

APPENDIX C. STRATEGIC PLANNING TIMELINE

SPRING & SUMMER 2019

Spring 2019

- Mission/Vision/Values: Initial review by committee of faculty and staff
- Institutional Goals/Commitments: Initial review by committee of faculty and staff
- Strategic Enrollment Management (SEM) plan developed and implemented
 - o Subcommittees begin meeting to initiate plan

Summer 2019

- Assessment Plan revised and implemented
 - o Instructional units complete preparation and planning for 2019-2020 academic year
 - o Co-curricular units begin preparation and planning for 2019-2020 academic year
- Mission/Vision/Values: Proposed by committee of faculty and staff
- Institutional Goals: Proposed by committee of faculty and staff

September 2019

- Listening Sessions: gathering of stakeholder feedback
 - o Student Forum
 - o Community Engagement Meetings begin
- Risk Assessment: Initial Risk Assessment Committee Meeting
 - o Process established for assessing risks to the institution

October 2019

- Strategic Plan: Quality Council discusses process for developing institutional strategic plan, how all operation plans will link to the strategic plan, use of assessment data, and budgeting timeliness
- Mission/Vision/Values: Finalized by Quality Council
- Institutional Goals: Finalized by Quality Council
- Risk Assessment: Compile and assess major institutional risks

November 2019

- Mission/Vision/Values: First reading by Board of Trustees
- Institutional Goals: First reading by Board of Trustees

December 2019

- Strategic Plan: Quality Council finalizes process for developing institutional strategic plan
 - o Divisional Planning Teams begin work to develop strategic priorities
 - o Discussion of integrating ancillary plans with Strategic Plan
- Master Facilities and Improvement Plan: Initial meeting of committee
 - o Development of process and schedule

FALL 2019

January 2020

- **Mission/Vision/Values: Approval by Board of Trustees**
- **Institutional Goals: Approval by Board of Trustees**
- **Strategic Plan: Quality Council finalizes strategic initiatives**
- **Master Facilities Plan: Committee continues work**
 - o **Listening sessions for various stakeholders**
 - o **Feedback recorded and analyzed**
- **Policy: Institutional policy regarding planning drafted**

February 2020

- **Strategic Plan: Quality Council finalizes Strategic Plan and solicits feedback from stakeholders, Informational to Board of Trustees**
- **Master Facilities and Improvement Plan: Draft presented to Board of Trustees**
- **Policy: Approval of strategic planning policy by Board of Trustees**

March 2020

- **Strategic Plan: Approval by Board of Trustees**
- **Master Facilities and Improvement Plan: Approval by Board of Trustees**
- **Master Information Technology Plan: Informational to Board of Trustees**
- **Planning: Work to ensure alignment of ancillary plans to Strategic Plan**

April 2020

- **Master Information Technology Plan: Approval by Board of Trustees**
- **Annual Plan: Development of annual plan for FY 2021 based on new Strategic Plan**

May 2020

- **Annual Plan: Approval of FY 2021 annual plan by Board of Trustees**

Strategic Plan to be in effect July 1st, 2020

July 2020

- **Annual plan: FY2021 Annual Plan in effect**

August-September 2020

- **Assessment: Activities now aligned to new annual planning cycle**
 - o **Analysis of prior-year assessment data**
 - o **Prior-year Annual Assessment Report finalized by respective departments and divisions; current year assessment plans finalized**
- **Environmental Scan: process initiated**

October-November 2020

- **Annual Plan: Activities now aligned to new annual planning cycle**
 - o **Quality Council formally assesses the effectiveness of the FY2020 Annual Plan**
 - o **Planning Teams meet to begin determining action items for FY2022**
- **Assessment: Program Review are completed by designated department/division representatives**

December 2020

- **Annual Plan: Planning Teams finalize preparations for January-February planning for FY2022**

SPRING 2021

January-February 2021

- **Annual Plan: Activities now aligned to new annual planning cycle**
 - o **Planning Teams meet to propose action items and priorities for development of the FY2022 Annual Plan**
 - o **Budget managers for department/divisions begin completing applicable budget requests based on planning team recommendations**

March 2021

- **Annual Plan: Quality Council prepares a draft of FY2022 Annual Plan based on proposed action items and priorities**

April 2021

- **Annual Plan: Quality Council finalizes FY2022 Annual Plan based on proposed action items and priorities**
- **Board of Trustees reviews Annual Plan**

May 2021

- **Annual Plan: Board of Trustees approves Annual Plan for FY2022**

FALL 2021

July 2021

- **Annual plan: FY2022 Annual Plan in effect**

August-December 2021

- **Annual Planning Cycle continues for FY2022**

SPRING 2022

Spring 2022

- **Annual Planning Cycle continues for FY2022**

March 2022

- **Strategic Plan: Quality Council initiates process for the 2024-2029 Strategic Plan**

FALL 2022

July 2022

- **Annual plan: FY2023 Annual Plan in effect**

August-December 2022

- **Annual Planning Cycle continues for FY2023**

SPRING 2023

Spring 2023

- **Annual Planning Cycle continues for FY2023**

March 2023

- **Strategic Plan: 2024-2029 Strategic Plan approval by Board of Trustees**