

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
January 28, 2019 Meeting Minutes
27210 College Road
Centralia, IL62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened the meeting of the Board of Trustees on Monday, January 28, 2019 at 6:30 p.m. in the Wedekemper Board Room. Trustees present were Bill Hawley, Jim Beasley, Bryan Holthaus, Jack Mays, Linda Stover, Laura Wedekemper, and Alise Koishor, Student Trustee. Trustee, Dee Boswell, was absent.

College staff members present included President, George Evans, Dr. Susan Batchelor, Dr. Ashley Becker, Jennings Carter, Travis Henson, Jill Hercules, Craig Roper, Judy Hemker, Nicolas Farley, Johnny Matthews, Cliff Jourdan, Lynda Marshall, Brandi Wilkins, Lyle Gross, Rachel Varel, Michelle Sarver, Max Timmons, and Jamie Boatright. College Legal Counsel, Dennis Weedman, from Robbins Schwartz was in attendance.

Attending from the media was Bryan Hunt from the Centralia Sentinel, and Bruce Kropp from WJBD Radio.

Guests present from Southern Illinois University in Carbondale were Dr. Merre Komarraju, Provost; Jennifer DeHaemers, Associate Chancellor of Enrollment Management; Dr. Sandy Pensoneau-Conway, Chair of Communication Studies; Dr. Eric Lenz, School of Music, Josi Rawls, Program Articulation and Outreach Coordinator; Alicia Taylor, Assistant Director of Transfer Relations; Amanda Brown, Transfer Admissions Recruiter; and Dr. Julie Dunston, Chair of Industrial Management and Applied Engineering.

PLEDGE OF ALLIEGANCE

Chair Hawley led the Pledge of Allegiance.

RECOGNITION OF GUESTS

President Evans introduced new employees for the Centralia Correctional Center program Rachel Varel, Director; Michelle Sarver, Instructor of Career and Tech; and Max Timmons, Instructor of Commercial Cooking.

APPROVAL OF PROGRAM ARTICLUATION AGREEMENTS
SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

Motion by Linda Stover to approve articulation agreements between Kaskaskia College and Southern Illinois University Carbondale in Associate in Arts Speech Communication, Associate in Applied Science Welding Technology, Associate in Applied Science Industrial Technology, and Associate in Fine Arts Music Education.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

Members from SIUC came forward and signed the agreements.

PUBLIC COMMENT

There was no public comment.

CONSENT AGENDA

Items on the Consent Agenda include December 17, 2019 meeting minutes, ratification and approval of disbursements and payrolls for January 2019 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget, Report, Personnel Report, Foundation Report, Alumni & Friends Report, Friends of Fine Arts Report, and Kaskaskia College Sports Association Report. Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Motion by Jim Beasley to approve the Consent Agenda items as presented.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

Motion by Bryan Holthaus to move to closed session pursuant to Section 2C of the Illinois Open Meetings Act, specifically item 10 the placement of individual students in special education programs and other matters relating to individual students.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved. The meeting moved to closed session at 6:47 p.m.

Motion by Jim Beasley to end closed session and resume open session.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved. The closed session ended at 7:22 p.m. and open session resumed.

APPROVAL OF EMPLOYMENT CHANGE

PART TIME TRIO LEARNING SPECIALIST POSITION TO TEMPORARY FULL TIME TRIO LEARNING SPECIALIST (GRANT-FUNDED POSITION)

Motion by Jack Mays to approve moving part time employee, Patrick Miller, from 20 hours a week to temporary full-time position 40 hours a week effective February 1, 2019 for the remaining academic year of 2018-19 and academic year 2019-2020 ending

August 31, 2020 at a salary of \$37,000 annually. The salary will be prorated for the remainder of 2018-19 academic year and funded fully for 2019-20.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

**APPROVAL OF EMPLOYMENT
COMMERCIAL CUSTODIAL INSTRUCTOR CENTRALIA CORRECTIONAL CENTER
(GRANT-FUNDED POSITION)**

Motion by Linda Stover to approve the employment of Wadella Nagai as the Instructor of Commercial Custodial at Centralia Correctional Center. effective February 2019 pending background check by the Illinois Department of Corrections. Her annual base salary is \$45,000 with eligibility for fringe benefits per Illinois Department of Corrections contract.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

**APPROVAL OF RETIREMENT
DIRECTOR, NASHVILLE EDUCATION CENTER**

Motion by Jim Beasley to approve the retirement of Ruth Barczewski as Director of the Nashville Education Center effective June 30, 2019.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

**APPROVAL OF RETIREMENT
DIRECTOR, VANDALIA EDUCATION CENTER**

Motion by Jack Mays to approve the retirement of Mary Schultze as Director of the Vandalia Education Center at the end of Spring 2019 semester.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

APPROVAL OF COURSE LAB FEES

Motion by Jim Beasley to approve the course lab fees for 2019-20 as presented. The web-enhanced fee of \$5 per credit hour will change to a \$10 course fee for all courses that are not online, online proctored or hybrid.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

RESOLUTION 19-01

AWARD BID FOR HVAC SYSTEM UPGRADE PROJECT (PHS PROJECT)

Motion by Laura Wedekemper to adopt Resolution 19-01, thereby awarding the bid for the HVAC System Upgrade project to Mideastern Plumbing & Heating of Carlyle, Illinois in the amount of \$82,400.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

RESOLUTION 19-02

AWARD BID FOR LED LIGHTING/INTERIOR BUILDING REPAIRS PROJECT (PHS PROJECT)

Motion by Jack Mays to adopt Resolution 19-02, thereby awarding the base bid for LED Lighting/Interior Building Repairs Project to Kohrmann Electric of Bartelso, Illinois in the amount of \$115,825.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

RESOLUTION 19-03

AWARD BID FOR AUTOMATIC HANDICAP DOOR OPENER PROJECT (PHS PROJECT)

Motion by Jack Mays to adopt Resolution 19-03, thereby awarding the bid for the Automatic Handicap Door Opener Project to Clinton Electric, Inc. of Ina, Illinois in the amount of \$42,560.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

RESOLUTION 19-04

AWARD THE BID FOR THE PURCHASE OF A 5-PASSENGER SEDAN

Motion by Jack Mays to adopt Resolution 19-04, thereby awarding the bid for the purchase of a 5-passenger sedan to Jansen Chevrolet of Germantown, Illinois in the amount of \$22,958.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

FINAL READING

APPROVAL OF STUDENT SERVICES CHANGE OF INFORMATION POLICY

Motion by Linda Stover to approve the Student Services Change of Information Policy as presented.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Mays, Stover, Wedekemper, and Koishor. Motion was approved.

FUTURE AGENDA ITEMS:

- First Reading of Volunteer Policy
- First Reading of Drone Policy
- Employment of Network Specialist
- Approval of Contractor for Storm Drain Replacement PHS Project
- Approval of Easement to Kaskaskia Springs Water Company, LLC
- Approval of Contractor for Wooden Pedestrian Bridge Replacement PHS Project
- Approval of Contractor for Roof Replacement PHS Project Phase IV (Gymnasium)
- Approval of Contractor for Roof Replacement PHS Project Phase V (ST Building Annex)
- Approval of Contractor for Salem Moisture Mitigation PHS Project
- Approval of Contractor for Asbestos Abatement – Gymnasium Locker Room Lighting Replacement PHS Project
- Approval of Contractor for Gymnasium Locker Room Lighting and Ceiling Replacement PHS Project

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

Student Trustee Alisse Koishor reported:

- Students are off to a good start for spring semester. The College communicated and provided details of the Route 161 detour with the students prior to them returning.
- Students were invited to complete an HLC Survey, which will be provided to the Review Team.
- Students and Athletes assisted with the Martin Luther King celebration.
- Bagels were served to students and staff as part of the Spring Welcome Back Celebration.
- A Meet the Clubs event will be held on February 6.
- There is a blood drive scheduled for Wednesday and Thursday of this week.
- February 5 will be the Annual Dairy Summit sponsored by the Agriculture Department.
- Baseball and Softball students have begun getting ready for their seasons.

President Evans reported:

- We continue preparing for the HLC site visit. A large part of that is soliciting surveys and comments. We continue seeking comments from the public through the KC website.
- We recently sent out a Student Satisfaction Survey and received a great percentage completed. We will bring the results to the February meeting to discuss what we are doing well and what we are working to do better.
- Currently we have an ongoing employee climate survey for all full time, part time, adjunct, and dual credit staff. The deadline for completion is next Wednesday. We are encouraging all employees to take the survey and help make this institution better.

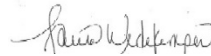
- Decals are being installed in the Student Center identifying the new Veterans area.
- Road closure information is being shared, and signs have been posted to help slow down the traffic. The county will be conducting a traffic and speed study on Shattuc, Felton, and Jolliff Bridge Roads. We continue to push for a slower speed zone
- The Legislative Breakfast KC hosted was well attended. All area Representatives were in attendance except Jason Plummer who was in a weeklong orientation. Representatives from Senators Durbin and Duckworth were in attendance as well as a representative of the Illinois Treasurer's office. All were given a tour of the Crisp Technology Center.
- We had a wonderful student turnout for the MLK Event.
- Enrollment is currently up approximately 1,000 credit hours and 100 heads for this semester.
- Thanks to Julie Obermark and Bryan Holthaus for working with Sugar Creek Ambulance on a partnership with the KC Nursing/Paramedicine program to provide EMT Training through community education.

ADJOURNMENT

Motion by Jack Mays to adjourn. All voted yes by voice vote and the meeting adjourned at 7:54 p.m.



Chair, Board of Trustees
Kaskaskia College



Secretary, Board of Trustees
Kaskaskia College