

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
May 23, 2022 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, May 23, 2022 at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Jim Beasley, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, and Laura Wedekemper and Student Trustee Alyssa Lurkins. Trustee Jeff Brown was absent.

Dennis Weedman, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were President George Evans, Susan Batchelor, Alan Boerngen, Joy Fitts, Brian Hancock, Judy Hemker, Travis Henson, Jill Hercules, George Kriss, Zach McGeehon, Julie Obermark, Karol Potter, and Amy Troutt.

Media attending in person was Steven Stilt of the Centralia Sentinel.

RECOGNITION

President Evans recognized new employees Colton Leidner – Information Technology Support Technician; Holly Sallee – Executive Director of Development; Lindsey Utech – Grant and Contract Accountant (Formerly an Accounts Receivable Specialist); and Fran Windler - Coordinator of Student Athlete Development (Formerly Coordinator of Student Outreach & Athletic Engagement).

PLEDGE OF ALLEGIANCE

Mr. Holthaus led the Pledge of Allegiance.

PUBLIC COMMENT

Zach McGeehon addressed the Board and introduced himself as a current employee and applicant for the position of Professor of Theatre/Speech. Mr. McGeehon shared his concerns regarding the College hiring processes with the Board.

CONSENT AGENDA

Items on the Consent Agenda included:

Approval of April 25, 2022 Regular Meeting Minutes
Ratification and approval of disbursements and payrolls for April, 2022 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Motion by Mr. Beasley to accept the consent agenda items as presented.

Approved 05/23/2022

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

Motion by Bryan Holthaus to enter into closed session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific reasons for conducting an executive session meeting were as follows:

- (1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 120/2(c)(1); and
- (2) Student disciplinary cases; 5 ILCS 120/2(c)(9)

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert			

Motion was approved and the meeting entered into closed session at 6:55 p.m.

Motion by Jim Beasley to end closed session and resume open session.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved and the closed session ended and open session resumed at 7:53 p.m.

APPROVAL OF FY23 ANNUAL PLAN

Motion by Louis Kalert to approve the FY2023 Annual Plan as presented.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Approved 05/23/2022

Motion was approved.

**RESOLUTION 22-31
APPROVAL OF IN-KIND GIFT ACCEPTANCE**

Motion by Linda Stover to ratify the donation of plastic laminate and particle board sheet goods from Lancia Brothers Woodworking to be used in the Carpentry Occupations Program.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF REAPPOINTMENT OF DIRECTOR OF MARKETING

Motion by Laura Wedekemper to approve the reappointment of Travis Henson as the Director of Marketing for FY2023 beginning July 1, 2022 and ending June 30, 2022.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

**RESOLUTION 22-32
RESOLUTION ON REAPPOINTMENT OF FIRST-YEAR PROBATIONARY FACULTY TO SECOND-YEAR STATUS, THIRD-YEAR PROBATIONARY FACULTY TO TENURED STATUS**

Motion by Louis Kalert to approve the following probationary faculty recommendations for continued employment in the 2022-2023 academic year effective August 10, 2022:

First-year probationary faculty recommended for continued employment as second-year probationary faculty:

Arts and Sciences

- Lesley Brower
- Ryan Norrenberns
- Tim Wight

Nursing/Allied Health

- Kaylee Hilmes
- Amy Woltering

Approved 05/23/2022

Third-year probationary faculty recommended for continued employment as tenured faculty:

Arts and Sciences

- Michael Geiger

Career and Technical Education

- Mark Litteken

Nursing/Allied Health

- Marsha Baro
- Kristina Rickoff

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

**APPROVAL OF EMPLOYMENT
DIRECTOR OF PUBLIC SAFETY (REPLACEMENT POSITION)**

Motion by Linda Stover to approve the employment of Officer Shawn Richards as the Director of Public Safety at a salary of \$55,000 per year and associated fringe benefits effective immediately.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

**APPROVAL OF EMPLOYMENT
HR COORDINATOR (REPLACEMENT POSITION)**

Motion by Bryan Holthaus to approve the employment of Maurya Gill as the full-time Human Resources Coordinator at an annual salary of \$47,000 with eligibility for fringe benefits effective July 1, 2022.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT

Approved 05/23/2022

ICAP & BRIDGE COORDINATOR AEL (REPLACEMENT POSITION)

Motion by Louis Kalert to approve the employment of Rachael Burkhardt as Adult Education & Literacy Bridge & ICAPS Coordinator at an annual salary of \$37,500 with eligibility for fringe benefits with a purposed start date of June 6, 2022.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

**APPROVAL OF EMPLOYMENT
ATHLETIC DIRECTOR (REPLACEMENT POSITION)**

Motion by Bryan Holthaus to approve the employment of Mr. Scott Steward as Athletic Director at an annual salary of \$50,000.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

**APPROVAL OF EMPLOYMENT
VICE PRESIDENT OF STUDENT SERVICES (REPLACEMENT POSITION)**

Motion by Bryan Holthaus to approve the employment of Amy Troutt as Vice President of Student Services Elect effective May 23, 2022, at the salary of \$105,000 annually.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

**APPROVAL OF EMPLOYMENT
ASSISTANT PROFESSOR OF MATHEMATICS (REPLACEMENT POSITION)**

Motion by Bryan Holthaus to approve the employment of Josie Lehde as a full-time faculty member of the Kaskaskia College Mathematics Department effective August 1, 2022 at a salary of \$52,669.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes

Approved 05/23/2022

Louis Kalert yes
Motion was approved.

**APPROVAL OF EMPLOYMENT
ASSISTANT PROFESSOR OF SPEECH & THEATRE (REPLACEMENT POSITION)**

Motion by Bryan Holthaus to approve the employment of Kevin McCarty as a full-time faculty member of the Kaskaskia College Theatre/Speech Department effective August 1, 2022 at a salary of \$68,252.

Roll call:
Jim Beasley yes Linda Stover yes
Bill Hawley yes Laura Wedekemper yes
Bryan Holthaus yes Alyssa Lurkins yes
Louis Kalert yes
Motion was approved.

**APPROVAL OF EMPLOYMENT
RETENTION AND ONLINE STUDENT SUCCESS COORDINATOR (REPLACEMENT POSITION)**

Motion by Linda Stover to approve the employment of Kendal Kaskie as Full-Time Retention & Online Student Success Coordinator at an annual salary of \$39,000 effective June 1, 2022.

Roll call:
Jim Beasley yes Linda Stover yes
Bill Hawley yes Laura Wedekemper yes
Bryan Holthaus yes Alyssa Lurkins yes
Louis Kalert yes
Motion was approved.

**APPROVAL OF NEW POSITION
CYBER SECURITY PATHWAY CAREERS PROGRAM DEVELOPER**

Motion by Bryan Holthaus to approve the position of Cyber Security Pathway Careers Program Developer, a restructured position of the Information Technology Department at an annual salary range of \$75,000 to \$80,000 per year, eligible for fringe benefits.

Roll call:
Jim Beasley yes Linda Stover yes
Bill Hawley yes Laura Wedekemper yes
Bryan Holthaus yes Alyssa Lurkins yes
Louis Kalert yes
Motion was approved.

APPROVAL OF NEW POSITION

INDUSTRIAL TRADES MANUFACTURING PROGRAMS COORDINATOR

Motion by Bryan Holthaus to approve the new position of an Industrial Trades and Manufacturing Program Coordinator at a proposed salary range of \$50,000 to \$65,000. This position will be eligible for fringe benefits.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF NEW POSITION

**APPRENTICESHIP BUILDING AMERICA COOPERATIVE GRANT COORDINATOR
(PENDING OUTCOME OF GRANT APPROVAL)**

Motion by Bryan Holthaus to approve the position of Apprenticeships Building America Cooperative Grant Coordinator at an annual salary range of \$50,000 to \$57,000. This position is eligible for fringe benefits and is contingent upon award of the Employment and Training Administration, US DOL Apprenticeships Building America Grant.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF NEW POSITION

**EARLY CHILDHOOD CONSORTIUM COACH (EARLY CHILDHOOD ACCESS
CONSORTIUM GRANT FUNDED)**

Motion by Bryan Holthaus to approve the position of an Early Childhood Consortium Coach at a proposed salary range of \$50,000 to \$55,000. This position is eligible for fringe benefits and is contingent upon Early Childhood Access Consortium for Equity grant funding.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF NEW POSITION

SECURITY OFFICER (NEW 40-HOUR POSITION IN PUBLIC SAFETY)

Motion by Bryan Holthaus to approve one 40-hour security officer replacement position eligible for fringe benefits at a salary of \$12.50 per hour and one additional 30-hour employee to a 40-hour security officer position eligible for fringe benefits at a salary of \$12.50 per hour.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

APPROVAL OF RESIGNATION

ASSISTANT PROFESSOR OF NURSING

Motion by Louis Kalert to accept the resignation of Megan Barnett as the Assistant Professor of Nursing effective June 30, 2022.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

FIRST READING

REVISED POLICY 6.0801 - DISTANCE LEARNING ENGAGEMENT POLICY

The first reading of the revised Policy 6.0801 – Distance Learning Engagement Policy was presented. The final reading and approval will be in June.

APPROVAL OF PROMOTION OF ASSOCIATE DEAN TO DEAN

Motion by Bryan Holthaus to approve the promotion of Joy Fitts from Associate Dean of Workforce Engagement and Career Services to Dean of Workforce Engagement and Career Services.

Roll call:

Jim Beasley	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Alyssa Lurkins	yes
Louis Kalert	yes		

Motion was approved.

FUTURE AGENDA ITEMS

- A. Resolution Providing Public Inspection, Availability and Public Hearing Notification Re: Tentative Budget for Fiscal Year 2023 (June)
- B. Presentation of Tentative Budget (July)

- C. Approval of Employment of Industrial Technology Instructor at FCI Greenville (FDOC Contract Funded)
- D. Approval of New Position DOD Stem Community College Consortium Cooperative Grant Coordinator (July)
- E. Approval of Employment of HVAC Instructor at CCC
- F. Approval of Purchase of Vehicle/Trailer Storage Building
- G. Approval of Vendor to Provide Photo Copier Services
- H. Approval of KCFT Collective Bargaining Agreement

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Alyssa Lurkins addressed the Board of Trustees and audibly presented a written report submitted to the Board which summarized the following:

- Evening of Jazz Friends of the Fine Arts Fundraiser
- Finals Week Activities
- Kaskaskia College Music Department Programs
- ICATT Apprenticeship Program
- Spring 2022 Health Science Pinning
- Graduation 2022
- Automotive Technology Program Donation Received
- Illinois Law Enforcement Alarm System Training
- Free GED/HSE Classes
- Summer Sports Camps

PRESIDENT'S COMMENTS

- President Evans congratulated Joy Fitts and Amy Troutt for the advancement in their careers.
- The Kaskaskia College Foundation Golf Tournament is scheduled for June 24, 2022 at Governor's Run.
- The graduation ceremony held on May 13, 2022, was a record for attendance. A lot of positive comments have been received through social media.
- The construction projects on campus continue to move along to include the HB & L Classroom Renovation Project and the Water Line Replacement Project. The contractor for the ST Annex parking lot begins mobilizing on Tuesday – May 24, 2022. Planning for Phase II of the projects will begin at the end of June and beginning of July.
- President Evans advised the Board they will be receiving a notice regarding possible dates for a Board retreat in July.

TRUSTEE INDIVIDUAL COMMENTS

Jim Beasley reminded everyone of Memorial Day coming up and to say thank you to veterans.

Bill Hawley thanked everyone for their hard work. Mr. Hawley shared thank you notes received from the families of Larry Smith and Henry Windler.

Approved 05/23/2022

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting adjourned at 8:26 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-31

**RESOLUTION TO RATIFY DONATION OF
PLASTIC LAMINATE AND PARTICLE BOARD SHEET GOODS FOR
CARPENTRY OCCUPATIONS PROGRAM**

WHEREAS, Lancia Brothers Woodworking of St. Louis, Missouri wanted to donate plastic laminate and particle board sheet goods having a value of \$23,162 to be used in the Carpentry Occupations Program to assist students in the lab as they study and learn carpentry skills; and

WHEREAS, the President of the College determined the above donation has use for instructional purposes; and

WHEREAS, Kaskaskia College is appreciative of the above donation and recognizes that the contribution will be used in the Carpentry Occupations Program at Kaskaskia College; and

WHEREAS, Kaskaskia College accepted the above donation.

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Kaskaskia College, Community College District # 501, ratifies the donation of plastic laminate and particle board sheet goods from Lancia Brothers Woodworking; and

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of Kaskaskia College, Community District # 501, extends sincere appreciation to Lancia Brothers Woodworking of St. Louis, Missouri, for the donation of the goods.

Dated this 23rd day of May 2022.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-32

RESOLUTION ON REAPPOINTMENT OF FIRST-YEAR PROBATIONARY FACULTY TO SECOND-YEAR STATUS, THIRD-YEAR PROBATIONARY FACULTY TO TENURED STATUS

WHEREAS, the College in accordance with its policies, procedures, and contractual agreements provides for a system of granting tenure to full-time faculty, and

WHEREAS, the College has a definitive review process with specific criteria required for advancing through the tenure process, and

WHEREAS, the first-year probationary faculty members are recommended for second-year probationary employment by Mrs. Julie Obermark, Vice President of Instructional Services and Mr. George Evans, President of Kaskaskia College, effective with the 2022-23 academic year, which begins August 10, 2022.

Arts and Sciences

Lesley Brower
Ryan Norrenberns
Tim Wight

Nursing/Allied Health

Kaylee Hilmes
Amy Woltering

WHEREAS, the following third-year probationary faculty members are recommended for tenured employment by Mrs. Julie Obermark, Vice President of Instructional Services and Mr. George Evans, President of Kaskaskia College, effective with the 2022-23 academic year, which begins August 10, 2022.

Arts and Sciences

Michael Geiger

Career and Technical Education

Mark Litteken

Nursing/Allied Health

Marsha Baro
Kristina Rickoff

WHEREAS, the above recommendations for continued employment are made as part of the Kaskaskia College tenure review and faculty evaluation process, and reflect that the listed faculty members have met the requirements for progression in that process. Such recommendations do not preclude the College from implementing reductions in force for any faculty positions subsequent to the above recommendations being approved.

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees, Kaskaskia College, Community College District #501, that after review, the recommendations of the Vice President of Instructional Services and the President, are hereby approved and the College Administration is authorized to implement such actions; and

NOW, THEREFORE BE IT FURTHER RESOLVED that the Board of Trustees extends congratulations to each of these faculty members for achieving the professional advancements as noted herein.

DATED THIS 23rd DAY OF MAY, 2022

Board Chairman

Board Secretary