

**KASKASKIA COMMUNITY COLLEGE DISTRICT #501  
27210 College Road, Centralia, Illinois**

**Board of Trustees Meeting Agenda  
February 22, 2021  
6:30 p.m.**

Kaskaskia College is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting

<https://us02web.zoom.us/j/86387546767?pwd=Zis2N01jTTJuS0dkTTZFWXNnSXJTQT09>

Meeting ID: 863 8754 6767

Passcode: 251587

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**KASKASKIA COMMUNITY COLLEGE DISTRICT #501**  
**27210 College Road, Centralia, Illinois**

**Board of Trustees Meeting Agenda**  
**February 22, 2021**  
**6:30 p.m.**

**Meeting 6:30 p.m.**  
**Lifelong Learning Center and Zoom Technology**  
**Kaskaskia College**

- I. Call to Order**
- II. Roll Call**
- III. Pledge of Allegiance**
- IV. Public Comment**
- V. Recognition**
  - A. Guests
- VI. Consent Agenda**

If any Trustee wishes to extract an item from the Consent Agenda, in order to discuss and/or vote on the issue separately, he/she may request this prior to the Consent Agenda being considered. The item will then be considered as part of the regular Agenda.

  - A. Approval of Minutes
    - 1. January 25, 2021 Regular Meeting 8-18
  - B. Ratification and approval of disbursements and payrolls for February 2021, which includes travel reimbursements for board members and college employees whose requested reimbursement exceeds maximum allowable costs, Treasurer's Report, Budget Report, and Personnel Report

General Fund	\$	924,729
Payroll	\$	1,143,315
Restricted Fund	\$	8,094
Trust/Agency	\$	139
Total	\$	2,076,277
  - C. Foundation Report 25
  - D. KCSA Report 26
- VII. Administrative Reports**
  - A. Executive Services Report by President, George Evans 27-82
    - 1. Physical Plant Report and Capital Projects Report
    - 2. Department of Public Safety Report
    - 3. Legal Update
    - 4. 2020-2021 Annual Plan Update Reports
      - a. Executive Services
      - b. Administrative Services
      - c. Instructional Services
      - d. Student Services
  - B. Administrative Services Report by Vice President, Judy Hemker 83-103
    - 1. Grants Report
    - 2. State Payments Report

3.	Information Technology Report	
4.	Mid-year Financial Summary	
5.	Coronavirus Response and Relief Supplemental Appropriations Act Update	
6.	Administrative Services Team Meeting Minutes	
C.	Instructional Services Report	104-123
1.	Course Student Learning Outcomes Update Initiative	
2.	General Education Critical Thinking Initiative	
3.	HVAC Receives Equipment Donation	
4.	Automotive Technology Program Receives ASE Re-accreditation	
5.	Agriculture Program Hosts Annual Advisory Committee Meeting	
6.	Workforce Engagement Activities	
7.	Instructional Services Highlight of the Month	
8.	Academic Program Review for Academic Disciplines	
9.	Instructional Services Team Meeting Minutes	
D.	Student Services Report by Vice President, Susan Batchelor	124-143
1.	Enrollment Services	
2.	Veterans Services	
3.	Registrar Report	
4.	Education Centers	
5.	Academic Center for Excellence	
6.	Retention Activities	
7.	Student Activities	
8.	TRIO/Student Support Services	
9.	Athletics	
10.	Student Services Team Meeting Agendas/Minutes	
11.	Enrollment Report	

**VIII. Old Unfinished Business**

**IX. New Business**

A.	Closed Session-- pursuant to Section 2C of the Illinois Open Meetings Act, specific exemption (11) Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probably or imminent, in which case the basis for the finding shall be recorded and entered into the minutes of the closed session.	146
B.	Approval of Resignation of Associate Professor of Computer Information Systems	147
C.	Approval of Resignation of Assistant Bookstore Manager	148
D.	Approval of Employment of Assistant Professor of Nursing*	149-161
E.	Approval of Employment of Assistant Professor of Nursing*	162-173
F.	Approval of Employment of Food Services Manager*	174-186
G.	Approval of Employment of Purchasing Coordinator*	187-209
H.	Approval of Employment of Financial Aid Specialist	210-219
I.	Approval of Employment of Human Resource Generalist*	220-232
J.	Approval of Employment of Assistant Director of Public Safety*	233-239
K.	Approval of Employment of Retention and Online Student Success Coordinator*	240-252

- L. Approval of Employment of Serving with an Equity Lens (SEALS) Coach: Career and Academic Advisor ( ICCB Workforce Equity Initiative Grant)\* 253-266
- M. Approval of Personal Leave of Absence 267-268
- N. Resolution Establishing Tuition and Fee Rates for Academic Year 2021-2022 (Fiscal Year 2022) 269-274
- O. Resolution Approving Contractor for Agricultural Education Center Solar PV System Project (Illinois Green Economy Network Grant-funded) 275-346
- P. Resolution to Award Bid for Exterior Wayfinding Signage Project (CDB Project and FY21 3- Year Equipment Plan Project) 347-353
- Q. Resolution Approving an Agreement with Barnes & Noble College to Provide College Bookstore Management Services and Approval of Course Material Charge 354-374
- R. Final Reading and Approval of Class Cancellation Policy 6.1000 Revision 375
- S. Final Reading and Approval of Logo and Seal Usage Policy 2.5000 Revision 376-377
- T. Final Reading and Approval of Student Attendance 5.3004 Policy Revision 378-379
- X. Future Agenda Items**
  - A. Feasibility Report for Medical Lab Tech Program
  - B. Feasibility Report for AMA Medical Assistant Program
  - C. Approval of Purchase of Starfish Retention Software
  - D. Resolution to Approve the Reallocation of Funds to the Parking Lot and Roadway Replacement/Improvements – Phase III Project (PHS Project)
  - E. Approval of Employment of Title III Director (Title III Grant Funded)
  - F. Approval of Employment of Instructional Designer (partially grant funded)
  - G. Approval of Vendor to Provide Photo Copier Services
  - H. Approval of Vendor for Vending Services
  - I. New Spending Authority Policy
- XI. Trustee and President’s Comments and Reports**
  - A. Student Trustee Report
  - B. President’s Comments
  - C. Trustee Individual Comments
- XII. Adjournment**
- XIII. Press Briefing**

**\*See <https://www.kaskaskia.edu/about-kc/board-minutes-and-agendas/> for copy of the contract and salary information for new hires or reclassifications. Such items will be posted at least 48 hours prior to the meeting.**