SALEM EDUCATION CENTER  
MOISTURE MITIGATION PROJECT (PHS PROJECT)**

**WHEREAS**, at the October 2018 meeting of the Board of Trustees, the Board authorized BLDD Architects to proceed with the preparation of construction documents and the bidding of the Salem Education Center Moisture Mitigation Project which is a Protection, Health and Safety (PHS) project; and

**WHEREAS**, the project involves the removal of approximately 9,400 square feet of carpet, sheet vinyl and rubber flooring so that a topical moisture mitigation product can be applied to the concrete slab with new flooring to be installed following completion of the moisture mitigation; and

**WHEREAS**, in addition to publishing a legal notice in the February 17, 2019 edition of the Morning Sentinel and posting the invitation to bid on the website of the Southern Illinois Builders Association, the following contractors received invitation to bid documents:

| <b>Company Name</b>           | <b>City</b>     |
|-------------------------------|-----------------|
| Carpet Weavers                | Springfield, IL |
| Henges Interiors              | O'Fallon, IL    |
| Richardet Floor Covering      | Perryville, MO  |
| TSI Commercial Floor Covering | Champaign, IL   |

And,

**WHEREAS**, sealed bids were received from the following contractors:

| <b>Company Name</b>           | <b>Bid Amount</b> |
|-------------------------------|-------------------|
| Carpet Weavers                | \$135,718         |
| Henges Interiors              | \$109,583         |
| Richardet Floor Covering      | \$106,400         |
| TSI Commercial Floor Covering | \$118,923         |

And,

**WHEREAS**, the overall low bid was submitted by Richardet Floor Covering of Perryville, MO in the amount of \$106,400; and

**WHEREAS**, there are sufficient PHS funds available to complete this project.



RESOLUTION 19-14

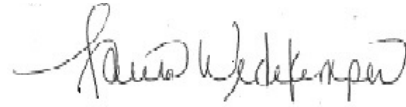
**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501**, that the Board award the bid for the Salem Education Center Moisture Mitigation Project to Richardet Floor Covering of Perryville, MO in the amount of \$106,400.

Dated this 25<sup>th</sup> day of March 2019



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Chair, Board of Trustees  
Kaskaskia College



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Secretary, Board of Trustees  
Kaskaskia College

## **RESOLUTION 19-15**

### **RESOLUTION TO RESCIND ORIGINAL AWARD OF BID FOR STORM DRAIN REPLACEMENT PROJECT AND AWARD BID TO ALTERNATE CONTRACTOR (PHS PROJECT)**

**WHEREAS**, at the February 2019 meeting of the Board of Trustees, the Board awarded the bid for the Storm Drain Replacement Project, which is a Protection, Health and Safety (PHS) project, to Groundworks Contracting, Inc. of Breese, IL; and

**WHEREAS**, HMG Engineers, Inc. issued a Notice of Award to Groundworks Contracting, Inc. in which the contractor was instructed to submit executed counterparts of the contract documents by a stipulated deadline; and

**WHEREAS**, the documents submitted by the contractor were either incomplete or did not comply with the bid specifications; and

**WHEREAS**, the Notice of Award included a statement advising the contractor that failure to comply with the conditions within the time specified will entitle the College to consider the contractor in default, annul the Notice of Award and declare the bid security forfeited; and

**WHEREAS**, failure of the contractor to submit the required documentation gives cause for concern about their perceived unfamiliarity with bonding requirements, project labor agreements and insurance requirements; and

**WHEREAS**, College administration is recommending that the Board rescind the award of the bid for the Storm Drain Replacement Project to Groundworks Contracting, Inc. and award the bid to Diekemper Excavating, LLC of Carlyle, IL who is the next lowest bidder; and

**WHEREAS**, the bid submitted by Diekemper Excavating, LLC was in the amount of \$73,987.72 which is \$8,769.97 higher than the bid originally submitted by Groundworks Contracting, Inc.; and

**WHEREAS**, the company's bid price is within the amount of PHS funds available for this project.

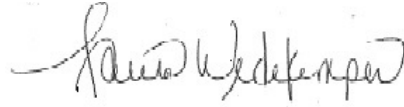
**NOW THEREFORE BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board rescind the award of the bid to Groundworks Contracting, Inc. for the Storm Drain Replacement Project and award the bid for the project to Diekemper Excavating, LLC of Carlyle, IL in the amount of \$73,987.72.**

Dated this 25<sup>th</sup> day of March 2019



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Chair, Board of Trustees  
Kaskaskia College



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Secretary, Board of Trustees  
Kaskaskia College