

KASKASKIA COLLEGE BOARD OF TRUSTEES #501

July 28, 2025 Meeting Minutes

27210 College Road

Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, July 28, 2025, at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus.

Trustees present at the meeting in person were Jim Beasley, Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, Laura Wedekemper and Student Trustee Meagan Mahlandt.

College staff members attending in person were George Evans, Michael Christensen, Cary Day, Tena Elliott, Sara Hanks, Chris Holloway, George Kriss, Geonessa Lange, Traci Masau, Julie Obermark, Karol Potter, Shawn Richards, Jeff Thomas, Nathan Wilkins, Kylee Williams, and Amy Zanton.

Lucas Buchmiller from Bayer Crop Science attended the meeting in person in recognition of the precision agriculture donation.

Media attending in person was Steven Stilt of WJBD radio.

PLEDGE OF ALLEGIANCE

Chairman Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone present.

PUBLIC COMMENT

Mr. Jim Beasley, addressing the audience as a public citizen, commended the Chairman, the Board of Trustees, and President George Evans for the advancements the College has achieved for students, individuals, and the communities served by the College's district, as highlighted in the President's Report to the Community.

CONSENT AGENDA

Items on the Consent Agenda included

June 23, 2025 Regular Meeting Minutes

June 30, 2025 Community Meeting – Greenville Education Center

July 8, 2025 Community Meeting – Trenton Education Center

July 15, 2025 Community Meeting – Vandalia Education Center

Ratification and approval of disbursements and payrolls for June 2025 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report,

Approved 08/25/25

Personnel Report, Kaskaskia College Foundation Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Motion by Jim Beasley to accept the Consent Agenda.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

OLD UNFINISHED BUSINESS

NEW BUSINESS

CLOSED SESSION

Motion by Jim Beasley to enter into Closed Session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, with the specific reason for conducting an executive session meeting is as follows:

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 120/2(c)(1).

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved and the meeting entered closed session at 6:35 p.m.

Motion by Jim Beasley to end closed session and resume open session.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved and closed session ended, and open session resumed at 7:07 p.m.

APPROVAL OF COLLEGE PRESIDENT TO PROCEED WITH PROCURING SERVICES OF LOBBYIST IN PURSUIT OF CAPITAL FUNDS FOR DEFERRED MAINTENANCE AND CAPITAL PROJECTS

Motion by Linda Stover to approve the College President proceed with procuring services of Eric Madiar of Madiar Government Relations, not to exceed \$60,000 per year, to assist Kaskaskia College in securing state and federal capital funds for deferred maintenance and institutional modernization projects.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

RESOLUTION 25-39

RESOLUTION TO APPROVE THE FISCAL YEAR 2027 RESOURCE ALLOCATION AND MANAGEMENT PROGRAM (RAMP) APPLICATION

Motion by Bryan Holthaus to adopt Resolution 25-39 approving the College submits a Resource Allocation Management Program (RAMP) capital request for Fiscal Year 2027 to the Illinois Community College Board to seek funding for the following proposed projects:

- Priority #1: HVAC Systems and Controls Upgrade Project at an estimated cost of \$1,033,000
- Priority #2: Elevator Replacement(s) at an estimated cost of \$700,800
- Priority #3: Comprehensive Roofing Replacement Project at an estimated cost of \$5,549,000

The cumulative total of the above requested projects is \$7,282,800.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

Approved 08/25/25

RESOLUTION 25-40**RESOLUTION TO APPROVE THE PURCHASE OF A GYMNASIUM FLOOR COVER AND ACCESSORIES (100% COLLEGE INSTITUTIONAL FUNDS RETURNED FROM THE CAPITAL DEVELOPMENT BOARD WEST PARKING LOT PROJECT HELD IN THE PROTECTION, HEALTH, AND SAFETY FUND)**

Motion by Bryan Holthaus to adopt Resolution 25-40 approving the purchase of a new gymnasium floor cover from Missouri Floor Company, in Maryland Heights, Missouri, in the amount of \$30,115.

Roll call:

Jim Beasley	no	Louis Kalert	no
Craig Finke	yes	Linda Stover	yes
Bill Hawley	no	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

RESOLUTION 25-41**RESOLUTION TO APPROVE PURCHASE OF COMPUTER LAB DESKTOP STATIONS (100% INSTITUTIONAL FUNDING)**

Motion by Bryan Holthaus to adopt Resolution 25-41 approving the purchase of Computer Lab Desktop Stations from Data Center Warehouse, of Laguna Hills, CA, which will be fully funded by institutional funds, in the amount of \$48,871.90.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

RECOMMENDATION FOR RENEWAL OF HEALTH INSURANCE WITH BLUECROSS BLUESHIELD

Motion by Louis Kalert to approve the renewal of the BlueCross BlueShield insurance coverage at an increase of 15.3% for the health, dental, and vision insurance effective September 1, 2025. Approximately 20% of the premium cost is paid through employees' payroll contributions.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

Approved 08/25/25

RESOLUTION 25-42

RESOLUTION TO ACCEPT DONATION OF PRECISION AGRICULTURE EQUIPMENT FROM BAYER

Motion by Linda Stover to adopt Resolution 25-42 formally accepting the donation of precision agriculture equipment from Bayer expressing sincere gratitude to Bayer for their generosity and continued support of agricultural education and authorizing the President of Kaskaskia College or their designee to execute any documents necessary to complete the transfer and acceptance of said equipment.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

NATURAL GAS AND ELECTRICITY PRICING AND CONTRACTS UPDATE

Informational update only.

APPROVAL OF EMPLOYMENT OF CONTROLLER

Motion by Bryan Holthaus to approve the hire of Laura Huge as the Controller with a tentative effective date of August 4, 2025, with a salary of \$90,000 with eligibility for fringe benefits.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

APPROVAL OF RESIGNATION OF WEI WORKFORCE PARTNERSHIP COORDINATOR

Motion by Jim Beasley to accept the resignation of Reece Rutland as WEI Workforce Partnership Coordinator effective July 31, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

Approved 08/25/25

APPROVAL OF RESIGNATION OF EVENING COORDINATOR TRENTON EDUCATION CENTER

Motion by Jim Beasley to accept the resignation of Jenna Astroth as Evening Coordinator at Trenton Education Center effective July 25, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

APPROVAL OF RESIGNATION OF KCFT MEMBER

Motion by Bryan Holthaus to accept the resignation of Robert Rhymes as Professor of Culinary Arts effective July 24, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

FIRST READING - INFORMATION SECURITY POLICY 2.4000

The First Reading of revisions to Information Security Policy 2.4000 was presented. The final reading and approval will be at the August 2025 meeting.

SECOND READING - REVISION TO AND RENAMING OF EMAIL POLICY TO ELECTRONIC COMMUNICATION POLICY 2.4002

Motion by Linda Stover to approve the final reading and renaming of Email Policy 2.4002 to Electronic Communication Policy 2.4002 as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

SECOND READING - NEW - WORKING CASH POLICY 3.5002

Motion by Bryan Holthaus to approve the final reading of Working Cash Policy 3.5002 as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

SECOND READING - REVISION TO AND RENAMING OF OVERTIME COMPENSATION FOR POLICE OFFICERS TO OVERTIME COMPENSATION FOR POLICE OFFICERS & CARPENTER'S UNION POLICY 4.3004

Motion by Bryan Holthaus to approve the final reading and renaming of Overtime Compensation for Police Officers to Overtime Compensation for Police Officers & Carpenter's Union Policy 4.3004 as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

SECOND READING - NEW - PAID LEAVE FOR ALL ACT - ADJUNCT FACULTY POLICY 4.3102

Motion by Bryan Holthaus to approve the final reading of Paid Leave for All Act – Adjunct Faculty Policy 4.3102 as presented.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Meagan Mahlandt	yes

Motion was approved.

FUTURE AGENDA ITEMS

- A. Approval of FY2026 Strategic Plan Action Items (August)
- B. Approval of Repairs to Nashville Education Center
- C. Emergency Repairs at Salem Education Center Due to Flood Damage
- D. Master Facilities and Improvement Plan (MFIP) Update

Approved 08/25/25

TRUSTEE AND PRESIDENT’S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Student Trustee Meagan Mahlandt presented an oral report to the Board which summarized the following:

- The sports camps are nearing their conclusion.
- FCA organized a Power Camp, allowing young community members to explore the connection between faith and sports. Several KC students had the chance to lead discussions and demonstrations for these kids.
- Every member of the Radiologic Technology Program graduating class of 2025 has successfully obtained their credentials as Registered Radiological Technologists.
- The KICK summer program has been in full swing this month, offering children aged 7-13 classes in art, language, robotics, and LEGO.
- The Computer Information Technology program hosted a Cybersecurity Career Camp, where participants learned about hacker mindsets and system protection.
- The cosmetology department also conducted a camp where students acquired skills in nail techniques and various hairstyles.
- Summer classes are ending with finals finishing this week.

PRESIDENT’S COMMENTS

- President Evans advised everyone is preparing for the start of the Fall semester.
- The Kaskaskia College Golf Scramble held on June 27, 2025, was a huge success.

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting was adjourned at 7:34 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 25-39

RESOLUTION TO APPROVE THE FISCAL YEAR 2027 RESOURCE ALLOCATION AND MANAGEMENT PROGRAM (RAMP) APPLICATION

WHEREAS, the Community College Capital Resource Allocation Management Program (RAMP) is the official request of the College for state funding for capital improvement projects; and

WHEREAS, the submission of RAMP requests is submitted to the Illinois Community College Board each year in accordance with the RAMP application process; and

WHEREAS, there is a need for infrastructure improvements at College facilities due to deterioration from age and the amount of use; and

WHEREAS, College administration has identified three (3) projects for submission in the FY2027 RAMP request: HVAC Systems and Controls Upgrade Project, Elevator Replacement Project, and the Comprehensive Roofing Renewal Initiative Project; and

WHEREAS, the proposed projects are identified as immediate needs and have been prioritized by the administration as the most critical infrastructure needs of the institution and outlined as such in the Kaskaskia College's FY2020 – FY2035 Master Facilities and Improvement Plan; and

WHEREAS, the HVAC Systems and Controls Upgrade Project will address the John D. Cavaletto Agricultural Education Center HVAC and Controls, the Greenville Education Center Controls, and the Vandalia Education Center Controls. All buildings will be upgraded to Automatic Logic Controls systems to finish standardizing all campuses to the same web-based control system. The John D. Cavaletto Agricultural Education Center will need replacement of the aging air handlers and replacement of necessary components to modernize the HVAC to supplement to the new boiler replacements; and

WHEREAS, the Elevator Replacement Project will modernize the remaining antiquated and original college elevators located in the Science and Technology Building, Library Building, and Health and Business Building. This upgrade will replace all obsolete components. The scope of work will include the removal of the existing elevator cabs, installation of new retrofitted elevator cabs, and all work associated with electrical and fire protection of the new systems; and

WHEREAS, the Comprehensive Roofing Replacement Project will address the Harry L. Crisp Manufacturing and Trades Center Metal Roof, the Health and Professional Careers Roof, the John D. Cavaletto Agricultural Education Center Roof, and the Trenton Education Center Roof. All roofs are near the end of their life expectancy or have surpassed life expectancy and respective warranties; and

WHEREAS, the Harry L. Crisp Manufacturing and Trades Center Metal Roof will replace the south metal roof that is original to the building. The current metal roof has required several patches and repairs to stop leaks. The roof is approximately 12,200 square feet. The roof shall be replaced with the same materials as the northern roof – more modern roofing, which is a standing seam metal roofing, equipped with insulation and metal flashing; and

WHEREAS, the Health and Professional Careers Building Roof is nearing the end of its life expectancy and has required repairs to stop leaks. The current roof is approximately 44,065 square feet and is an Ethylene Propylene Diene Monomer Roof (EPDM Roof). The roof will be replaced with a modern roof called a Thermoplastic Polyolefin Roof and would be equipped with insulation and all necessary components; and

WHEREAS, the John D. Cavaletto Agricultural Education Center Roof is an Ethylene Propylene Diene Monomer Roof (EPDM Roof). The roof would be replaced with a modern roof called a Thermoplastic Polyolefin Roof and would be equipped with insulation and all necessary components; and

WHEREAS, the south side of the Trenton Education Center Roof is metal. The metal roof has had several leaks requiring patches. The approximate square footage of the metal roof is 1,496 square feet. The recommendation is to replace the metal roof with standing seam metal roofing, equipped with insulation and metal flashing; and

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, that the College submits a Resource Allocation Management Program (RAMP) capital request for Fiscal Year 2027 to the Illinois Community College Board to seek funding for the following proposed projects:

- Priority #1: HVAC Systems and Controls Upgrade Project at an estimated cost of \$1,033,000
- Priority #2: Elevator Replacement(s) at an estimated cost of \$700,800
- Priority #3: Comprehensive Roofing Replacement Project at an estimated cost of \$5,549,000

The cumulative total of the above requested projects is \$7,282,800.

Dated this 28th day of July, 2025

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 25-40

RESOLUTION TO APPROVE THE PURCHASE OF A GYMNASIUM FLOOR COVER AND ACCESSORIES (100% COLLEGE INSTITUTIONAL FUNDS RETURNED FROM THE CAPITAL DEVELOPMENT BOARD WEST PARKING LOT PROJECT HELD IN THE PROTECTION, HEALTH, AND SAFETY FUND)

WHEREAS, the New Gymnasium Project includes the purchase of a gymnasium floor cover as detailed in the floor plan developed by FGM Architects; and

WHEREAS, staff from the Operations Department, Purchasing Department, and Athletic Department worked together to identify a gymnasium floor cover to be purchased; and

WHEREAS, College staff enlisted the services of Facility Armor and Missouri Floor Company to assist in developing the layout of the floor cover and selecting appropriate options; and

WHEREAS, following multiple meetings with the representative of Missouri Floor Company and Facility Armor, College staff decided on the layout and floor cover selected for the Gymnasium by Facility Armor; and

WHEREAS, Missouri Floor Company is the authorized dealer for Facility Armor products; and

WHEREAS, Facility Armor has been awarded a contract by TIPS-USA Purchasing Cooperative through a competitively solicited bidding process; and

WHEREAS, the Illinois Public Community College Act (110 ILCS 805/3-27.2), and the College's Purchasing and Contracts Policy (Policy #3.6002) provides for participation in joint purchases by governmental units to include contracts awarded by purchasing cooperatives; and

WHEREAS, utilizing contracts awarded by purchasing cooperatives eliminates the need to seek competitive bids for gymnasium floor covers, and allows for the floor cover orders to be placed with each respective vendor so that the floor cover will be available for installation when renovations of the areas are finished; and

WHEREAS, the gymnasium floor cover was budgeted for in the New Gymnasium Project post-bid budget which was previously approved by the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of a new gymnasium floor cover from Missouri Floor Company, in Maryland Heights, Missouri, in the amount of \$30,115.00.

Dated this 28th day of July 2025

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 25-41

RESOLUTION TO APPROVE PURCHASE OF COMPUTER LAB DESKTOP STATIONS (100% INSTITUTIONAL FUNDING)

WHEREAS, the Kaskaskia College acknowledges the importance of maintaining up-to-date technological resources to support the academic and research needs of students and faculty; and

WHEREAS, an assessment has been conducted to identify the current technology of the desktop stations, reporting they are outdated and insufficient to meet the demands of modern educational software, digital learning platforms, and research applications;

WHEREAS, the institution is committed to providing a conducive learning environment equipped with reliable, efficient and secure computing infrastructure;

WHEREAS, to ensure due diligence, the Department of Information Technology obtained price quotations from multiple vendors, including CDWG, Xerox IT Solutions, and Data Center Warehouse (DCW); and

WHEREAS, the chart below shows the breakdown of pricing submitted:

Item Description	Qty	DCW Unit Price	DCW Total	Xerox IT Solutions Unit Price	Xerox IT Solutions Total	CDWG Unit Price	CDWG Total
Desktops	70	\$698.17	\$48,871.90	\$874.23	\$61,196.10	\$920.71	\$64,449.70

WHEREAS, per the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the formal bidding process

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of Computer Lab Desktop Stations from Data Center Warehouse, of Laguna Hills, CA, which will be fully funded by institutional funds, in the amount of \$48,871.90.

Dated this 28th day of July 2025

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 25-42

RESOLUTION TO ACCEPT DONATION OF PRECISION AGRICULTURE EQUIPMENT FROM BAYER

WHEREAS, Bayer Crop Science has generously offered to donate precision agriculture equipment to Kaskaskia College as a result of the closure of its subsidiary, The Climate Corporation, located in Morton, Illinois; and

WHEREAS, this equipment includes advanced agricultural technologies that will significantly enhance instructional delivery and student training opportunities within Kaskaskia College's Agriculture and Precision Agriculture Programs; and

WHEREAS, Bayer has indicated the estimated value of the donated equipment exceeds Ten Thousand Dollars (\$10,000); and

WHEREAS, the Board of Trustees of Kaskaskia College recognizes the value this donation brings to the College, its students, and the broader community in preparing the next generation of agriculture professionals with industry-relevant tools and experience;

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Kaskaskia College, Community College District No. 501, Counties of Clinton, Fayette, Marion, and Washington and portions of Bond, Jefferson, Madison, Montgomery, Randolph, St. Clair, and Wayne, State of Illinois, as follows:

1. That the Board of Trustees formally accepts the donation of precision agriculture equipment from Bayer.
2. That the Board expresses its sincere gratitude to Bayer for their generosity and continued support of agricultural education.
3. That the President of Kaskaskia College or their designee is authorized to execute any documents necessary to complete the transfer and acceptance of said equipment.

PASSED AND APPROVED by the Board of Trustees of Kaskaskia College this 28th day of July, 2025.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College