

**KASKASKIA COMMUNITY COLLEGE DISTRICT #501**

**Board of Trustees Meeting Agenda  
February 28, 2022**

**Meeting 6:30 p.m.**

**Page(s)**

<b>I.</b>	<b>Call to Order</b>	
<b>II.</b>	<b>Roll Call</b>	
<b>III.</b>	<b>Pledge of Allegiance</b>	
<b>IV.</b>	<b>Recognition</b>	
	A. Guests	
	B. Student Satisfaction Survey Data Presentation	
<b>V.</b>	<b>Public Comment</b>	
<b>VI.</b>	<b>Consent Agenda</b>	
	If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or vote on the issue separately, he/she may request this prior to the Consent Agenda being considered. The item will then be considered as part of the regular Agenda.	
	A. Approval of Minutes	7-24
	January 24, 2022 Regular Meeting Minutes	
	B. Ratification and approval of disbursements and payrolls for January, 2022, which includes travel reimbursements for board members and college employees whose requested reimbursement exceeds maximum allowable costs, Treasurer's Report, Budget Report, and Personnel Report	
	General Fund	\$ 707,354
	Payroll	\$ 1,154,349
	Restricted Fund	\$ 124,248
	Trust/Agency	\$ <u>3,271</u>
	Total	\$ 1,989,222
	C. Foundation Report	35-36
	D. Kaskaskia College Sports Association Report	37
	E. Kaskaskia College Friends of Fine Arts Report	38-40
<b>VII.</b>	<b>Administrative Reports</b>	
	A. Executive Services Report by President, George Evans	42-78
	1. Physical Plant Report	
	2. Department of Public Safety Report	
	3. Legal Report	
	B. Administrative Services Report by Vice President, Judy Hemker	79-105
	1. Grants Report	
	2. State Payments Report	
	3. Information Technology Report	
	4. Administrative Services Team Meeting Agenda/Minutes	

5.	Summary of COVID-19 Stimulus Funding	
6.	Update on Sale of 325 S Poplar / Workforce Property	
7.	Mid-Year Financial Summary	
C.	Instructional Services Report by Vice President, Julie Obermark	106-138
1.	Instructional Services Report	
2.	Instructional Services Team Meeting Agenda/Minutes	
3.	Instructional Services Update	
D.	Student Services Report by Vice President, Susan Batchelor	139-164
1.	Enrollment Services	
2.	Veterans Services	
3.	Registrar Report	
4.	Education Centers	
5.	Equity and Access Report	
6.	Workforce Equity Initiative Grant	
7.	Retention and Support Services	
8.	TRIO Student Support Services	
9.	Athletics	
10.	Student Services Team Meeting Agenda/Minutes	
11.	Enrollment Report	

**VIII. Old Unfinished Business**

**IX. New Business**

A.	Closed Session—In accordance with the Illinois Open Meetings Act, and pursuant to Section 2(c) of the Act, the specific reason for conducting an executive session meeting is as follows:	
	(1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 5 ILCS 102/2(c)(1).	
B.	Resolution Establishing Tuition and Fee Rates for Academic Year 2022-2023 (FY 2023)	167-172
C.	Resolution Granting Easement to the City of Vandalia for the Vandalia Safe Routes to School Project	173-178
D.	Resolution to Award Bid for Pneumatic & Hydraulic Trainers (WEI Funding)	179-182
E.	Resolution to Approve the Purchase of HVAC Trainers (Centralia Correctional Center Education Program - CTEI Grant Funding)	183-187
F.	Resolution to Approve the Purchase of a Cutaway Toyota Prius Hybrid Trainer (IGEN Funding)	188-191
G.	Club & Organization 2021-2022 Fund Allocations	192-194
H.	New Club Proposal – Campus Ministries International	195-200
I.	Approval of Retirement of Transitional Advisor	201
J.	Approval of Retirement of Vice President of Student Services	202
K.	Approval of Resignation of Director of Trenton Education Center	203

L. Approval of Resignation of Grant and Contract Accountant (Position 1)	204
M. Approval of Resignation of Grant and Contract Accountant (Position 2)	205
N. Approval of Resignation of Human Resources Coordinator	206
O. Approval of Position of Student Success Coach (Replacement Position/ Partially Grant Funded)	207-210
P. Approval of Employment of Executive Director of Development (Replacement Position)	211-221
Q. Approval of Employment of Warehouse and Distribution Instructor Centralia Correctional Center (IDOC Contract Funded)	222-228
R. Approval of Employment of IT Systems Administrator	229-240
S. First Reading of Policy 6.0401- Syllabi Policy Revision	241
T. Final Reading and Approval of Policy 3.1008 - Policy for Preparing and Updating Disclosures Pursuant to Securities Laws	242

**X. Future Agenda Items**

- A. Approval of Employment of Industrial Technology Instructor at FCI Greenville  
(FDOC Contract Funded)
- B. Remainder of Financial Audit (Informational Report Only)
- C. Acceptance of Proposal for Professional Audit Services (March)
- D. Resolution to Award Bid for Programmable Logic Controller Trainers (Title III  
Funding)
- E. Resolution to Approve the Disposal of Surplus Equipment
- F. Approval of Bid for Trenton Education Center Solar System (IGEN) (March)
- G. Approval of Purchase of Vehicle/Trailer Storage Building
- H. Approval of Vendor to Provide Photo Copier Services

**XI. Trustee and President's Comments and Reports**

- A. Student Trustee Report
- B. President's Comments
- C. Trustee Individual Comments

**XII. Adjournment**

- \* See <https://www.kaskaskia.edu/about-kc/board-minutes-and-agendas/> for copy of the contract and salary information for new hires or reclassifications. Such items will be posted at least 48 hours prior to the meeting.