

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
February 28, 2022 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, February 28, 2022 at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Jim Beasley, Bill Hawley, Louis Kalert, and Linda Stover. Attending remotely were Jeff Brown and Bryan Holthaus. Trustee Laura Wedekemper and Student Trustee Alexis Enke were absent.

Dennis Weedman, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were President George Evans, Alan Boerngen, Susan Batchelor, Jennings Carter, Joy Fitts, Judy Hemker, Travis Henson, Megan Holtmann, George Kriss, Cary Day, Steven Foutch, Lyle Gross, Traci Masau, Lauren Myers, Julie Obermark, Abbie Potter, Karol Potter, Craig Roper, Amy Troutt, and Todd Wagner.

College staff members attending remotely were Kellie Henegar, Tommy Henegar and Mark Kohnen.

Media attending in person were Steven Stilt of the Centralia Sentinel and Pat Hodges from WJBD.

RECOGNITION

President Evans recognized new employee Lisa Wright – Perkins Project Coordinator and the following in-person guests: Luke Barton, KC student; Olivia Daniels, KC student; and Ashley Bachman, McKendree College graduate student.

PLEDGE OF ALLEGIANCE

Chair Hawley led the Pledge of Allegiance.

PRESENTATION OF STUDENT SATISFACTION SURVEY

IT Business Analyst Lauren Myers presented the results of the annual student satisfaction survey conducted in November of 2021. The student satisfaction survey measures student satisfaction in the areas of the college where the college has support services. A total of 352 students completed the survey. Lauren also presented the results of the national Noel Levitz survey conducted in March of 2021. The Noel Levitz survey is a 3-year survey which also measures student satisfaction with services. Lauren's presentation compared the results of the two surveys.

Approved 03/28/22

The results of both surveys were very favorable. The Noel Levitz survey data compared the college to other national community colleges and the college is far ahead of other colleges in every area nationally.

PUBLIC COMMENT

No public comment.

CONSENT AGENDA

Items on the Consent Agenda included

Approval of January 24, 2022 Regular Meeting Minutes
Ratification and approval of disbursements and payrolls for January, 2022 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative Reports include Executive Services Report, Administrative Services Report, Instructional Services Report, and Student Services Report.

Motion by Jim Beasley to approve the consent agenda items as presented.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

**NEW BUSINESS
CLOSED SESSION**

Motion by Jim Beasley to enter into closed session in accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific reason for conducting an executive session meeting is as follows:

(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 102/2(c)(1).

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved and the meeting entered into closed session at 6:58 p.m.

Motion by Jim Beasley to end closed session and resume open session.

Approved 03/28/22

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved and the closed session ended and open session resumed at 7:16 p.m.

RESOLUTION 22-05

RESOLUTION ESTABLISHING TUITION AND FEE RATES FOR ACADEMIC YEAR 2022-2023 (FY 2023)

Motion by Linda Stover to adopt Resolution 22-05 approving Kaskaskia College's tuition and fees rates will be maintained at the same level for fiscal year 2022-2023 (beginning Summer 2022) and are as follows:

1. **In-District Tuition** will be maintained at \$136.00/credit hour and Mandatory Fees to remain at \$16.00/credit hour, for a total In-District credit hour rate of \$152.00.
2. **Out-of-District (In-State) Tuition** be maintained at \$235.00/credit hour and Mandatory Fees remain at \$16.00/credit hour, for a total Out-of-District credit hour rate of \$251.00.
3. **Out-of-State and International Tuition** be maintained at \$395.00/credit hour and Mandatory Fees remain at \$16.00/credit hour, for total Out-of-State and International credit hour rate of \$411.00; and
4. **On-line Additional Fee** of \$10/credit hour for courses with an online component.

President Evans reported the college has only adjusted tuition by \$3.00 since 2016.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

RESOLUTION 22-06

RESOLUTION GRANTING EASEMENT TO THE CITY OF VANDALIA FOR THE VANDALIA SAFE ROUTES TO SCHOOL PROJECT

Motion by Louis Kalert to adopt Resolution 22-06 approving the easement with the City of Vandalia and authorizing the College President to take all necessary actions and execute all documents to complete this transaction including the waiver of rights to an appraisal and compensation for the easement.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

Approved 03/28/22

RESOLUTION 22-07

RESOLUTION TO AWARD THE BID FOR THE PURCHASE OF PNEUMATIC & HYDRAULIC TRAINERS (WORKFORCE EQUITY INITIATIVE GRANT FUNDING)

Motion by Louis Kalert to adopt Resolution 22-07 awarding the bid for the purchase of pneumatic and hydraulic trainers to DEPCO Enterprises, LLC of Frontenac, KS in the amount of \$50,875.

Assistant Professor of Industrial Technology Lyle Gross addressed the Board. The college has a course that prepares industrial students with training on hydraulics which training is highly needed by industries in the college district. Two-thirds of the students in this course are from local industries; not the typical 19- to 20-year college student. The purchase of the hydraulic trainers will assist the college in meeting the training needs of industrial students for positions with local industries. This purchase is grant funded.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

RESOLUTION 22-08

RESOLUTION TO APPROVE THE PURCHASE OF HVAC TRAINERS (CENTRALIA CORRECTIONAL CENTER EDUCATION PROGRAM CTEI GRANT FUNDING)

Motion by Louis Kalert to adopt Resolution 22-08 approving the purchase of the HVAC trainers from Hampden Engineering Corporation of Longmeadow, MA in the amount of \$50,655.

Associate Professor of HVAC Mark Kohnen address the Board. There are only a few different trainers across the world that can be used in class settings. Hampden trainers are well-known trainers made in the United States and come with good support from the company. The trainers offer both residential and commercial training and are made with multiple simulator faults built in which provide the student with training in troubleshooting problems and correcting them. This purchase is grant funded.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved

RESOLUTION 22-09

RESOLUTION TO APPROVE THE PURCHASE OF A CUTAWAY TOYOTA PRIUS HYBRID TRAINER (ILLINOIS GREEN ECONOMY NETWORK GRANT FUNDING)

Motion by Linda Stover to adopt Resolution 22-09 approving the purchase of the cutaway Toyota Prius hybrid trainer from ConsuLab Training Aids of Quebec, Canada in the amount of \$38,963.00.

President Evans addressed the Board regarding this purchase. This purchase will be funded by the Illinois Green Economy Network. The college is looking to be proactive and futuristic and electrical vehicles are the future of the automotive industry. The machine is a cutaway (motor) from an electric vehicle. The motor is housed in clear plexiglass on a stand. This motor will allow students to train on how electric/hybrid motors work. The ConsuLab product has an actual brake and acceleration pedal which provides additional training on these functions.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF CLUB & ORGANIZATION 2021-2022 FUND ALLOCATIONS

Motion by Louis Kalert to approve Student Organization Allocations of \$2,585 for the FY22 year and to approve \$2,915 to be allocated to clubs upon request and approval of the Director of Student Retention and Support Services and the Allocation committee.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF NEW CLUB PROPOSAL – CAMPUS MINISTRIES

Motion by Jim Beasley to approve the charter and formation of Campus Ministries International - Kaskaskia College (CMI-KC) as a recognized club/organization at Kaskaskia College.

Director of Student Retention & Support Services Steven Foutch and students Luke Barton and Oliva Hanks addressed the Board. CMI is an international organization with clubs on over 4,400 campuses worldwide. CMI clubs are currently operating at Rend Lake College, Greenville University, SIU-E, SIU-C, and Lewis & Clark. Students participating in this club at the college will be able to transfer to the same club at a four-year institution. The club is affiliated with United Pentecostal Nation. The founding principal is to spread the saving message of Jesus Christ through prayer, Bible study and worship.

Approved 03/28/22

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF RETIREMENT OF TRANSITIONAL ADVISOR

Motion by Jim Beasley to accept the retirement of Sandra Neabuhr as the Transitional Advisor effective May 31, 2022.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF RETIREMENT OF VICE PRESIDENT OF STUDENT SERVICES

Motion by Jim Beasley to accept, with regrets, the retirement of Susan Batchelor as the Vice President of Student Services effective June 30, 2022.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF RESIGNATION OF DIRECTOR OF TRENTON EDUCATION CENTER

Motion by Jim Beasley to accept the resignation of Michelle O-Laughlin as the Director of Trenton Education Center effective January 31, 2022. Michelle is moving out-of-state.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF RESIGNATION OF GRANT AND CONTRACT ACCOUNTANT (POSITION 1)

Motion by Jim Beasley to accept the resignation of Shelby King a Grant and Contract Accountant effective December 31, 2021.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

Approved 03/28/22

APPROVAL OF RESIGNATION OF GRANT AND CONTRACT ACCOUNTANT (POSITION 2)

Motion by Linda Stover to accept the resignation of Wes Lindsey as a Grant and Contract Accountant effective February 28, 2022. Mr. Lindsey accepted a position out-of-state moving up in his career path.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF RESIGNATION OF HUMAN RESOURCES COORDINATOR

Motion by Linda Stover to accept the resignation of Lisa Szatkowski as the Human Resources Coordinator effective February 28, 2022.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF POSITION OF STUDENT SUCCESS COACH (REPLACEMENT POSITION/PARTIALLY GRANT FUNDED)

Motion by Louis Kalert to approve the search for a full-time, professional managerial, Student Success Coach with a starting salary of \$39,000, and eligibility for fringe benefits. The salary will be split between grant and institutionally funded.

This position is a restructured position of a Transitional Advisor who is retiring. The position will have regular advising with some Title III functions added with those functions being funded with Title III funds. The position was restructured to meet the needs of institution and the grant.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF EXECUTIVE DIRECTOR OF DEVELOPMENT (REPLACEMENT POSITION)

Motion by Linda Stover to approve the hire of Holly Sallee as full-time Executive Director of Development, hire date to be determined, at an annual salary of \$62,000 with eligibility for fringe benefits.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

**APPROVAL OF EMPLOYMENT OF WAREHOUSE AND DISTRIBUTION INSTRUCTOR
CENTRALIA CORRECTIONAL CENTER (IDOC CONTRACT FUNDED)**

Motion by Louis Kalert to approve the hire of Nathan Gibbs as the Warehouse and Distribution Instructor at the Centralia Correctional Center, effective upon completion of background check, and contingent upon board approval. His annual base salary would be \$52,500 with eligibility for fringe benefits.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF IT SYSTEMS ADMINISTRATOR

Motion by Mr. Beasley to approve the hire of Zachary Ricke as full-time Information Technology Systems Administrator, with a tentative effective date of March 7, 2022 at an annual salary of \$40,000.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

FIRST READING OF POLICY 6.0401- SYLLABI POLICY REVISION

No action was taken. Informational only.

**FINAL READING AND APPROVAL OF POLICY 3.1008 – POLICY FOR PREPARING AND
UPDATING DISCLOSURES PURSUANT TO SECURITIES LAWS**

Motion by Louis Kalert to approve the final reading of Policy 3.1008 – Policy for Preparing and Updating Disclosures Pursuant to Securities Laws as presented.

Roll call:

Jim Beasley	yes	Bryan Holthaus	yes
Jeff Brown	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes

Motion was approved.

Approved 03/28/22

FUTURE AGENDA ITEMS

- A. Approval of Employment of Industrial Technology Instructor at FCI Greenville (FDOC Contract Funded)
- B. Remainder of Financial Audit (Informational Report Only)
- C. Acceptance of Proposal for Professional Audit Services (March)
- D. Resolution to Award Bid for Programmable Logic Controller Trainers (Title III Funding)
- E. Resolution to Approve the Disposal of Surplus Equipment
- F. Approval of Bid for Trenton Education Center Solar System (IGEN) (March)
- G. Approval of Purchase of Vehicle/Trailer Storage Building
- H. Approval of Vendor to Provide Photo Copier Services

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Student Trustee Alexis Enke was absent.

PRESIDENT'S COMMENTS

- The college is very pleased with the results of the Student Satisfaction Survey. The scores show the college is well ahead of other community colleges (300+) in all areas when compared nationally. This is exceptionally pleasing considering the pandemic.
- President Evans and Trustee Linda Stover attended the Legislative Summit in Washington D.C. in early February. President Evans and Trustee Stover met with all of our elected officials or their designee while in D.C. with the exception of Senator Duckworth with whom they had a call after the summit. During the meetings the college spent a lot of time discussing deferred maintenance needs and the differences of those needs between community colleges and universities.
- The college lobbyists, Judy Hemker and Craig Roper were successful in securing the funds from the Capital Development Board which had been paid as the college's match for the Vandalia Phase II project. These funds were donated to the Foundation by a private donor to be used specifically for something related to fine arts in Vandalia. The funds will be returned to the Foundation pending approval of plans for an art gallery in the Vandalia Education Center. The project is in the design phase at this time.
- The bids for Phase I of the HB & L Classroom Renovation Project have been received and are being vetted for accuracy. The college was pleased with the number of bids received for this project. The approval of bids will be awarded at the special meeting scheduled for March 7, 2022.
- The State of Illinois is up-to-date with their payments through February.
- The college has submitted the ICCB Recognition Report.
- The college was fortunate to receive the Workforce Equity Grant again. The college has met or exceeded the goals and requirements for this grant.

Approved 03/28/22

TRUSTEES COMMENTS

Trustee Jim Beasley reminded everyone of the great country we live in and asked that everyone remember the people involved in the Ukrainian crisis.

Trustee Linda Stover commented on her trip to Washington D.C. for the National Legislative Summit with President Evans. Trustee Stover shared with the Board that our legislators find President Evans to be very approachable and she commended him for that. She believes the trip was very beneficial for the college.

Chair Hawley read thank you notes from the Poettker family and from Professor Karla Rodgers for remembering them at the time of their loss.

Chair Hawley also read a thank you from Congressman Rodney Davis who came down and toured the Vandalia Education Center the week after President Evans and Trustee Stover met with him in Washington D.C.

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting adjourned at 8:15 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 22-05

RESOLUTION ESTABLISHING TUITION AND FEE RATES FOR ACADEMIC YEAR 2022-2023 (FY 2023)

WHEREAS, Kaskaskia College is committed to providing quality learning opportunities that are affordable and accessible; and

WHEREAS, the College Administration has reviewed tuition and fee alternatives as well as student tuition and fees policies described in 110 ILCS 805/6 of the Public Community College Act and ICCB Rule 1501.505; and

WHEREAS, Kaskaskia College has consistently met its commitments to maintain equitable financial policies and practices and assist students with identifying resources to help meet their financial obligations; and

WHEREAS, based on the above due diligence, a review of fiscal year 2022 mid-year results, Illinois Community College peer group tuition rates and tuition rates of community colleges located in Southern Illinois, no increase in the in-district tuition rate effective summer semester 2022 is recommended; and

WHEREAS, the in-district tuition will be \$152 per credit hour (\$136 per credit hour for tuition and \$16 mandatory fees); and

WHEREAS, the Administrative Rules of the Illinois Community College Board (ICCB) state that the weighted average of the tuition for all credit courses is no more than 1/3 the College's per capita cost. The per capita cost for fiscal year 2021 (most recent audit year) is \$544.89. The College does not use variable tuition and the sole in-district tuition rate of \$152 per credit hour is less than \$180 (1/3 of the \$544.89 per capita cost); and

WHEREAS, in order to qualify for essential state funds such as Equalization, the College must maintain 85% of the State average for in-district tuition and mandatory fees; For fiscal year 2022, the State average is \$150.87 and 85% of the average is a minimum of \$128.24. The proposed in-district tuition rate of \$152.00 per credit hour and satisfies this condition; and

RESOLUTION 22-05

WHEREAS, according to the ICCB Administrative Rules, community colleges may set the out-of-district tuition rate for all other credit instruction in Illinois at a minimum of 1.5 times the highest in-district tuition rate of any of their contiguous Illinois community college districts. This rate is \$150.50 at Lincoln Land, which requires a minimum rate of \$225.75 per credit hour. The College’s out-of-district rate will remain at \$251 and satisfies this condition; and

WHEREAS, according to the ICCB Administrative Rules community colleges may set the out-of-state and international tuition rate at a minimum of 1.67 times the College’s in-district rate. This calculation establishes a minimum out-of-state rate of \$253.84. The College’s out-of-state rate will remain at \$411 and satisfies this condition; and

WHEREAS, the College’s fiscal year 2022-2023 tuition rates per credit hour in the table below are expected to comply the ICCB Administrative Rules; and

Category	Per Credit Hour
In-district	\$152
Out-of-district (in state)	\$251
Out-of-state and international	\$411

WHEREAS, there is a \$10 per credit hour fee attached to courses with an online component. This pricing structure has been established to:

- promote student satisfaction, particularly for students who take online courses when face-to-face options are not conducive to their schedules,
- sustain financial resources as the college continues to improve the quality of courses with an on-line option,
- respond proactively as the cost of technology is rising more than anticipated as the country experiences strong inflationary pressures.

THEREFORE, BE IT RESOLVED, by the Board of Trustees of Kaskaskia College, Community College District #501, Kaskaskia College’s tuition and fees rates will be maintained at the same level for fiscal year 2022-2023 (beginning Summer 2022) and are as follows:

RESOLUTION 22-05

1. In-District Tuition will be maintained at \$136.00/credit hour and Mandatory Fees to remain at \$16.00/credit hour, for a total In-District credit hour rate of \$152.00.
2. Out-of-District (In-State) Tuition be maintained at \$235.00/credit hour and Mandatory Fees remain at \$16.00/credit hour, for a total Out-of-District credit hour rate of \$251.00.
3. Out-of-State and International Tuition be maintained at \$395.00/credit hour and Mandatory Fees remain at \$16.00/credit hour, for total Out-of-State and International credit hour rate of \$411.00; and
4. On-line Additional Fee of \$10/credit hour for courses with an online component.

Dated this 28th day of February 2022

Chair, Board of Trustees Secretary, Board of Trustees

**RESOLUTION GRANTING EASEMENT TO THE CITY OF VANDALIA FOR THE
VANDALIA SAFE ROUTES TO SCHOOL PROJECT**

WHEREAS, the City of Vandalia (City) has received grant funding to extend and replace existing sidewalks to make areas of the City more accessible and safe as part of the Vandalia Safe Routes to School Project; and

WHEREAS, the City has approached the College with a request for an easement over property at the Vandalia Education Center in order to complete the sidewalk project; and

WHEREAS, the College administration has determined that the easement will not interfere with any College operations or activities; and

WHEREAS, the College waives its right to an appraisal and compensation so that all possible funding can be made available for the physical sidewalk improvements; and

WHEREAS, the College does not receive any non-monetary benefit from the City of Vandalia in exchange for the donation of the permanent easement; and

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees of Kaskaskia College, Community College District #501, that the easement with the City of Vandalia is approved, and the College President is authorized to take all necessary actions and execute all documents to complete this transaction including the waiver of rights to an appraisal and compensation for the easement.

Dated this 28th day of February 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION TO AWARD THE BID FOR THE PURCHASE OF
PNEUMATIC & HYDRAULIC TRAINERS
(WORKFORCE EQUITY INITIATIVE GRANT FUNDING)**

WHEREAS, the college’s Workforce Equity Initiative (WEI) Grant provides funding for the purchase of pneumatic and hydraulic trainers to be used for instructional purposes in the Industrial Technology Program; and

WHEREAS, the Industrial Technology Program has five pneumatic trainers and five hydraulic trainers which are almost 20 years old and, due to the age of the trainers, frequent repairs and maintenance are required; and

WHEREAS, in addition to replacing the old trainers, an additional quantity of new trainers will allow the opportunity for enhanced COVID mitigation practices as students will have an increased number of trainers to learn on; and

WHEREAS, in addition to publishing a legal notice in the February 3, 2022 edition of the *Centralia Morning Sentinel*, the following vendors were emailed a copy of the invitation to bid document:

Vendor	City/State
TW Controls	Roanoke, VA
Aidex Educational Systems	Rossville, IN
Moss Education Systems	Johnstone, IA
Future Tek, Inc.	Columbus, MS
DEPCO Enterprises, LLC	Frontenac, KS
TII Technical Education Systems	Gilberts, IL
Advanced Technology Associates	Northville, MI
Tiles in Style	South Holland, IL

And,

WHEREAS, the following sealed bids were received:

Item Description	Quantity	DEPCO Enterprises, LLC		Aidex Educational Systems	
		Unit Bid Price	Extended Bid Price	Unit Bid Price	Extended Bid Price
Pneumatic Trainer	10	\$2,695	\$26,950	\$6,350	\$63,500
Hydraulic Trainer	10	\$2,295	\$22,950	\$8,250	\$82,500
Shipping	1	\$975	\$975	\$8,760	\$8,760
		Total:	\$50,875	Total:	\$154,760

And,

WHEREAS, based on a review of the bids received, the low bid in the amount of \$50,875 has been submitted by DEPCO Enterprises, LLC; and

WHEREAS, funding for the purchase of the pneumatic and hydraulic trainers is provided by the WEI Grant.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board award the bid for the purchase of pneumatic and hydraulic trainers to DEPCO Enterprises, LLC of Frontenac, KS in the amount of \$50,875.

Dated this 28th day of February 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

**RESOLUTION TO APPROVE THE PURCHASE OF HVAC TRAINERS
(CENTRALIA CORRECTIONAL CENTER EDUCATION PROGRAM
CTEI GRANT FUNDING)**

WHEREAS, the college's education program at the Centralia Correctional Center (CCC) is developing a new HVAC program; and

WHEREAS, some of the instructional equipment that needs to be purchased includes HVAC trainers to be used in the lab; and

WHEREAS, the HVAC trainers include a heating and A/C electrical wiring trainer, basic wiring trainer, intermediate electricity trainer, basic refrigeration trainer, and gas heat trainer; and

WHEREAS, the Associate Professor of HVAC at the Crisp Technology Center assisted with identifying HVAC trainers that will best meet the educational needs of the new HVAC program; and

WHEREAS, the recommendation is to purchase HVAC trainers from Hampden Engineering Corporation of Longmeadow, MA; and

WHEREAS, Hampden Engineering Corporation has provided the following price quotation for the HVAC trainers:

Equipment Description	Proposed Price
Hampden Heating and A/C Electrical Wiring Trainer (Model HEE-11) <ul style="list-style-type: none">• This trainer is designed to cover low voltage pilot circuits as well as series and parallel circuits.	\$2,682.00
Hampden Basic Relay Trainer (Model HEE-11R) <ul style="list-style-type: none">• This trainer facilitates the study and troubleshooting of the control components and circuits used in refrigeration and air conditioning systems	\$4,088.00

Equipment Description (Cont'd)	Proposed Price
Hampden Intermediate Electricity Trainer (Model HEE-11A-FT-1C) <ul style="list-style-type: none"> This trainer provides students with the opportunity of wiring actual heating and cooling control components into realistic electrical circuits 	\$9,444.00
Hampden Basic Refrigeration Trainer (Model H-RST-3B) with Fault Package (Model H-RST-FP-10E) <ul style="list-style-type: none"> This trainer is designed to provide students with a thorough understanding of the refrigeration cycle, including measurement of pressure, vacuum, flow rate, and temperature. 	\$18,600.00
Hampden Gas Heat Trainer (Model H-GHT-2B) <ul style="list-style-type: none"> This trainer contains the actual control components of a commercial gas heat installation 	\$15,841.00
Total:	\$50,655.00

And,

WHEREAS, per a letter provided by Hampden Engineering Corporation, they are the sole source for the manufacture and distribution of their HVAC trainers; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/), the purchase of the HVAC trainers is exempt from the bidding process; and

WHEREAS, funding for the purchase of the HVAC trainers is coming from the CTEI Grant awarded to the education program at the Centralia Correctional Center; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/), the purchase of this particular piece of equipment is exempt from the bidding process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of the HVAC trainers from Hampden Engineering Corporation of Longmeadow, MA in the amount of \$50,655.

Dated this 28th day of February 2022

 Chair, Board of Trustees
 Kaskaskia College

 Secretary, Board of Trustees
 Kaskaskia College

**RESOLUTION TO APPROVE THE PURCHASE OF
A CUTAWAY TOYOTA PRIUS HYBRID TRAINER
(ILLINOIS GREEN ECONOMY NETWORK GRANT FUNDING)**

WHEREAS, the college has been awarded a grant from the Illinois Green Economy Network (IGEN) which includes funding for the purchase of a cutaway Toyota Prius hybrid trainer to be used for instructional purposes in the Automotive Technology Program; and

WHEREAS, the college recently employed an Automotive Work-Based Learning Coordinator who will, in conjunction with faculty and the Automotive Technology Advisory Board, guide the development of an electric vehicle (EV) curriculum and launching of an EV certificate program; and

WHEREAS, the impetus to develop an electric vehicle component for the Automotive Technology Program came from members of the Program's industry advisory board who are anticipating the growth in sales and servicing of electric vehicles; and

WHEREAS, the Assistant Professor of Automotive Technology and Automotive Work-Based Learning Coordinator reviewed cutaway hybrid trainers from ConsuLab, ATech, and NADA Scientific; and

WHEREAS, unlike ATech and NADA Scientific, the ConsuLab trainer provides a simulation with a virtual demonstration of eight possible hybrid operating modes with an accelerator and brake pedal. The simulation along with the comprehensive diagram display will provide a more hands-on training opportunity for students rather than demonstration only, as the other trainers provide; and

WHEREAS, per a sole source letter provided by ConsuLab Training Aids of Quebec, Canada, they are the sole source for the manufacture and distribution of the cutaway Toyota Prius hybrid trainer; and

WHEREAS, ConsuLab Training Aids has provided the following price quotation:

Item Description	Unit Price
Cutaway Toyota Prius Hybrid Trainer	\$38,562.00
Vinyl Dust Cover for Trainer	\$401.00
Total Price:	\$38,963.00

And,

WHEREAS, the IGEN Grant specifically identifies the cutaway Toyota Prius hybrid trainer as the trainer to be purchased and provides funding to cover the cost of

out-of-state travel and training for the Automotive Work-Based Learning Coordinator;
and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/), the purchase of this particular piece of equipment is exempt from the bidding process.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of the cutaway Toyota Prius hybrid trainer from ConsuLab Training Aids of Quebec, Canada in the amount of \$38,963.00.

Dated this 28th day of February 2022

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College