

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
June 28, 2021 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees on Monday, June 28, 2021 at 6:30 p.m. in the Lifelong Learning Building on the Kaskaskia College main campus. Trustees present at the meeting in person were Jim Beasley, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, and Student Trustee Alexis Enke. Trustees Laura Wedekemper and Jeff Brown were absent.

College staff members attending were President , George Evans, Susan Batchelor, Judy Hemker, Julie Obermark, Cheryl Twenhafel, Jennings Carter, Travis Henson, Karol Potter, Todd Wagner, Craig Roper, George Kriss, Amy Troutt, and Cathy Quick. Dennis Weedman, Legal Counsel from Robbins Schwartz was in attendance.

Kaskaskia College Technical Office Personnel employee Union President, Micki Adams was present at the meeting as well as Hawk Kershaw, Matt Szatkowski and Wade Hunter from the St. Louis-Kansas City Carpenter's Regional Council.

In the absence of Secretary Laura Wedekemper, Chairman Hawley appointed Trustee Bryan Holthaus as Acting Secretary for the meeting.

PLEDGE OF ALLEGIANCE

Chairman Hawley led the Pledge of Allegiance.

RECOGNITION

President Evans introduced guests and employees.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Items on the Consent Agenda include:

- A. May 24, 2021 Minutes
- B. June 16, 2021 Workshop Minutes

Ratification and approval of disbursements and payrolls for June 2021 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, and Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include Administrative Services Report, Instructional Services Report, Student Services Report, and Executive Services Report to include the Annual Plan monthly update from each department.

Motion by Jim Beasley to approve the consent agenda items as presented.

Roll call:

Jim Beasley yes

Louis Kalert yes

Bill Hawley yes

Linda Stover yes

Bryan Holthaus yes

Alexis Enke yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

Closed Session

Motion by Bryan Holthaus to enter into closed session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific exemptions

(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; and
(2) Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees

Roll call:

Jim Beasley yes

Louis Kalert yes

Bill Hawley yes

Linda Stover yes

Bryan Holthaus yes

Alexis Enke yes

Motion was approved, and the meeting entered into closed session at 6:33 p.m.

Motion by Jim Beasley to end closed session and resume open session.

Roll call:

Jim Beasley yes

Louis Kalert yes

Bill Hawley yes

Linda Stover yes

Bryan Holthaus yes

Alexis Enke yes

Motion was approved, closed session ended and open session resumed at 6:30 p.m.

APPROVAL OF ORGANIZATIONAL RESTRUCTURE AND WAGE ADJUSTMENTS FOR NON-COLLECTIVE BARGAINING STAFF

Motion by Linda Stover to approve the organizational restructure, wage adjustments and annual increases for non-collective bargaining staff as presented.

Organizational restructure includes new and restructured positions for Director of Equity and Access, Community and Education Support Specialist, Instructional Services Coordinator, Director of Workforce Engagement and Career Pathways, IT Business Analyst, Grant and Contract Accountant, Accounts Receivable Specialist, and Financial Aid Advisor/HEERF Student Aid Coordinator.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

APPROVAL OF LEAVE OF ABSENCE

Motion by Bryan Holthaus to approve the leave of absence request for Caitlin Burroughs beginning September 1, 2021 through May 2022.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

APPROVAL OF RESIGNATION

ACADEMIC ADVISOR

Motion by Linda Stover to accept the resignation of Alana Bierman as Academic Advisor effective June 17, 2021.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

APPROVAL OF RESIGNATION

FOUNDATION AND GENERAL LEDGER ACCOUNTANT

Motion by Bryan Holthaus to approve the resignation of Sarah Fae Beadle as Foundation and General Ledger Accountant effective June 30, 2021.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

APPROVAL OF EMPLOYMENT

IT SERVICES AND SUPPORT COORDINATOR

Motion by Jim Beasley to approve the employment of Deanna Kreher as Information Technology Services & Support Coordinator at an annual salary of \$35,000 with eligibility for fringe benefits, effective July 6, 2021.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

**APPROVAL OF EMPLOYMENT
EXECUTIVE ASSISTANT TO THE PRESIDENT AND SECRETARY TO THE
BOARD OF TRUSTEES**

Motion by Linda Stover to approve the employment of Karol Potter as Executive Assistant to the President and Secretary to the Board of Trustees at an annual salary of \$58,500 effective July 1, 2021.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

**APPROVAL OF COLLECTIVE BARGAINING AGREEMENT
WITH THE KASKASKIA COLLEGE TECHNICAL OFFICE PERSONNEL**

Motion by Bryan Holthaus to approve the collective bargaining agreement between Kaskaskia College and the Kaskaskia College Technical Office Personnel (KCTOP) Union for 2021-2025.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

Micki Adams, President of the KCTOP Union came forward and signed the agreement.

**APPROVAL OF COLLECTIVE BARGAINING AGREEMENT
WITH THE CARPENTER'S UNION**

Motion by Louis Kalert to approve the collective bargaining agreement between Kaskaskia College and the St. Louis-Kansas City Carpenter's Regional Council for 2021-2025.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

Mr. Hawk Kershaw, President of the St. Louis-Kansas City Carpenter's Regional Council came forward and signed the agreement.

**APPROVAL OF COLLEGE PRESIDENT TO PROCEED WITH PROCURING
SERVICES OF LOBBYIST**

Motion by Linda Stover to approve the College President to proceed with procuring services of lobbyist not to exceed \$60,000 per year to assist Kaskaskia College in securing state and federal capital funds for deferred maintenance and institutional modernization projects.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

APPROVAL TO PROCEED WITH PROCURING SERVICES OF FINANCIAL SERVICES

Motion by Bryan Holthaus to approve President Evans to execute the Financial Advisory Agreement with PMA Securities, LLC, and approve the scope of services as security issuances or refunding opportunities evolve.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

**APPROVAL TO EXECUTE EASEMENT
KASKASKIA COLLEGE SPRINGS WATER COMPANY, LLV**

Motion by Bryan Holthaus to approve an easement of land at the Kaskaskia College Vandalia Education Center to Kaskaskia Springs Water Company, LLC.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

APPROVAL OF AGREEMENT

Motion by Linda Stover to approve an agreement with Illinois Department of Corrections for Educational Services at the Centralia Correctional Center.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

**APPROVAL OF A LEASE
FAMILY YMCA OF GREATER FAYETTE COUNTY**

Motion by Louis Kalert to approve the lease as presented between Kaskaskia College and the Family YMCA of Fayette County and authorize President Evans to handle minor revisions necessary to finalize the transaction.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

SALE OF A PORTION OF THE SALEM EDUCATIONAL CENTER

Motion by Jim Beasley to approve President Evans to execute the Purchase and Sale Agreement and Parking Lot Use and Licensing Agreement for property at the Salem Education Center as presented, including minor revisions necessary to execute the final closing documents.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

RESOLUTION 21-26

RESOURCE ALLOCATION MANAGEMENT PLAN (RAMP) FOR FY23

Motion by Louis Kalert to adopt Resolution 21-26 thereby approving the submission of the Community College Capital Resource Allocation Management Program (RAMP) for FY23 state funding for capital improvement projects. The projects submitted include

- HVAC Equipment and Control Replacement as project #1
- Parking Lot and Drainage Improvements as project #2

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

RESOLUTION 21-27

VENDOR FOR INTERCOLLEGIATE ATHLETE SECONDARY ACCIDENT INSURANCE

Motion by Bryan Holthaus to adopt Resolution 21-27 approving the proposal submitted by First Agency of Kalamazoo, MI for intercollegiate athlete secondary accident insurance with a total annual premium of \$34,332 for the 2021-2022 academic year.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes

Motion was approved.

RESOLUTION 21-28

PROVIDING PUBLIC INSPECTION, AVAILABILITY AND PUBLIC HEARING NOTIFICATION RE: TENTATIVE BUDGET

Motion by Jim Beasley to adopt Resolution 21-28 thereby declaring:

1. That the fiscal year of Kaskaskia College, Community College District No. 501 be defined, and the same is hereby fixed and declared to commence on July 1, 2021

and terminate on June 30, 2022.

2. The tentative budget will be on display for public review Monday through Friday, between 8:00 a.m. and 4:00 p.m. (except Friday, July 30), in the office of the Vice President of Administrative Services, AD 211, Administration Building, 27210 College Road, Centralia IL 62801 for a minimum of 30 days beginning no later than July 28, 2021 through September 15, 2021. It will also be available on the Kaskaskia College website, <https://www.kaskaskia.edu/about-kc/consumer-information/>.
3. That a public hearing shall be held as to the tentative budget of Kaskaskia College, Community College District No. 501 for Fiscal Year 2021-2022 on September 27, 2021, at 6:15 p.m. prior to commencement of the regular Board meeting in the Wedekemper Boardroom of the Lifelong Learning Center at Kaskaskia College, 27210 College Road, Centralia, Illinois.
4. That a notice of availability of the tentative budget for public inspection and the date of the public hearing shall be published at least 30 days prior to September 27, 2021 in the Centralia Sentinel.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

RESOLUTION 21-29

DISPOSAL OF COLLEGE PROPERTY

Motion by Linda Stover to approve Resolution 21-29 thereby declaring equipment listed as "no longer needed for College purposes" and that the College administration dispose of such equipment in accordance with College Policy #2.6001.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes
Bryan Holthaus yes	Alexis Enke yes

Motion was approved.

RESOLUTION 21-30

DONATION OF DIESEL TRAINER FOR AUTOMOTIVE TECHNOLOGY PROGRAM

Motion by Louis Kalert to adopt Resolution 21-30 accepting from Cummins, Inc. the donation of the ISM 876 Diesel Trainer; and extending sincere appreciation to Cummins, Inc. of Columbus, Indiana for the donation.

Roll call:

Jim Beasley yes	Louis Kalert yes
Bill Hawley yes	Linda Stover yes

Bryan Holthaus yes Alexis Enke yes
Motion was approved.

**RESOLUTION 21-31
RATIFY DONATION OF CLEANING SUPPLIES FOR THE INFORMATION
TECHNOLOGY DEPARTMENT**

Motion by Louis Kalert to adopt Resolution 21-31 ratifying the acceptance of the cleaning supplies from Buchheit; and extending sincere appreciation to Buchheit of Centralia, Illinois for the donation.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes
Motion was approved.

**RESOLUTION 21-32
APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION
MINUTES**

Motion by Bryan Holthaus to adopt Resolution 21-32 determining that with regard to closed session minutes from January 25, 2021; February 22, 2021; and April 26, 2021 the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes
Motion was approved.

**RESOLUTION 21-33
ACTION ON CLOSED SESSION AUDIO RECORDINGS**

Motion by Bryan Holthaus to adopt Resolution 21-33 approving the destruction of audio recordings from November 20, 2017; November 27, 2017; and July 22, 2019; and authorizing the Executive Assistant to the President and Secretary to the Board of Trustees, Catherine Quick, to destroy such recordings, pursuant to normal procedures.

Roll call:

Jim Beasley yes Louis Kalert yes
Bill Hawley yes Linda Stover yes
Bryan Holthaus yes Alexis Enke yes
Motion was approved.

FUTURE AGENDA ITEMS

- A. Employment of Academic Advisor
- B. Employment of Dean of Nursing and Health Sciences
- C. Approval of Vendor to Provide Photo Copier Services
- D. Presentation of Tentative Budget

- E. Approval of Vendor for Vending Services
- F. New Spending Authority Policy
- G. Approval of Bond Refinance for Deferred Maintenance and Campus Improvements

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT, ALEXIS ENKE

Alexis Enke, Student Trustee reported:

- Summer classes started on June 7.
- New Student Orientation will be virtual with new students scheduling a tour of campus.
- Board of Trustee and other scholarship students are being notified of their scholarships.

PRESIDENT'S COMMENTS

President Evans reported:

- Another meeting is scheduled with the Presidents of the Great Rivers Athletic Conference Colleges. An agreement should be finalized in the next two weeks.
- The Foundation golf tournament has been rescheduled due to rain. The reschedule date is July 9.
- Thank you to union officers and college administrators for the negotiations.
- Thank you to the Trustees for dedicating time for the recent workshop and meeting. A lot of information was provided. We look forward to finalizing the projects and financing options. We are working on the suggestion of providing a more high-level snapshot.
- Congratulations to Karol Potter the new Executive Assistant to the President and Secretary to the Board of Trustees.

In closing remarks Trustee Stover indicated she is working on a Board self-assessment form and will send it to Trustees when it is completed.

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting adjourned at 7:17 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION TO APPROVE THE FY2023 RAMP APPLICATION

WHEREAS, the Community College Capital Resource Allocation Management Program (RAMP) is the official request of the College for state funding for capital improvement projects; and

WHEREAS, the submission of RAMP requests are submitted to the Illinois Community College Board during June of each calendar year; and

WHEREAS, there is a need for infrastructure improvements at certain College facilities; and

WHEREAS, two projects have been identified for submission in the RAMP request: HVAC Equipment and Controls Replacement and Parking Lot and Drainage Improvements; and

WHEREAS, the proposed projects are listed as needs in Kaskaskia College's 2020-2035 Master Facilities and Improvement Plan; and

WHEREAS, the proposed HVAC Equipment and Control Replacement project will replace the aging systems with new technologies, reduce the risk of system failure, and improve energy management in order to reduce utility and maintenance costs; and

WHEREAS, the proposed Parking Lot and Drainage Improvements will consist of removal and replacement of the existing concrete to include installation of storm water drainage on the East parking lot and ST Annex parking lot.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, that the College submit a Resource Allocation Management Program (RAMP) capital request for FY2023 to the Illinois Community College Board to seek funding for the following proposed projects:

- HVAC Equipment and Control Replacement as project #1
- Parking Lot and Drainage Improvements as project #2

in accordance with the RAMP application process.

Dated this 28th day of June 2021.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION TO APPROVE THE VENDOR FOR
INTERCOLLEGIATE ATHLETE SECONDARY ACCIDENT INSURANCE**

WHEREAS, the College provides secondary accident insurance for all regularly enrolled student athletes and student managers during regularly scheduled team practices and games as governed by the NJCAA as well as college-sponsored and supervised team travel; and

WHEREAS, this supplemental coverage is designed to pick up eligible balances not covered by the athlete’s family or employer group insurance plan; and if no other coverage or plan is available, to pay the medical/dental expenses incurred to the limits of the policy; and

WHEREAS, the College’s intercollegiate athlete secondary accident insurance has been satisfactorily provided by First Agency for the past 22 years. During this time, the College has not conducted a formal request for proposal; and

WHEREAS, to ensure the College is receiving the best services and coverage at the most competitive price, the decision was made to solicit proposals from independent insurance agencies for the intercollegiate athlete secondary accident insurance; and

WHEREAS, in addition to a legal notice published in the May 19, 2021 edition of the Centralia Morning Sentinel, a request for proposal was distributed amongst independent insurance agents licensed by the Illinois Department of Insurance; and

WHEREAS, the College received the following proposals:

Vendor	Basic Coverage Premium	Catastrophic Coverage Premium	Total Annual Premium
First Agency Kalamazoo, MI	\$26,794	\$7,538	\$34,332
Imming Insurance Agency Carlyle, IL	\$39,122	\$10,205	\$49,327
Imming Insurance Agency (Alternate Proposal)	\$45,423	\$10,205	\$55,628
Insurance Planning and Management Okawville, IL	\$53,000	N/A	\$53,500
Dimond Bros. Centralia, IL	\$36,500	\$9,238	\$45,738
Chaney & Karch Insurance Group, Inc. Centralia, IL	\$35,425	\$6,178	\$41,603

And,

WHEREAS, the proposal submitted by Insurance Planning and Management did not include catastrophic coverage. Subsequently, their proposal is considered non-responsive; and

WHEREAS, the RFP process allows for the selection of a vendor whose proposal best fits the insurance needs of the College with the decision not made solely on price, but with the following criteria listed in the RFP:

1. Vendor's philosophy for providing services to include, but not limited to, selecting and procuring coverage from insurance companies, risk management, claims management and loss control
2. The quality and range of services the Vendor proposes to provide
3. The Vendor's overall qualifications, experience, reputation, expertise, stability, and financial responsibility
4. Ease of claims reporting, tracking, and payment process
5. Number of clients similar in size and scope of the College
6. Client references
7. Proposed pricing

And,

WHEREAS, a committee of six staff members reviewed the proposals and rated them based on the evaluation criteria indicated above, and the following table details the committee's scoring of each vendor's proposal:

Evaluation Criteria	First Agency	Chaney & Karch	Imming Insurance	Diamond Bros.
1. Vendor's philosophy for providing services to include, but not limited to, selecting and procuring coverage from insurance companies, risk management, claims management and loss control	500	460	420	440
2. The quality and range of services the Vendor proposes to provide	375	360	270	345
3. The Vendor's overall qualifications, experience, reputation, expertise, stability, and financial responsibility	390	360	330	345
4. Ease of claims reporting, tracking, and payment process	405	375	195	330
5. Number of clients similar in size and scope of the College	190	110	75	110
6. Client references	190	105	105	110
7. Proposed pricing	650	445	350	450
Total Score:	2700	2215	1745	2130

And,

WHEREAS, the proposal submitted by First Agency of Kalamazoo, MI received the highest score and is being recommended as the vendor to provide intercollegiate athlete secondary accident insurance; and

WHEREAS, the term of the agreement shall be for an initial year effective August 1, 2021 with the option of two (2) subsequent annual renewals.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the proposal submitted by First Agency of Kalamazoo, MI for intercollegiate athlete secondary accident insurance with a total annual premium of \$34,332 for the 2021-2022 academic year.

Dated this 28th day of June 2021

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION PROVIDING PUBLIC INSPECTION AVAILABILITY AND
PUBLIC HEARING NOTIFICATION REGARDING THE TENTATIVE BUDGET**

WHEREAS, the Illinois Public Community College Act requires each community college district to fix a fiscal year and adopt an annual budget within or before the first quarter of the fiscal year; and

WHEREAS, it is required that the budget be made available in tentative form for public inspection for at least 30 days and that a public hearing be held as to the budget prior to Board approval and action thereon; and

WHEREAS, notice of availability of the tentative budget for public inspection and the date of the hearing must be published at least 30 days prior to the time of hearing.

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Kaskaskia College, Community College District 501, Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington, State of Illinois, as follows:

Section 1: That the fiscal year of Kaskaskia College, Community College District No. 501 be defined, and the same is hereby fixed and declared to commence on July 1, 2021 and terminate on June 30, 2022.

Section 2: The tentative budget will be on display for public review Monday through Friday, between 8:00 a.m. and 4:00 p.m. (except Friday, July 30), in the office of the Vice President of Administrative Services, AD 211, Administration Building, 27210 College Road, Centralia IL 62801 for a minimum of 30 days beginning no later than July 28, 2021 through September 15, 2021. It will also be available on the Kaskaskia College website, <https://www.kaskaskia.edu/about-kc/consumer-information/>.

Section 3: That a public hearing shall be held as to the tentative budget of Kaskaskia College, Community College District No. 501 for Fiscal Year 2021-2022 on September 27, 2021, at 6:15 p.m. prior to commencement of the regular Board meeting in the Wedekemper Boardroom of the Lifelong Learning Center at Kaskaskia College, 27210 College Road, Centralia, Illinois.

Section 4: That a notice of availability of the tentative budget for public inspection and the date of the public hearing shall be published at least 30 days prior to September 27, 2021 in the *Centralia Sentinel*.

Dated this 28th day of June, 2021

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION FOR DISPOSITION OF COLLEGE PROPERTY

WHEREAS, in accordance with the Illinois Public Community College Act, 110 ILCS 805/3-41, the Board is authorized “to sell at private or public sale any personal or real property not needed for community college purposes”; and

WHEREAS, a written accounting of such personal property is identified in the accompanying list of equipment.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, that the equipment listed be declared as “no longer needed for College purposes” and that the College Administration dispose of such equipment in accordance with College Policy #2.6001

Dated this 28th day of June 2021

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION TO RATIFY DONATION OF
CLEANING SUPPLIES FOR THE
INFORMATION TECHNOLOGY DEPARTMENT**

WHEREAS, Buchheit of Centralia, Illinois donated an assortment of cleaning supplies valued at \$7,483.99 to the Information Technology Department; and

WHEREAS, the Chief Information Officer has determined the above donation was effective in the cleaning and sanitizing of electronic surfaces during the COVID 19 pandemic; and

WHEREAS, Kaskaskia College is very appreciative of the above donation and recognizes that such contributions provide a healthier and safer environment for our students and staff; and

WHEREAS, Kaskaskia College desires to accept the above donation;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Kaskaskia Community College District # 501, ratifies the acceptance of the cleaning supplies from Buchheit; and

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of Kaskaskia College, Community District # 501, extends sincere appreciation to Buchheit of Centralia, Illinois for the donation.

Dated this 28th day of June 2021

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION TO ACCEPT DONATION OF
DIESEL TRAINER FOR AUTOMOTIVE TECHNOLOGY PROGRAM**

WHEREAS, Cummins, Inc. of Columbus, Indiana desires to donate an ISM 876 Diesel Trainer valued at \$5,000 to be used in the Automotive Technology Program at Kaskaskia College; and

WHEREAS, the instructor for the Automotive Technology Program has determined the above donation will serve as an integral part of his teaching strategy by providing hands-on training and development for students in the Automotive Technology Program; and

WHEREAS, Kaskaskia College is very appreciative of the above donation and recognizes that such contributions will further enhance the Automotive Technology Program, and the learning experience it provides for students; and

WHEREAS, Kaskaskia College desires to accept the above donation;

THEREFORE, BE IT RESOLVED, that the Board of Trustees of Kaskaskia Community College District # 501, accepts from Cummins, Inc. the donation of the ISM 876 Diesel Trainer; and

THEREFORE, BE IT FURTHER RESOLVED, that the Board of Trustees of Kaskaskia College, Community District # 501, extends sincere appreciation to Cummins, Inc. of Columbus, Indiana for the donation.

Dated this 28th day of June 2021

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION FOR APPROVAL
AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES**

WHEREAS, pursuant to the Illinois Open Meetings Act, each public body is required to periodically meet to review minutes of all closed meetings; and

WHEREAS, pursuant to the Act, the purpose of such review is to make a determination that the need for confidentiality still exists as to all or part of those minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection; and

WHEREAS, Closed session minutes from January 25, 2021; February 22, 2021; and April 26, 2021 are being considered and each Board member has had an opportunity to review such minutes; and

WHEREAS, pursuant to the Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

WHEREAS, consistent with past practice, closed session minutes should remain confidential for the above reasons.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Kaskaskia College, Community College District #501, has determined that with regard to closed session minutes from January 25, 2021; February 22, 2021; and April 26, 2021 the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Dated this 28th day of June 2021.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION FOR ACTION ON
CLOSED SESSION AUDIO RECORDINGS**

WHEREAS, pursuant to the Illinois Open Meetings Act, each public body is required to keep a verbatim record of all their closed meetings in the form of an audio or video recording; and

WHEREAS, pursuant to the Act, the verbatim record may be destroyed without notification to or the approval of any external authority no less than 18 months after the completion of the meeting recorded after the public body approves the destruction of a particular recording and the public body approves the minutes of the closed meeting; and

WHEREAS, closed session audio recordings from November 20, 2017; November 27, 2017; and July 22, 2019; meetings are being considered and each Board member has had an opportunity to review the recordings from such meetings; and

WHEREAS, closed session minutes for the above meetings were approved by the Board of Trustees on June 24, 2019; December 16, 2019; and June 22, 2020. Such minutes will not be destroyed. The minutes will be kept in confidential status pursuant to the requirements of the Open Meetings Act.

WHEREAS, pursuant to the Open Meetings Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

WHEREAS, consistent with past practice, the above audio recordings of closed sessions should be destroyed for the above reasons, pursuant to the timeline established by the legislature in the Open Meetings Act.

NOW THEREFORE BE IT RESOLVED that the Board of Trustees of Kaskaskia College, Community College District #501, approves the destruction of audio recordings from November 20, 2017; November 27, 2017; and July 22, 2019; and authorizes the Executive Assistant to the President and Secretary to the Board of Trustees, Catherine Quick, to destroy such recordings, pursuant to normal procedures.

Dated this 28th Day of June 2021.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College