

**KASKASKIA COLLEGE BOARD OF TRUSTEES #501**

**June 23, 2025 Meeting Minutes**

**27210 College Road**

**Centralia, IL 62801**

**ROLL CALL/ATTENDANCE**

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, June 23, 2025, at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus.

Trustees present at the meeting in person were Jim Beasley, Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, Laura Wedekemper and Student Trustee Meagan Mahlandt.

College staff members attending in person were George Evans, Cary Day, Sara Hanks, Chris Holloway, George Kriss, Julie Obermark, Karol Potter, Sara Ratterman, Shawn Richards, Jeff Thomas, Nathan Wilkins, and Amy Zanton.

Logan Sweeney, Legal Counsel from Robbins Schwartz attended the meeting remotely. CliftonLarsenAlen (CLA) Representatives Chris Suda and Timothy Richter also attended the meeting remotely.

Media attending in person was Steven Stilt of WJBD radio.

**PLEDGE OF ALLEGIANCE**

Chairman Hawley led in the Pledge of Allegiance.

**RECOGNITION**

President Evans welcomed everyone present.

**PUBLIC COMMENT**

None

**REVISION TO AGENDA**

Motion by Bryan Holthaus to amend the agenda by moving agenda item VIII.B. Presentation and Acceptance of Fiscal Year 2024 Financial Statement Audit under New Business into the first position as agenda item VIII.A. and moving Agenda Item VIII.A. Closed Session into the second position as Agenda Item VIII.B.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **CONSENT AGENDA**

Items on the Consent Agenda included

May 19, 2025 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for May 2025 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Kaskaskia College Foundation Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Motion by Bryan Holthaus to accept the Consent Agenda.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **OLD UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

### **PRESENTATION AND ACCEPTANCE OF FISCAL YEAR 2024 FINANCIAL STATEMENT AUDIT**

Motion by Bryan Holthaus to accept the Independent Auditors' Report on the Audited Financial Statements for the Fiscal Years Ended June 30, 2024 and 2023.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Approved 07/28/25

## **CLOSED SESSION**

Motion by Laura Stover to enter Closed Session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act with the specific reason for conducting a Closed Session meeting being as follows:

Litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed meeting; 5 ILCS 120/2(c)(11);

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved and the meeting entered closed session at 6:52 p.m.

Motion by Jim Beasley to end closed session and resume open session.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved and closed session ended, and open session resumed at 7:01p.m.

## **APPROVAL OF POST-ISSUANCE TAX COMPLIANCE REPORTS FOR BOND ISSUANCE – FY 2025**

Motion by Bryan Holthaus to accept the Post-Issuance Tax Compliance Reports for the General Obligation Bonds Series 2022 and the General Obligation Refunding Bonds Series 2018 (Fitness Center).

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**RESOLUTION 25-32**

**RESOLUTION FIXING THE FISCAL YEAR AND PROVIDING PUBLIC INSPECTION  
AVAILABILITY AND PUBLIC HEARING NOTIFICATION REGARDING THE TENTATIVE  
BUDGET FOR FISCAL YEAR 2026**

Motion by Louis Kalert to adopt Resolution 25-32 thereby declaring

**Section 1:** That the fiscal year of Kaskaskia College, Community College District No. 501 be defined, and the same is hereby fixed and declared to commence on July 1, 2025 and terminate on June 30, 2026.

**Section 2:** The tentative budget will be on display for public review Monday through Friday, between 8:00 a.m. and 5:00 p.m. in the office of the Vice President of Administrative Services,

AD 201, Administration Building, 27210 College Road, Centralia IL 62801 for a minimum of 30 days beginning no later than August 21, 2025 through September 20, 2025. It will also be available on the Kaskaskia College website, <https://www.kaskaskia.edu/about-kc/consumer-information/>.

**Section 3:** That a public hearing shall be held as to the tentative budget of Kaskaskia College, Community College District No. 501 for Fiscal Year 2025-2026 on September 22, 2025 at 6:00 p.m. prior to commencement of the regular Board meeting at the Kaskaskia College, Harry L. Crisp Manufacturing and Trades Center, 2005 East McCord, Centralia, Illinois.

**Section 4:** That a notice of availability of the tentative budget for public inspection and the date of the public hearing shall be published at least 30 days prior to September 22, 2025 in the *Centralia Sentinel*.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**RESOLUTION 25-33**

**RESOLUTION IN SUPPORT OF EXTENDING CARLYLE TAX INCREMENT FINANCING (TIF)  
REDEVELOPMENT PROJECT AREA #3**

Motion by Bryan Holthaus to adopt Resolution 25-33 thereby supporting the City of Carlyle's request, and directing President Evans to compose and certify a letter to the Illinois State Legislature in support of the City of Carlyle's request to extend the term of the Carlyle Tax Increment Financing District from twenty-three (23) to thirty-five (35) years, as allowable in accordance with the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 et. seq., as amended (the "TIF Act").

Approved 07/28/25

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **RESOLUTION 25-34**

##### **RESOLUTION TO RENEW RENTAL AGREEMENT WITH PRAIRIE CREEK APARTMENTS, LLC**

Motion by Bryan Holthaus to adopt Resolution 25-34 thereby approving the Bed Reservation Agreement between the College, Prairie Creek Apartments, LLC, of Centralia, IL 62801, and Quinn Realty and Property Management Group PLLC, of Salem, IL 62881 with an annual cost of \$118,656 and to authorize College administration to finalize the agreement.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **RESOLUTION 25-35**

##### **RESOLUTION TO APPROVE VICE PRESIDENT OF ADMINISTRATIVE SERVICES / CFO TO NEGOTIATE PRICING AND EXECUTE NEW CONTRACTS FOR NATURAL GAS AND ELECTRICITY**

Motion by Linda Stover to adopt Resolution 25-35 thereby approving Sara Hanks, Vice President of Administrative Services/CFO, to negotiate pricing and execute new contracts for natural gas and electricity.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **RESOLUTION 25-36**

##### **RESOLUTION FOR THE DISPOSITION OF COLLEGE PROPERTY**

Motion by Bryan Holthaus to adopt Resolution 25-36 thereby declaring the equipment listed as “no longer needed for College purposes” and that the College Administration dispose of such equipment in accordance with College Policy #2.6001.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **RESOLUTION 25-37**

##### **RESOLUTION FOR APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES**

Motion by Bryan Holthaus to adopt Resolution 25-37 thereby determining that with regard to closed session minutes from the January 27, 2025 and May 19, 2025 meetings, the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **RESOLUTION 25-38**

##### **RESOLUTION FOR ACTION ON CLOSED SESSION AUDIO RECORDINGS**

Motion by Jim Beasley to adopt Resolution 25-38 thereby approving the destruction of the audio recordings from the April 26, 2021; February 27, 2023; April 24, 2023; and June 22, 2023, meetings; and authorizes the Executive Assistant to the President and Secretary to the Board of Trustees, Karol Potter, to destroy such recordings, pursuant to normal procedures.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF RESTRUCTURE OF PUBLIC SAFETY DEPARTMENT**

Motion by Linda Stover to approve the restructure of the Department of Public Safety to combine a Police Officer position and the Assistant Director of Public Safety position and employ Brian Atchison to Assistant Police Chief/Assistant Director of Public Safety, effective July 1, 2025. The starting pay will be \$61,000.00.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF RESTRUCTURE OF HUMAN RESOURCES DEPARTMENT**

Motion by Bryan Holthaus to approve the organizational restructure and reclassification of the current HR Generalist positions held by Maurya Gill and Jyron Oliver to the positions of HR Business Partner with the proposed salary adjustments of \$7,500 per position, while also eliminating the position of Human Resources Information Specialist effective July 1, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF RESTRUCTURE OF APPLICATIONS DEVELOPER POSITION**

Motion by Bryan Holthaus to adjust the job description and job title for Jacob Frazier from Applications Developer to Systems Integration Engineer and adjust the annual salary of \$68,614 to \$76,114 effective July 1, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF PROVOST, VICE PRESIDENT OF INSTRUCTIONAL SERVICES CONTRACT**

Motion by Linda Stover to approve the employment contract with Provost – Vice President of Instructional Services Julie Obermark for the period of July 1, 2025 – June 30, 2027 as presented. The annual base salary rate for the period of July 1, 2025 – June 30, 2026 will be \$128,747. The annual base salary rate for the period of July 1, 2026 – June 30, 2027 will be increased at the same increase percentage to base salary as granted to other Administrators of the College.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF CIO, VICE PRESIDENT OF INSTITUTIONAL SUPPORT & TECHNOLOGY CONTRACT**

Motion by Bryan Holthaus to approve the employment contract with CIO – Vice President of Institutional Support & Technology George Kriss for the period of July 1, 2025 – June 30, 2027 as presented. The annual base salary rate for the period of July 1, 2025 – June 30, 2026 will be \$136,031. The annual base salary rate for the period of July 1, 2026 – June 30, 2027 will be increased at the same increase percentage to base salary as granted to other Administrators of the College.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF VICE PRESIDENT OF ADMINISTRATIVE SERVICES CONTRACT**

Motion by Linda Stover to approve the employment contract with Vice President of Administrative Services Sara Hanks for the period of July 1, 2025 – June 30, 2027 as presented. The annual base salary rate for the period of July 1, 2025 – June 30, 2026 will be \$124,280. The annual base salary rate for the period of July 1, 2026 – June 30, 2027 will be increased at the same increase percentage to base salary as granted to other Administrators of the College.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF VICE PRESIDENT OF STUDENT SERVICES CONTRACT**

Motion by Bryan Holthaus to approve the employment contract with Vice President of Student Services Amy Zanton for the period of July 1, 2025 – June 30, 2027 as presented. The annual base salary rate for the period of July 1, 2025 – June 30, 2026 will be \$125,211. The annual base salary rate for the period of July 1, 2026 – June 30, 2027 will be increased



at the same increase percentage to base salary as granted to other Administrators of the College.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF RETIREMENT OF PROFESSOR OF CRIMINAL JUSTICE**

Motion by Bryan Holthaus to accept the retirement of Kenneth Ingersoll as Professor of Criminal Justice effective August 3, 2026.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF RETIREMENT OF PROFESSOR OF MATHEMATICS**

Motion by Bryan Holthaus to accept the retirement of Jodi Palm as Professor of Mathematics effective August 7, 2026.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

#### **APPROVAL OF RETIREMENT OF PROFESSOR OF DENTAL ASSISTING**

Motion by Jim Beasley to accept with regrets the retirement of Lorraine Schmidt as Professor of Dental Assisting effective May 30, 2026.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF RETIREMENT OF BUILDINGS & GROUNDS TECHNICIAN**

Motion by Louis Kalert to accept the retirement of Mark Lee as Buildings & Grounds Technician effective July 1, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF TERMINATION OF BUILDINGS & GROUNDS TECHNICIAN**

Motion by Bryan Holthaus to terminate for cause Mr. Shannon Harris' employment as a Buildings and Grounds Technician effective June 23, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF EMPLOYMENT OF BUILDINGS & GROUNDS TECHNICIAN**

Motion by Bryan Holthaus to approve the employment of Geonesa Yaco-Lange for the position of Buildings & Grounds Technician at a rate of \$16.72 per hour with a tentative start date of July 14, 2025, pending reference and background checks. This position is a Carpenters' Union position and is eligible for fringe benefits.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

### **APPROVAL OF EMPLOYMENT OF BUILDINGS & GROUNDS TECHNICIAN**

Motion by Linda Stover to approve the employment of Jeff Howe for the position of Buildings & Grounds Technician at a rate of \$16.72 per hour with a tentative start date of July 14, 2025, pending reference and background checks. This position is a Carpenters' Union position and is eligible for fringe benefits.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**FIRST READING – REVISION TO AND RENAMING OF EMAIL POLICY 2.4002 TO ELECTRONIC COMMUNICATION POLICY 2.4002**

The First Reading of revisions to and the renaming of Email Policy 2.4002 to Electronic Communication Policy 2.4002 was presented. The final reading and approval will be at the July 2025 meeting.

**FIRST READING – REVISIONS TO AND RENAMING OF OVERTIME COMPENSATION FOR POLICE OFFICERS POLICY 4.3004 TO OVERTIME COMPENSATION FOR POLICE OFFICERS & CARPENTER’S UNION POLICY 4.3004**

The First Reading of revisions to and the renaming of Overtime Compensation for Police Officers Policy 4.3004 to Overtime Compensation for Police Officers & Carpenter’s Union Policy 4.3004 was presented. The final reading and approval will be at the July 2025 meeting.

**FIRST READING – NEW WORKING CASH FUND POLICY 3.5002**

The First Reading of the new Working Cash Fund Policy 3.5002 was presented. The final reading and approval will be at the July 2025 meeting.

**FIRST READING – NEW PAID LEAVE FOR ALL ACT – ADJUNCT FACULTY POLICY 4.3102**

The First Reading of the new Paid Leave for All Act – Adjunct Faculty Policy 4.3102 was presented. The final reading and approval will be at the July 2025 meeting.

**SECOND READING – REVISIONS TO GUARANTEE OF COMPETENCY FOR OCCUPATIONAL PROGRAMS POLICY 6.1104**

Motion by Jim Beasley to approve the final reading of the revised Guarantee of Competency for Occupational Programs Policy 6.1104 as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**SECOND READING – REVISIONS TO GUARANTEE OF COURSE TRANSFERABILITY FOR ASSOCIATE IN ARTS AND ASSOCIATE IN SCIENCE DEGREE POLICY 6.1105**

Motion by Jim Beasley to approve the final reading of the revised Guarantee of Course Transferability for Associate in Arts and Associate in Science Degree Policy 6.1105.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**SECOND READING – REVISIONS TO AND RENAMING OF VOLUNTARY SEPARATION OF EMPLOYMENT POLICY 4.5200**

Motion by Jim Beasley to approve the renaming of Voluntary Separation of Employment Policy 4.5200 to Separation of Employment Policy 4.5200 and to approve the final reading of the revisions to the policy.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**SECOND READING – REVISIONS TO DISTANCE LEARNING ENGAGEMENT POLICY 6.0801**

Motion by Bryan Holthaus to approve the final reading of the revised Distance Learning Engagement Policy 6.0801.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

**FUTURE AGENDA ITEMS**

- A. Approval of Repairs to Nashville Education Center
- B. Emergency Repairs at Salem Education Center Due to Flood Damage
- C. Masters Facilities and Improvement Plan (MFIP) Update

## **TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS**

### **STUDENT TRUSTEE REPORT**

Student Trustee Meagan Mahlandt presented an oral report to the Board which summarized the following:

- The Future Business Leaders of America (FBLA) team went to Dallas, Texas and competed in the National Leadership Conference. Kaskaskia College student Ana Fernandez came home with 10<sup>th</sup> place in the nation for Foundations of Hospitality Management.
- The Greenville Correctional Institute Federal Bureau of Prisons Graduation was held on June 2, 2025.
- Numerous camps, including those focused on welding, health sciences, criminal justice, soccer, and volleyball, have occurred this month, with many more scheduled this summer.
- Summer classes began on June 9, 2025, with midterm occurring next week.

### **PRESIDENT'S COMMENTS**

- On Wednesday, the College expects to receive more information regarding the Adult Education allocation from the State of Illinois. The Illinois Community College Board has indicated that funding for this year should remain stable, providing some relief given recent national concerns, although next year's funding is uncertain. Final details regarding the TRIO program are still pending.
- The dedication ceremony for the renaming of the Agricultural Education Center to the John D. Cavaletto Agricultural Center is scheduled for Wednesday, June 25, 2025 from 5:00 p.m. – 7:00 p.m. President Evans encouraged the Trustees attend this event.
- The 36<sup>th</sup> Annual Kaskaskia College Foundation Golf Scramble is scheduled for Friday, June 27, 2025. The outing is at capacity, and no additional teams will be accepted.
- The College is encouraging everyone to take as much time off as possible in the summer.

### **ADJOURNMENT**

Motion by Mr. Beasley to adjourn. All members voted yes by voice vote. The meeting was adjourned at 7:42 p.m.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## RESOLUTION 25-32

### RESOLUTION FIXING THE FISCAL YEAR AND PROVIDING PUBLIC INSPECTION AVAILABILITY AND PUBLIC HEARING NOTIFICATION REGARDING THE TENTATIVE BUDGET FOR FISCAL YEAR 2026

**WHEREAS**, the Illinois Public Community College Act requires each community college district to fix a fiscal year and adopt an annual budget within or before the first quarter of the fiscal year; and

**WHEREAS**, it is required that the budget be made available in tentative form for public inspection for at least 30 days and that a public hearing be held as to the budget prior to Board approval and action thereon; and

**WHEREAS**, notice of availability of the tentative budget for public inspection and the date of the hearing must be published at least 30 days prior to the time of hearing.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Trustees of Kaskaskia College, Community College District 501, Counties of Bond, Clinton, Fayette, Jefferson, Madison, Marion, Montgomery, St. Clair, and Washington, State of Illinois, as follows:

**Section 1:** That the fiscal year of Kaskaskia College, Community College District No. 501 be defined, and the same is hereby fixed and declared to commence on July 1, 2025 and terminate on June 30, 2026.

**Section 2:** The tentative budget will be on display for public review Monday through Friday, between 8:00 a.m. and 5:00 p.m. in the office of the Vice President of Administrative Services, AD 201, Administration Building, 27210 College Road, Centralia IL 62801 for a minimum of 30 days beginning no later than August 21, 2025 through September 20, 2025. It will also be available on the Kaskaskia College website, <https://www.kaskaskia.edu/about-kc/consumer-information/>.

**Section 3:** That a public hearing shall be held as to the tentative budget of Kaskaskia College, Community College District No. 501 for Fiscal Year 2025-2026 on September 22, 2025 at 6:00 p.m. prior to commencement of the regular Board meeting at the Kaskaskia College, Harry L. Crisp Manufacturing and Trades Center, 2005 East McCord, Centralia, Illinois.

**Section 4:** That a notice of availability of the tentative budget for public inspection and the date of the public hearing shall be published at least 30 days prior to September 22, 2025 in the *Centralia Sentinel*.

Dated this 23th day of June, 2025

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## **RESOLUTION 25-33**

### **RESOLUTION IN SUPPORT OF EXTENDING CARLYLE TAX INCREMENT FINANCING (TIF) REDEVELOPMENT PROJECT AREA #3**

**WHEREAS**, on July 10, 2006, the City of Carlyle, Illinois, adopted various municipal ordinances which created the Carlyle Tax Increment Financing Redevelopment Project Area #3 (the “TIF District”) to assist in development and redevelopment efforts, create and retain jobs in the community, as well as remediate and cure certain detrimental conditions found present with the TIF District; and

**WHEREAS**, the TIF District is set to expire in 2029; and

**WHEREAS**, losing this mechanism will hinder the City of Carlyle’s ability to continue providing a competitive development environment as well as strain capacity for roadway, water, sewer and general quality of life improvements for businesses and residents.

**WHEREAS**, the use of TIF as an incentive to developers is a key component of the City’s growth and prosperity of the community and position Carlyle to secure additional investment opportunities.

**WHEREAS**, Kaskaskia College, Community College District #501 supports the City of Carlyle in accomplishing these activities; and

**WHEREAS**, the City of Carlyle has made a request to Kaskaskia College, Community College District #501 to extend the life of the TIF District an additional twelve (12) years in order to continue to perform such activities in the future; and

**WHEREAS**, Kaskaskia College, Community College District #501 has considered the City of Carlyle’s request and demonstration of need to extend the term of the TIF District and believes that it is in the best interest to support such a request and allow for the City to extend the term of the TIF District as requested.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees, Kaskaskia College, Community College District #501, supports the City of Carlyle’s request, and directs President Evans to compose and certify a letter to the Illinois State Legislature in support of the City of Carlyle’s request to extend the term of the Carlyle Tax Increment Financing District from twenty-three (23) to thirty-five (35) years, as allowable in accordance with the Tax Increment Allocation Redevelopment Act, 65 ILCS 5/11-74.4-1 et. seq., as amended (the “TIF Act”).

Dated this 23<sup>rd</sup> day of June 2025

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College



## **RESOLUTION 25-34**

### **RESOLUTION TO RENEW RENTAL AGREEMENT WITH PRARIE CREEK APARTMENTS, LLC**

**WHEREAS**, Prairie Creek Apartments, LLC owns and operates the real property located at 9805-9851 Shattuc Road, Centralia, IL; and

**WHEREAS**, Prairie Creek Apartments, LLC has entered into a partnership with Quinn Realty and Property Management Group PLLC to serve as Property Managers and

**WHEREAS**, the College recognizes the importance of providing adequate housing for its students to support their academic success and overall well-being; and

**WHEREAS**, Kaskaskia Community College District No. 501 desires to set aside a certain number of beds for its students prior to the commencement of the academic year; and

**WHEREAS**, Prairie Creek shall reserve thirty-two (32) beds for designated students of the College during the term of the agreement. The College retains the right to adjust the number of reserved beds, with notice provided to Prairie Creek by June 1st of the applicable year; and

**WHEREAS**, The cost to Kaskaskia College will be maintained at the current rate of \$300 per month per bed for a total of \$9,600 per month. This rate is maintained with no cost increase from the previous agreement with Prairie Creek established in 2022. An additional annual administrative fee of \$3,456 will be added for a total annual cost of \$118,656 and

**WHEREAS**, Prairie Creek shall engage a third-party property management provider to ensure efficient delivery to residents, including the establishment of an electronic maintenance request system and an online payment platform; and

**WHEREAS**, This Agreement shall become effective on July 1, 2025, and shall continue for a period of two (2) years, with the possibility of mutual extension; and

**WHEREAS**, Students may enter leases with Quinn Realty and Property Management Group PLLC who holds the leases for the reserved rooms. Each apartment shall be furnished with essential amenities, and Prairie Creek shall ensure that the property is maintained in compliance with all applicable laws and regulations; and

**WHEREAS**, The Agreement may be terminated by either party upon thirty (30) days written notice of breach by the College within thirty (30) days; and

**WHEREAS**, the College and Prairie Creek have mutually agreed upon the terms and conditions governing the reservation process for student housing; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Kaskaskia Community College District No. 501 hereby approves the Bed Reservation Agreement between the College, Prairie Creek Apartments, LLC, of Centralia, IL 62801, and Quinn Realty and Property Management Group PLLC, of Salem, IL 62881 and authorizes College administration to finalize the agreement.

Dated 23rd day of June 2025

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Chair, Board of Trustees

Kaskaskia College

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Secretary, Board of Trustees

Kaskaskia College

## **RESOLUTION 25-35**

### **RESOLUTION TO APPROVE VICE PRESIDENT OF ADMINISTRATIVE SERVICES/ CFO TO NEGOTIATE PRICING AND EXECUTE NEW CONTRACTS FOR NATURAL GAS AND ELECTRICITY**

**WHEREAS**, Kaskaskia College entered into an agreement with Mike Ellis of E-Quantum Consulting, LLC in 2023 to solicit proposals and finalize contracts for natural gas and electricity; and

**WHEREAS**, the current contracts for natural gas and electricity are set to expire this fall; and

**WHEREAS**, Mike Ellis recommends soliciting new proposals to capitalize on favorable pricing opportunities; and

**WHEREAS**, E-Quantum Consulting, LLC will provide the following services:

1. Develop a comprehensive Request for Proposals (RFP) for natural gas and electricity supply
2. Solicit bids from multiple accredited suppliers
3. Review and compare offers based on price and risk
4. Assist in negotiating contract terms and pricing
5. Provide recommendations based on overall cost versus risk
6. Conduct semi-annual audits to ensure billing accuracy

And,

**WHEREAS**, once the proposals have been received, the College has a narrow window of opportunity to review and accept proposals that best fit the needs of the College, to include those that are in the best financial interest of the College; and

**WHEREAS**, given the volatile market conditions, utility prices fluctuate daily; and

**WHEREAS**, it is recommended that the Board authorize Sara Hanks, Vice President of Administrative Services/CFO, to negotiate pricing and execute new contracts for natural gas and electricity; and

**WHEREAS**, the Board will receive an update following the final negotiations and contract execution; and

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501**, that the Board hereby approves Sara Hanks, Vice President of Administrative Services/CFO, to negotiate pricing and execute new contracts for natural gas and electricity.

Dated this 23<sup>rd</sup> day of June 2025

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## RESOLUTION 25-36

### RESOLUTION FOR DISPOSITION OF COLLEGE PROPERTY

**WHEREAS**, in accordance with the Illinois Public Community College Act, 110 ILCS 805/3-41, the Board is authorized “to sell at private or public sale any personal or real property not needed for community college purposes”; and

**WHEREAS**, a written accounting of such personal property is identified in the accompanying list of equipment.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Trustees of Kaskaskia College, Community College District #501, that the equipment listed be declared as “no longer needed for College purposes” and that the College Administration dispose of such equipment in accordance with College Policy #2.6001

Dated 23rd day of June 2025

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

**SURPLUS PROPERTY FOR DISPOSAL – ACTIVE LIST  
JUNE 2025**

**ITEMS TO BE AUCTIONED**

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Chevy Express Van	1	21591	Chevy	G23406	

**ITEMS TO BE SALVAGED**

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Schwinn Exercise Bike	1	23815	Schwinn Quality	15020957	100250PRO1251 0006
Sink w-disposal (Ag Dept)	1	N/A	Labconco	Protector	N/A
Refrigerator	1	27095	Glenco	XL Series E	DP-304783
Classroom Chair	1	Property of	HON	HMN2.N.A.IM.PT. AI90. PLAT	8646DI
Classroom Chair	1	Property of	HON	HMN2.N.A.IM.PT. AI90. PLAT	8446DV
Classroom Chair	1	Property of	HON	HMN2.N.A.IM.PT. AI90. PLAT	8QC6CV
Classroom Chair	1	Property of	HON	HMN2.N.A.IM.PT. AI90. PLAT	8FC6HV
Chair	1	N/A	Virco	M19206	8926538G4
2-door Metal Cabinet	2	N/A	N/A	N/A	N/A
Desk with 2-drawer	1	N/A	Indiana Desk	N/A	N/A
Granite Block	1	N/A	Collins	Microfla	N/A
18" x 24" Document Board	1	N/A	N/A	N/A	Glass lockable
12" Tiller	1	N/A	Mantis	7225-00-02	N/A
36" 2-drawer cabinet	2	11368	Indiana Desk	N/A	N/A
Plastic Trash Cans	5	N/A	Rubbermade	20 gallon	N/A
Desk wood	1	23444	Indiana Desk	N/A	N/A

**SURPLUS PROPERTY FOR DISPOSAL – ACTIVE LIST**  
**JUNE 2025**

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
5-ton floor jack	1	N/A	Blackhawk	67414	N/A
2-ton floor jack	3	N/A	Lincoln	N/A	N/A
2 x 4 cork boards	4	N/A	N/A	N/A	N/A
Computer desk	1	23074	N/A	N/A	N/A
Metal folding chairs	2	N/A	N/A	N/A	N/A
In-wall extinguisher panel	5	N/A	Larsen	N/A	N/A
Tool shelf	1	690	Snap on	N/A	N/A
Tool shelf	1	688	Snap on	N/A	N/A
Tool shelf	1	562	Snap on	N/A	N/A
Tool shelf	1	681	Snap on	N/A	N/A
Tool shelf	1	N/A	Snap on	N/A	N/A
Tool shelf	1	689	Snap on	N/A	N/A
Tool shelf	1	691	Snap on	N/A	N/A
Tool shelf	1	687	Snap on	N/A	N/A
Tool shelf	1	566	Snap on	N/A	N/A
Tool shelf	1	567	Snap on	N/A	N/A
Tool shelf	1	686	Snap on	N/A	N/A
Tool shelf	1	563	Snap on	N/A	N/A
Edger Lawn	1	N/A	Eark Questa	Viper	N/A
Edger Lawn	1	N/A	Snapper	ET200	N/A
Push Mowers	3	N/A	Husqvarna	N/A	N/A
2-drawer metal file cabinet	1	N/A	Allied	3TBA7H	N/A
3-drawer file cabinet	2	N/A	Cole	N/A	N/A
4-drawer file cabinet	1	N/A	Anderson	N/A	N/A
2-drawer file cabinet	2	N/A	Anderson	N/A	N/A
12" world globe	1	N/A	N/A	N/A	N/A
3-shelf wood	1	N/A	N/A	N/A	N/A
Folding easel	1	1	Draper	DR400	N/A
4x5 cork board	1	N/A	Quarted	N/A	N/A
Word station	1	23071	Bretford	N/A	N/A

**SURPLUS PROPERTY FOR DISPOSAL – ACTIVE LIST**  
**JUNE 2025**

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Ice maker	1	N/A	Silonn	Sumoz	N/A
18"x48" wood table	2	N/A	N/A	N/A	N/A
18"x24" plexi box	1	N/A	N/A	N/A	N/A
Wood desk 2-drawer	1	N/A	Miller	N/A	N/A
24"x60" folding table	1	N/A	Hon	N/A	N/A
Printer cart	1	N/A	N/A	N/A	N/A
Wood chairs	3	N/A	Indiana Furniture	656W	N/A
Metal chairs	2	N/A	N/A	N/A	N/A
Kik step stool	2	N/A	N/A	N/A	N/A
Office chair rolling	5	N/A	Hon	N/A	N/A
2x4 metal tables	3	N/A	N/A	N/A	N/A
Coat rack	1	12113	N/A	N/A	N/A
Xray lighted screen	1	N/A	N/A	10210	E21343
2-door upperwall cabinet	3	N/A	Omal	060807-2	756-58PUL
2x2 Computer desk	2	N/A	N/A	N/A	N/A
Light bulb cont	1	N/A	Reach a light	N/A	N/A
12ft white board	5	N/A	Claridge	N/A	N/A
10ft white board	1	N/A	Claridge	N/A	N/A
Chair grey	6	N/A	Hon	IA52761	N/A
Blue Chair	3	N/A	Fixture	L62100	N/A
2x5 table	1	N/A	N/A	N/A	N/A
Transmission Jack-Green	1	N/A	Weaver	WA140A	N/A
38inch Yard Sweep	1	N/A	Agrifab	N/A	N/A
Dryer Ese Board Cabinet	1	N/A	Wooden	N/A	N/A
Stihl Blower	1	N/A	Stihl	BG86C	529494163
Folding Table-Grey Top	1	N/A	Midwest	N/A	N/A
Rubbermaid Cart	1	N/A	Rubbermaid	N/A	N/A
Office Chair	1	N/A	HON	N/A	N/A
Stackable Chairs	7	N/A	Perry	Maroon	N/A
Stackable Chairs	14	N/A	AllSteel	Nimble	N/A



**SURPLUS PROPERTY FOR DISPOSAL – ACTIVE LIST**  
**JUNE 2025**

Item Description	Quantity	Property Tag #	Manufacturer	Model #	Serial #
Stackable Chairs	15	N/A	Various	Blue	N/A
Metal Leg Rables	2	N/A	N/A	N/A	N/A
2 drawer File Cabinet	1	N/A	HON	Black	N/A
Hospital Illuminator	2	N/A	Wolf	Trimline Plus	Hi-Lo
Autobody Heat Lamp	1	7324	Intratech	N/A	0295
Magic Chef Refrigerator	1	N/A	Magic Chef	N/A	N/A
Roller Chairs	45	N/A	HON Industrial	DEKMFJ	Grey -Blue fabric
White Padded Chair	2	N/A	Samsonite	3362-3736	36-883-CLG1
Transmission Stand	1	N/A	Red	N/A	N/A
Jet/Dake Press Arbor	2	N/A	Jet/Dake	1	N/A
Bench Vise	1	N/A	N/A	N/A	N/A
Lifter Leak Down	1	5303	Kent Moor	11-5214	N/A
Crusader Shop Vac	1	N/A	Crusader	M-1050	6111
HVAC Recovery	1	9372	Robinair	17700A	011096
Stand up DrainPan	2	N/A	Alemire	N/A	N/A
Levine Pushmower	1	N/A	Craftsman	V60	N/A – no battery
3 Drawer Cabinet	3	N/A	HON	Off White	N/A
4 Drawer Cabinet	2	N/A	HON	Blac, Brown, Grey, Green	N/A
Clothes Rack	2	N/A	N/A	N/A	N/A
Corkboard 2x3	1	N/A	N/A	N/A	N/A
Metal Push Cart	1	N/A	N/A	N/A	N/A
Carpet Steamer Cleaner	1	23969	Power Flight	Blackmax	N/A
Hard Hats	12	N/A	3M	N/A	N/A
Red Metal Cabinet	1	N/A	N/A	N/A	N/A
Halogen Lighttower	3	N/A	Luminar Work	N/A	N/A
Grabber	1	N/A	N/A	N/A	N/A
Chair Parts Misc	30	N/A	HON	N/A	N/A

## **RESOLUTION 25-37**

### **RESOLUTION FOR APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES**

**WHEREAS**, pursuant to the Illinois Open Meetings Act, each public body is required to periodically meet to review minutes of all closed meetings; and

**WHEREAS**, pursuant to the Act, the purpose of such review is to make a determination that the need for confidentiality still exists as to all or part of those minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection; and

**WHEREAS**, Closed Session minutes from the January 27, 2025 and May 19, 2025, meetings are being considered and each Board member has had an opportunity to review such minutes; and

**WHEREAS**, pursuant to the Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

**WHEREAS**, consistent with past practice, closed session minutes should remain confidential for the above reasons.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Kaskaskia College, Community College District #501, has determined that with regard to closed session minutes from the January 27, 2025 and May 19, 2025, meetings, the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Dated this 23<sup>rd</sup> day of June 2025.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## RESOLUTION 25-38

### RESOLUTION FOR ACTION ON CLOSED SESSION AUDIO RECORDINGS

**WHEREAS**, pursuant to the Illinois Open Meetings Act, each public body is required to keep a verbatim record of all their closed meetings in the form of an audio or video recording; and

**WHEREAS**, pursuant to the Act, the verbatim record may be destroyed without notification to or the approval of any external authority no less than 18 months after the completion of the meeting recorded after the public body approves the destruction of a particular recording and the public body approves the minutes of the closed meeting; and

**WHEREAS**, the closed session audio recordings from the April 26, 2021; February 27, 2023; April 24, 2023; and June 22, 2023, meetings are being considered and each Board member has had an opportunity to review the recordings from such meetings; and

**WHEREAS**, closed session minutes for the above meetings were approved by the Board of Trustees on June 28, 2021; June 26, 2023; and December 18, 2023. Such minutes will not be destroyed. The minutes will be kept in confidential status pursuant to the requirements of the Open Meetings Act; and

**WHEREAS**, pursuant to the Open Meetings Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

**WHEREAS**, consistent with past practice, audio recordings of closed sessions should be destroyed for the above reasons, pursuant to the timeline established by the legislature in the Open Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Kaskaskia College, Community College District #501, approves the destruction of the audio recordings from the April 26, 2021; February 27, 2023; April 24, 2023; and June 22, 2023, meetings; and authorizes the Executive Assistant to the President and Secretary to the Board of Trustees, Karol Potter, to destroy such recordings, pursuant to normal procedures.

Dated 23<sup>rd</sup> day of June 2025.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College