

**KASKASKIA COLLEGE BOARD OF TRUSTEES #501**  
**January 27, 2020 Meeting Minutes**  
**27210 College Road**  
**Centralia, IL62801**

**ROLL CALL/ATTENDANCE**

Chair, Bill Hawley convened the regular meeting of the Board of Trustees on Wednesday, January 27, 2020, at 6:30 p.m. in the Wedekemper Board Room of Kaskaskia College. Trustees present were Bill Hawley, Bryan Holthaus, Louis Kalert, Jim Mason, Laura Wedekemper, Linda Stover and Student Trustee, Justin Huff. Trustee Jim Beasley was absent.

College staff members present included President, George Evans, Dr. Susan Batchelor, Dr. Ashley Becker, Judy Hemker, Craig Roper, Johnny Mathews, Travis Henson, Jill Hercules, Jennings Carter, Johnny Matthews, and Cathy Quick. Dennis Weedman, Legal Counsel from Robbins Schwartz also attended.

**PLEDGE OF ALLEGIANCE**

Chair Hawley led the Pledge of Allegiance.

**RECOGNITION**

President Evans introduced the staff members in attendance.

**PUBLIC COMMENT**

None.

**CONSENT AGENDA**

Motion by Bryan Holthaus to approve the Consent Agenda as presented. Items on the Consent Agenda include:

December 18, 2019 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for January 2020 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Friends of Fine Arts Report, and Kaskaskia College Sports Association Report, Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Upon roll call, the following members voted yes Beasley, Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**OLD UNFINISHED BUSINESS**

None

**NEW BUSINESS**

**CLOSED SESSION**

No closed session.

**APPROVAL OF EMPLOYMENT  
NASHVILLE EDUCATION CENTER COORDINATOR**

Motion by Bryan Holthaus to approve the employment of Madison Reuss as the Nashville Education Center Coordinator at an hourly salary of \$16.00, effective February 1, 2020.

Upon roll call, the following members voted yes Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**APPROVAL OF EMPLOYMENT  
DIRECTOR OF WORKFORCE ENGAGEMENT AND CAREER SERVICES**

Motion by Bryan Holthaus to approve the employment of Nicolas Farley as the Director of Workforce Engagement and Career Services at an annual salary of \$55,000, effective March 1, 2020.

Upon roll call, the following members voted yes Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**APPROVAL OF EMPLOYMENT  
CONSTRUCTION OCCUPATIONS INSTRUCTOR AT CENTRALIA  
CORRECTIONAL CENTER**

Motion by Linda Stover to approve the employment of Stephen Durbin as the Instructor of Construction Occupations at Centralia Correctional Center at an annual salary of \$45,000, with eligibility for fringe benefits. The start date is contingent upon Department of Corrections approval.

Upon roll call, the following members voted yes Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**RESOLUTION 20-01  
APPROVE VENDOR TO INSTALL IP DIALERS AND PROVIDE BURGLAR AND  
FIRE ALARM MONITORING SERVICES**

Motion by Jim Mason to adopt Resolution 20-01, thereby approving the proposal submitted by Johnson Controls for the installation of new IP dialers and burglar and fire alarm monitoring services for a 3-year period for a total cost of \$41,444.18

Upon roll call, the following members voted yes Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**APPROVAL OF LAB FEES FOR 2020-2021**

Motion by Bryan Holthaus to approve 2020-2021 lab fees as presented.

Upon roll call, the following members voted yes Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

**APPROVAL OF REVISED MISSION, VISION, VALUES, AND INSTITUTIONAL  
GOALS**

Motion by Laura Wedekemper to approved the Kaskaskia College mission, vision, values, and institutional goals as presented.

Upon roll call, the following members voted yes Hawley, Holthaus, Kalert, Mason, Stover, Wedekemper and Huff. Motion was approved.

### **FIRST READING**

#### **MISSION POLICY 3.010 REVISION**

First Reading of the Revised Kaskaskia College Mission Policy 3.010 was heard. The final reading and approval will be at the February meeting.

### **FIRST READING**

#### **NEW STRATEGIC PLANNING INSTITUTIONAL GOALS POLICY 8.8**

The first reading of the New Strategic Planning Institutional Goals Policy 8.8 was heard. The final reading and approval will be at the February meeting.

### **FUTURE AGENDA ITEMS**

- A. First Reading of Volunteer Policy
- B. First Reading of Drone Policy
- C. Approval of New Position in Human Resources
- D. Approval of Employment of Senior Accountant
- E. Approval of Employment of Commercial Custodial Instructor
- F. Approval of Employment of Application Developer
- G. Establish Tuition & Fee rates for FY20-2021
- G. Resolution for QBS for Selection of Architect Services

### **TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS**

#### **Student Trustee Report**

Justin Huff, Student Trustee, reported:

- The Martin Luther King Celebration was held on January 21 with student participating in the ceremony.
- The Welcome Back Breakfast is being held on Wednesday. Bagels will be served.
- The Paul Simon Student Essay contest has begun. The title of the award is "How has Community College Changed My Life".
- Dental Assisting will conduct their Valentine Dental Basket Raffle.

#### **President's Comments**

##### **President Evans reported:**

- A Southwest Regional ICCTA Meeting will be held at Kaskaskia College on February 18. The new ICCTA Director will be at this meeting.
- Plans are to submit the Master Facilities Improvement Plan and the Strategic Plan in March.
- Luncheon meetings with external stakeholders are being scheduled to discuss the new Strategic Plan. Three stakeholders from each county in the district will be invited to discuss the plan. Responses for the meetings have been good.
- The Martin Luther King Celebration was well attended.
- Work is beginning on the Salem Education Center with a goal to move in

during spring break.

- Meetings are being held to discuss renovation of the Student Loft area. Work will begin soon with anticipated completion by graduation.
- The President and Nick Farley will be traveling to Belleville to participate in apprenticeship discussion. The Skills Gap and Manufacturing will also be addressed.

**ADJOURNMENT**

Motion by Bryan Holthaus to adjourn. Trustees approved by a voice vote. The meeting adjourned at 7:05 p.m.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

**RESOLUTION 20-01**

**RESOLUTION TO APPROVE VENDOR TO INSTALL IP DIALERS AND PROVIDE BURGLAR AND FIRE ALARM MONITORING SERVICES**

**WHEREAS**, monitoring of the College’s burglar and fire alarm system has been provided by the current vendor since 2006; and

**WHEREAS**, over the past year, the Safety and Security Department has experienced a decline in the level of service provided; and

**WHEREAS**, in working with Johnson Controls in the upgrade of fire alarm panels, the company representative indicated that Johnson Controls provides burglar and fire alarm monitoring services; and

**WHEREAS**, Johnson Controls was asked to submit a price proposal for burglar and fire alarm monitoring services; and

**WHEREAS**, in the process of examining the current burglar and fire alarm monitoring system, Johnson Controls recommended replacing the current analog dialers with Internet Protocol (IP) dialers as analog dialers will become obsolete in a few years; and

**WHEREAS**, the following table details the price proposal submitted by Johnson Controls with the pricing based on a contract awarded by Sourcewell, a national purchasing cooperative:

	<b>Year One</b>	<b>Year Two</b>	<b>Year Three</b>
Installation of IP Dialers	\$17,894.18	N/A	N/A
Annual Monitoring Fee	\$7,850	\$7,850	\$7,850
Total Fee	\$25,744.18	\$7,850	\$7,850

And,

**WHEREAS**, the total cost for the installation of new IP dialers and three years of burglar and fire alarm monitoring services is \$41,448.18; and

**WHEREAS**, the College’s purchasing policy provides for participation in joint purchases by governmental units pursuant to Section 3.27.2 of the Illinois Public Community College Act; and

**WHEREAS**, funding this expense will come from the College’s Liability, Protection and Settlement Fund.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501,** that the Board approves the proposal submitted by Johnson Controls for the installation of new IP dialers and burglar and fire alarm monitoring services for a 3-year period for a total cost of \$41,444.18.

Dated this 27<sup>th</sup> day of January 2020

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College