

**KASKASKIA COMMUNITY COLLEGE DISTRICT #501**

**Board of Trustees Meeting Agenda  
September 24, 2018**

Dinner 5:30 p.m., Budget Hearing 6:15 p.m., Meeting 6:30 p.m.  
Lifelong Learning Center  
27210 College Road  
Centralia, IL 62801

<b>I. Call to Order</b>	
<b>II. Roll Call</b>	
<b>III. Pledge of Allegiance</b>	
<b>IV. Recognition</b>	<b>Page(s)</b>
A. New Employees	
B. Guests	
<b>V. Public Comment</b>	
<b>VI. Consent Agenda</b>	
If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or vote on the issue separately, he/she may request this prior to the Consent Agenda being considered. The item will then be considered as part of the regular Agenda.	
A. Approval of Minutes	
1. August 27, 2018 Regular Meeting	7-44
B. Ratification and approval of disbursements and payrolls for September 2018, which includes travel reimbursements for board members and college employees whose requested reimbursement exceeds maximum allowable costs, Treasurer's Report, Budget Report, and Personnel Report	
General Fund	\$ 899,089
Payroll	1,101,407
Restricted Fund	9,071
Total	\$ 2,009,567
C. Foundation Report	51
D. Alumni & Friends Report	52
E. Friends of Fine Arts Report	53
F. Kaskaskia College Sports Association Report	54
G. AQIP Quarterly Report	55-59
<b>VII. Administrative Reports</b>	
A. Legal Update	61
B. Administrative Services by Mrs. Judy Hemker	63-76
1. Physical Plant Report	
2. Capital Projects Report	
3. Grants Report	
4. State Payments Report	
C. Instructional Services by Dr. Ashley Becker	78-81
1. Kaskaskia College Hosts Fayette County Farm Bureau's Annual Crop Survey	
2. Kaskaskia College Adult Education and Literacy (KC-AEL)	

	3.	Kaskaskia College-Building Relationships with Scott Air Force Base	
D.		Student Services by Dr. Susan Batchelor	83-95
	1.	Admissions, Registrations, and Dual Credit	
	2.	Education Centers Action Report	
	3.	Student Engagement	
	4.	Veteran Services	
	5.	Academic Center for Excellence	
	6.	TRiO	
	7.	Athletics	
	8.	Inspire	
	9.	Career Services	
	10.	Enrollment Update and Trends	
<b>VIII.</b>		<b>Old Unfinished Business</b>	
<b>IX.</b>		<b>New Business</b>	<b>Page(s)</b>
	A.	Closed Session (if Needed)	
	B.	Approval of Retirement of Director of Truck Driver Training Program	98
	C.	Approval of Retirement of Maintenance Specialist	99
	D.	Approval of Employment of Associate Dean of Assessment*	100-122
	E.	Approval of Employment of Administrative Assistant to the Vice President of Student Services	123-138
	F.	Approval of Restructure of Dean of IT Position	139-140
	G.	Resolution Adoption of Annual Budget for Fiscal Year 2019	141-146
	H.	Approval of FY2019 Institutional Plan	147 <i>and separate file</i>
	I.	Approval of Student Organization Allocations for FY2019	148-149
	J.	Resolution Authorizing WRF Engineers to Proceed with Construction Documents and Bidding Process for the Student Center Rooftop HVAC System Upgrade Project (PHS Project)	150-151
	K.	Resolution on Election of Board of Trustee Members	152-154
	L.	Approval of Summer 2020, Fall 2020, and Spring 2021 Calendars	155-158
	M.	Final Reading and Approval of Personal Leave of Absence Policy 2.3106	159
	N.	Final Reading and Approval of Student Attendance Policy 5.72	160-161
	O.	First Reading of Alcohol Policy	162
	P.	First Reading of Transfer Credit Policy 5.97	163-164
<b>X.</b>		<b>Future Agenda Items</b>	
	A.	First Reading of Volunteer Policy	
	B.	First Reading of Drone Policy	
	C.	Approval of Employment of Human Resources Generalist	
	D.	Approval of Employment of Director of Education Program at the Centralia Correctional Center	
	E.	Presentation and Action – Acceptance of Audit Report for Fiscal Year Ending 6/30/2018 from CliftonLarsonAllen	
	F.	Approval of Intent to Levy Equity Tax	
	G.	Approval of Fiscal Year 2020 Annual Tax Levy	

- H. Approval of Fiscal Year 2020 Tax Abatement (Fitness Center 2009 Alternate Revenue Bonds)
- I. Approval of Property and Casualty Insurance Agent and Coverage
- J. Approval to Purchase Upgrade for College Network Storage System
- K. Approval to Purchase Upgrade of R25 Room Scheduling System

**XI. Trustee and President's Comments and Reports**

- A. Student Trustee Report
- B. President's Comments
- C. Trustee Individual Comments

**XII. Adjournment**

**Reminder \* The October 22, 2018 meeting will be held at the Crisp Technology Center in Centralia.**

**\*Note\* A copy of this contract is available at  
<https://www.kaskaskia.edu/about-kc/board-minutes-and-agendas/>**