

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
September 22, 2025 Meeting Minutes
Harry L. Crisp Manufacturing & Trades Center
2005 E. McCord
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, September 22, 2025, at 6:30 p.m. at the Harry L. Crisp Manufacturing & Trades Center.

Trustees present at the meeting in person were Jim Beasley, Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, and Laura Wedekemper and Student Trustee Meagan Mahlandt.

Kevin Noll, Legal Counsel from Robbins Schwartz attended the meeting remotely.

College staff members present included George Evans, Levi Cross, Cary Day, Tena Elliott, Joy Fitts, Sara Hanks, Chris Holloway, Chris Hottes, Laura Huge, George Kriss, Nichole Macon, Traci Masau, Julie Obermark, Connor Pollmann, Karol Potter, Shawn Richards, Josie Spihlmann, Kim Storm, Jeff Thomas, Nathan Wilkins, Kylee Williams, and Amy Zanton.

Media attending in person was Steven Stilt of WJBD radio.

PLEDGE OF ALLEGIANCE

Chairman Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone present and introduced Ben Frazier representing the Family YMCA of Fayette County located in Vandalia, Illinois.

PUBLIC COMMENT

None

CONSENT AGENDA

Items on the Consent Agenda included

August 25, 2025 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for August 2025 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Kaskaskia College Foundation Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Approved 10/27/25

Motion by Jim Beasley to accept the Consent Agenda.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

A Closed Session was not held.

VANDALIA YMCA PROPOSAL

Ben Frazier, Executive Director of the Family YMCA of Fayette County, submitted a proposal to modify the existing lease agreement for eight acres of land next to the Vandalia Education Center. The amendment seeks to add an additional ten-acre parcel adjacent to the Center to the lease agreement for the development of a park. No action was taken by the Board during the September meeting.

RESOLUTION 25-50

RESOLUTION FOR ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026

Motion by Bryan Holthaus to adopt Resolution 25-50 thereby approving the Fiscal Year 2025-2026 budget as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

RESOLUTION 25-51

RESOLUTION FOR TRANSFER OF WORKING CASH FUND INTEREST FOR FISCAL YEAR 2026

Motion by Jim Beasley to adopt Resolution 25-51 thereby authorizing the Vice President of Administrative Services / Treasurer of Kaskaskia College to transfer investment earnings from the Working Cash Fund to the Education Fund in Fiscal Year 2026.

Approved 10/27/25

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

APPROVAL OF THE CULINARY MANAGEMENT & OPERATIONS CERTIFICATE AT CENTRALIA CORRECTIONAL CENTER

Motion by Linda Stover to approve the Culinary Management & Operations Certificate at the Centralia Correctional Center, effective in the Spring 2026 semester.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

RESOLUTION 25-52

RESOLUTION TO APPROVE PURCHASE OF PERKINELMER SPECTRUM TWO FTIR SPECTROMETER (77% INSTITUTIONAL AND 23% DONATION FUNDED)

Motion by Bryan Holthaus to adopt Resolution 25-52 thereby approving the purchase of the PerkinElmer Spectrum II FTIR Spectrometer from PerkinElmer U.S. LLC of Shelton, CT in the amount of \$39,270.39.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

RESOLUTION 25-53

RESOLUTION FOR DISPOSITION OF COLLEGE PROPERTY

Motion by Bryan Holthaus to adopt Resolution 25-53 thereby declaring the equipment listed as “no longer needed for College purposes” and approving College Administration dispose of such equipment in accordance with College Policy #2.6001.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

Approved 10/27/25

APPROVAL OF RETIREMENT OF ASSOCIATE PROFESSOR COMPUTER INFORMATION TECHNOLOGY

Motion by Bryan Holthaus to accept the retirement of Angenien Huffstutler as Associate Professor Computer Information Technology effective December 16, 2026.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF TRENTON EDUCATION CENTER EVENING COORDINATOR (REPLACEMENT POSITION)

Motion by Linda Stover to approve the employment of Paige Stamps as the Trenton Education Center Evening Coordinator at \$19.82 an hour with eligibility for fringe benefits and an anticipated start date of October 20, 2025, pending board approval.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF WEI COACH/WORKFORCE PARTNERSHIP COORDINATOR (REPLACEMENT POSITION)

Motion by Byran Holthaus to approve the employment of Brittany Hunter as the WEI Coach/ Workforce Partnership Coordinator effective October 20, 2025, at an annual salary of \$52,000 and eligibility for fringe benefits. This position is fully funded through the Workforce Empowerment Initiative grant.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

FIRST READING – REVISIONS TO BOARD OF TRUSTEES MEETINGS BYLAW 1.1000

The First Reading of revisions to Board of Trustees Meetings Bylaw 1.1000 was presented. The final reading and approval will be at the October 2025 meeting.

Approved 10/27/25

SECOND READING - NEW VENDOR MANAGEMENT POLICY 2.4010

Motion by Bryan Holthaus to approve the final reading of the new Vendor Management Policy 2.4010 as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

FUTURE AGENDA ITEMS

- A. Approval of 2027-2028 Academic Calendars (October)
- B. Resolution to Approve Purchase of Greenlee 881 Hydraulic Bender (100% Trades School Program Grant Funded) (October)
- C. Master Facilities and Improvement Plan (MFIP) Update (October)
- D. Resolution to Approve Protection, Health and Safety (PHS) Projects for Fiscal Year 2027 (October)
- E. Resolution to Provide a Public Hearing and Publish Notice Regarding an Increase in the 2025 Aggregate Tax Levy as Required by The Truth in Taxation Act (October if necessary)
- F. Resolution on Intent to Levy an Equity Tax Pursuant to Section 3-14.3 of the Illinois Public Community College Act (October)
- G. Approval of YMCA Vandalia Education Center Agreement
- H. Resolution to Approve the 2025 Tax Levy – Fiscal year 2027 (November)
- I. Resolution to Abate the Tax Levy for Series 2018 General Obligation Refunding Bonds (Alternate Revenue Source) for 2025 Levy, Fiscal year 2027 (November)
- J. Resolution for Approval of Commercial Property, Liability and Workers' Compensation Insurance Coverages (November)

STUDENT TRUSTEE REPORT

Student Trustee Meagan Mahlandt presented an oral report to the Board which summarized the following:

- The student event schedule for September included pickleball, spikeball, and capture the flag, with kickball and whiffleball finishing up the month.
- A Karaoke night and the Alumni art show were hosted on September 18, 2025.
- Student Congress and many other clubs are gearing up for an active semester.
- Last week, the LPN students showcased their health projects in the hallway, where students got to learn about how to achieve and maintain good health.
- On September 16, 2025, students had the opportunity to register to vote.
- Students are excited about the possibility of a Turning Point USA chapter being established on campus.
- The first student huddle of the year is scheduled for Tuesday, September 30, 2025.

Approved 10/27/25

RESOLUTION 25-50

RESOLUTION FOR ADOPTION OF THE ANNUAL BUDGET FOR FISCAL YEAR 2025-2026

WHEREAS, the Board of Trustees of Kaskaskia College, Community College District #501 ("College"), Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington, State of Illinois, caused to be prepared, in tentative form, a budget for the Fiscal Year 2025-2026, and the tentative budget has been conveniently available for public inspection, including publication on the College website, for at least 30 days prior to final action thereon; and

WHEREAS, a public hearing was held on said Budget on the 22nd day of September 2025, a notice for said hearing was given prior thereto as required by law, and other legal requirements have been complied with; and

WHEREAS, the Board of Trustees must adopt a budget for each fiscal year before the end of the first quarter of each fiscal year; and

THEREFORE, the Budget, as presented in the accompanying documents, contains an estimate of the revenue amounts available and expenditures in the amount of \$58,415,097 for all funds; and

ANNUAL BUDGET BY FUND

EDUCATION FUND	\$ 28,256,419
OPERATIONS AND MAINTENANCE	\$ 3,837,648
SUBTOTAL OPERATING FUNDS	\$ 32,094,067
RESTRICTED PURPOSES	\$ 17,196,319
AUDIT	\$ 75,000
LIABILITY, PROTECTION AND SETTLEMENT	\$ 2,784,129
BOND AND INTEREST	\$ 3,030,056
OPERATIONS AND MAINTENANCE RESTRICTED (PHS)	\$ 1,444,077
AUXILIARY OPERATIONS	\$ 1,791,449
TOTAL – ALL FUNDS	\$ 58,415,097

The annual budget is hereby adopted for the Fiscal Year 2025-2026.

Dated this 22nd day of September 2025.

Chair, Kaskaskia College
Board of Trustees

Secretary, Kaskaskia College
Board of Trustees

PRESIDENT'S COMMENTS

- President Evans thanked everyone for participating in Congressman Mike Bost's recent visit to the Harry L. Crisp Manufacturing & Trades Center. Congressman Bost was complimentary of the College and the facilities at the Center.
- The Board will be receiving a proposal from the President's Office for a proposed spring break closure effective in 2028 for all staff, similar to the existing spring break for faculty. This proposal aims to reduce accrued vacation while providing a chance for the institution to pause operations, offering everyone a fresh start for the spring. This change would be reflected in the College calendar for 2028. Additional information will be shared as Senior Leaders work to finalize the proposal for the Board.
- Professional Growth & Development Day (PG & D Day) will be held on October 6, 2025, which is also the day Columbus Day is observed. PG & D Day will be held in a remote format. This decision was made in response to feedback from staff and faculty to allow parents with school-aged children - who make up 40% of the College's workforce - to avoid the need to arrange for alternative daycare or to use benefit time. It will be a full day of expected employment conducted remotely. President Evans will provide additional information to the Board.
- The press conference in recognition of the 60th birthday of the Illinois Community College Board (ICCB) is scheduled for 1:00 p.m. on Thursday, September 25, 2025, in the Lifelong Learning Center. Several community college presidents from Lake Land College on down will be attending the press conference.
- Kaskaskia College is hosting the ICCB Board on September 25-26, 2025. Most of the Board members will arrive on Thursday afternoon for a tour of the College's main campus. The ICCB Board will then hold a workshop from 4:00 p.m. – 6:00 p.m. that afternoon with dinner to follow at the Centralia House. The ICCB Board will hold Committee meetings from 8:00 a.m. – 9:30 a.m. on Friday, September 26, 2025, with the regular ICCB Board meeting being scheduled from 9:30 a.m. – 12:00 p.m. that day. President Evans welcomed those interested to attend the ICCB Board meeting.
- The Kaskaskia College 85th Anniversary Celebration is scheduled for Saturday, September 27, 2025. Remarks from participating legislators, the Board of Trustees, and College administration will be given from 10:00 a.m. – 10:30 am.

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting was adjourned at 7:11 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

Approved 10/27/25

RESOLUTION 25-51

RESOLUTION FOR TRANSFER OF WORKING CASH FUND INTEREST FOR FISCAL YEAR 2026

WHEREAS, Kaskaskia College is authorized, pursuant to the Illinois Public Community College Act and ICCB Fiscal Management Manual, to transfer investment income earned by the Working Cash Fund to the Education Fund or Operations and Maintenance Fund, upon the authority of the Board, and such transfers are not subject to repayment; and

WHEREAS, there is continuing concern regarding the stability of the State of Illinois fiscal status. The State's financial challenges are evidenced by an improving, yet poor, credit rating (A- per S & P, A- per Fitch, and A3 per Moody's) that is one of the lowest rated general obligation bond ratings of any state. The State's unfunded pension and other post-employment benefit liabilities as well as fixed cost burdens continue to challenge the State's fiscal stability. Because of the College's reliance on state funding for its operating budget, these issues create difficult financial challenges for continuing operations of the College; and

WHEREAS, the tentative operating budget for fiscal year 2026, as presented to the Board at the August 25th Board meeting, includes an operating fund deficit of approximately \$1,100,000; and

WHEREAS, the Board of Trustees has determined that it is necessary and in the best interest of the College to continue the practice of transferring investment income earned by the Working Cash Fund to the Education Fund to assist in properly funding operations of the College and maintaining adequate financial reserves; and

WHEREAS, the amount of the transfer is estimated at over \$212,000 for fiscal year 2026; and

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Kaskaskia College, Community College District #501 authorizes the Vice President of Administrative Services / Treasurer of Kaskaskia College to transfer investment earnings from the Working Cash Fund to the Education Fund in Fiscal Year 2026.

Dated this 22nd day of September 2025

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 25-52

**RESOLUTION TO APPROVE THE PURCHASE OF PERKINELMER SPECTRUM II
FOURIER TRANSFORM INFRARED (FTIR) SPECTROMETER
(77% INSTITUTIONAL AND 23% DONATION FUNDED)**

WHEREAS, the Spectrum II (FTIR) Spectrometer to be used for instructional purposes in the Chemistry Program; and

WHEREAS, the Spectrum II (FTIR) Spectrometer reflects current industry standards; and

WHEREAS, It is routinely used in chemical, pharmaceutical, agricultural, environmental, and forensic laboratories; and

WHEREAS, Early exposure to (FTIR) techniques enhances not only academic preparedness but also the employability of our graduates who may pursue laboratory technician roles immediately after earning their associate degree; and

WHEREAS, Kaskaskia College students frequently transfer into bachelor's degree programs in chemistry, biology, pre-medical, and related fields; and

WHEREAS, these students are expected to arrive with prior exposure to the instrumentation that supports chemical identification, molecular structure analysis, and qualitative/quantitative assessment of compounds; and

WHEREAS, The instrument is covered by a one-year full warranty, and includes a 10yr extended warranty on the source, laser, and interferometer; and

WHEREAS, per a letter provided by PerkinElmer, they are the sole source for manufacture and distribution of the Spectrum Two (FTIR) Spectrometer; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/), the purchase of the Spectrum II (FTIR) Spectrometer complies with one of the exemptions to the bidding process; and

WHEREAS, the Spectrum II (FTIR) Spectrometer has been requested in the 3-Year Capital Plan for the last two years; and

WHEREAS, the College has received a donation from Mallinckrodt Pharmaceuticals in the amount of \$9,000 to apply to the purchase.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of the PerkinElmer Spectrum II FTIR Spectrometer from PerkinElmer U.S. LLC of Shelton, CT in the amount of \$39,270.39.

Dated this 22nd day of September 2025

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 25-53

RESOLUTION FOR DISPOSITION OF COLLEGE PROPERTY

WHEREAS, in accordance with the Illinois Public Community College Act, 110 ILCS 805/3-41, the Board is authorized “to sell at private or public sale any personal or real property not needed for community college purposes”; and

WHEREAS, a written accounting of such personal property is identified in the accompanying list of equipment.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, that the equipment listed be declared as “no longer needed for College purposes” and that the College Administration dispose of such equipment in accordance with College Policy #2.6001

Dated this 22th day of September 2025

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**SURPLUS PROPERTY FOR DISPOSAL – ACTIVE LIST
SEPTEMBER 2025**

ITEMS TO BE AUCTIONED

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Welder	1	821	Miller	CP250TS	n/a
Welder	1	n/a	Lincoln	Idealarc 250	n/a
Welder	1	2685	Lincoln	Idealarc 250	n/a
Welder	1	4581	Lincoln	TIG-250	n/a
Welder	1	23869	Lincoln	TIG-250	n/a
Welder	1	n/a	Ideal	SP-200	n/a
Welder	1	4584	Lincoln	TIG-250	n/a
Fume Extractor	1	23991	Miller	Filtain 130	n/a
Fume Extractor	1	23987	Miller	Filtain 130	n/a
Fume Extractor	1	23990	Miller	Filtain 130	n/a
Fume Extractor	1	23985	Miller	Filtain 130	n/a
Battery Sprayer	1	n/a	Northstar	99907B	n/a
Battery Sprayer	1	n/a	High Flow	n/a	n/a
Grass Seeder	1	n/a	n/a	TBS7000RDOS	n/a
Electric Sprayer	2	n/a	High Flow	n/a	n/a
Air Compressor 3 phase	1	n/a	Champion	R30	217321
Utility Side by Side	1	21725	Kawasaki	Mule 4010	n/a
Utility Side by Side	1	27155	Kawasaki	Mule 4010	n/a

ITEMS TO BE SALVAGED

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Victoreen	1	2969	The Victoreen Instrument Co	710	5825
Victoreen	1	2970	The Victoreen Instrument Co	710	19728
Operational Check Source	1	2971	Anton Electronic Laboratories Inc.	5	Scratched off
Geiger Counter	7	n/a	Damon	n/a	n/a
Spectrum Tube Power Supply	1	n/a	Macalaster Scientific Company	135	n/a
Meter	1	21497	Sargent-Weich	pH8001	136526

**SURPLUS PROPERTY FOR DISPOSAL – ACTIVE LIST
SEPTEMBER 2025**

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Meter	1	21497	Sargent-Welch	pH8001	136526
4-drawer file cabinet	1	n/a	HON	n/a	n/a
4-drawer file cabinet	1	10925	HON	n/a	n/a
2-drawer metal file cabinet	1	n/a	HON	DE4LHY	n/a
4-drawer file cabinet	1	n/a	HON	n/a	n/a
3-drawer file cabinet	1	n/a	COLE	n/a	n/a
4-drawer file cabinet	1	n/a	HON	n/a	n/a
5-drawer file cabinet	1	n/a	HON	n/a	n/a
Daikin Heat Pump	1	n/a	Daikin	n/a	G003744
Condensing Unit	1	n/a	Mitsubishi	TRUA0361KA70 NA	n/a
Wood Table	1	n/a	Power Comm	PR3060	n/a
Computer Table 8ft	6	n/a	Power Comm	PR 2460	n/a
Wood Table 2 ft x 6 ft	4	n/a	n/a	6526	n/a
Wood Table 2 ft x 6 ft	1	n/a	n/a	n/a	n/a
5 shelf bookcase	1	n/a	n/a	n/a	n/a
2 door cabinet	1	n/a	HON	3UT4G0	n/a
Office desk	3	n/a	Allsteel	3RULC4	n/a
Office chairs	7	n/a	HON	DMH62X	n/a
Grey Couch	1	n/a	n/a	n/a	n/a
Wooden Multi-Flag Holders	2	n/a	n/a	n/a	n/a