

**KASKASKIA COLLEGE BOARD OF TRUSTEES #501**  
**December 16, 2024 Meeting Minutes**  
**27210 College Road**  
**Centralia, IL 62801**

**ROLL CALL/ATTENDANCE**

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, December 16, 2024, at 6:30 p.m. in the Lifelong Learning Center on the Kaskaskia College (College) main campus.

**APPOINTMENT OF PRO-TEMPORE SECRETARY**

Chair Bill Hawley appointed Linda Stover as Pro-Tempore Secretary in the absence of Laura Wedekemper.

Trustees present at the meeting in person were Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, and Linda Stover, and Student Trustee Connor Wademan. Trustees Jim Beasley and Laura Wedekemper were absent.

Matt Gardner, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were George Evans, Cary Day, Joy Fitts, Steven Foutch, Sara Hanks, Chris Holloway, George Kriss, Nichole Macon, Traci Masau, Julie Obermark, Staci Palm, Karol Potter, Lisa Ring, Craig Roper, Jeff Thomas, Nathan Wilkins, and Amy Zanton.

Media attending in person was Steven Stilt of WJBD radio.

**PLEDGE OF ALLEGIANCE**

Chairman Hawley led in the Pledge of Allegiance.

**RECOGNITION**

President Evans welcomed everyone and introduced Steven Stilt from WJBD; Matt Gardner from Robbins Schwartz; and Nichole Macon and Nathan Wilkins representing the Kaskaskia College Federation of Teachers union.

**PUBLIC COMMENT**

None

**CONSENT AGENDA**

Items on the Consent Agenda included

December 2, 2024 Regular Meeting Minutes

Ratification and approval of disbursements and payrolls for November 2024 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Kaskaskia College Foundation Report, Kaskaskia College Sports Association Report, and Kaskaskia College Friends of Fine Arts Report. Administrative

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Reports include the Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Motion by Bryan Holthaus to accept the Consent Agenda.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

### **OLD UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

#### **CLOSED SESSION**

A Closed Session was not held.

#### **RESOLUTION 24-61**

##### **RESOLUTION TO APPROVE THE PURCHASE OF ELLUCIAN CRM ADVISE STUDENT RETENTION SOFTWARE (37% TITLE III FUNDING, 63% INSTITUTIONAL FUNDING)**

Motion by Linda Stover to adopt Resolution 24-61 approving the purchase of Ellucian CRM Advise a student retention software from Ellucian Company, LLC of Reston, VA at a cost of \$416,682.00 and authorizing College administration to finalize the agreement for these services.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

#### **RESOLUTION 24-62**

##### **RESOLUTION TO APPROVE PURCHASE OF ACCESS POINTS AND SWITCHES (100% INSTITUTIONAL FUNDING)**

Motion by Bryan Holthaus to adopt Resolution 24-62 approving the purchase of access points and network switches from ITsaavy of Oak Park, Illinois, in an amount of \$55,294.84.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

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**APPROVAL OF REVISION TO 2025 BOARD OF TRUSTEES MEETING CALENDAR**

Motion by Bryan Holthaus to approve the revision to the 2025 Board of Trustees meeting calendar as presented.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

**APPROVAL OF NEW STUDENT CLUB CHARTER - WELLNESS CLUB**

Motion by Linda Stover to approve the charter and formation of the Wellness Club.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

**RESOLUTION 24-63**

**FIRST-YEAR PROBATIONARY FACULTY TO SECOND-YEAR STATUS, SECOND-YEAR PROBATIONARY FACULTY TO THIRD-YEAR STATUS, THIRD-YEAR PROBATIONARY FACULTY TO TENURED STATUS, AND CONTINUED EMPLOYMENT OF TENURED FACULTY**

Motion by Bryan Holthaus to adopt Resolution 24-63 approving the following recommendations of Julie Obermark, Provost & Vice President of Instructional Services, and George Evans, President of Kaskaskia College:

The following first-year probationary faculty members were recommended for second-year probationary employment effective with the 2025 calendar year, which begins January 2, 2025.

**Arts and Sciences**

- Stephanie Burgher

**Health Sciences**

- Kendra Mueller

The following second-year probationary faculty members were recommended for third-year employment effective with the 2025 calendar year, which begins January 2, 2025.

**Arts and Sciences**

- Sarah Foley

**Health Sciences**

- Shelby Guthrie

The following third-year probationary faculty members were recommended tenured employment effective with the 2025 calendar year, which begins January 2, 2025.

**Arts and Sciences**

- Aryashree Kharel

**Career and Technical Education**

- Connor Pollmann

**Health Sciences**

- Whitney Wadkins

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The following tenured faculty were granted continued employment effective with the 2025-26 academic year, which begins August 13, 2025.

- | <b>Arts and Sciences</b>  | <b>Health Sciences</b>  | <b>Career and Technical Education</b>   | <b>Industrial Trades</b>  |
|---|---|---|---|
| <ul style="list-style-type: none"><li>• Michael Geiger</li><li>• Peter Vig</li><li>• Brandi Wilkins</li></ul> | <ul style="list-style-type: none"><li>• Marsha Baro</li><li>• Sharon Elwood</li><li>• Nichole Macon</li><li>• Tessa Opfer</li><li>• Cheryl Rushing</li><li>• Lori Schmidt</li></ul> | <ul style="list-style-type: none"><li>• Charles DeBernardi</li><li>• Aaron Heinzmann</li><li>• Robert Jervis</li><li>• Kerri Richards</li></ul> | <ul style="list-style-type: none"><li>• Mark Litteken</li></ul> |

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

#### **LAB FEE CHANGES – INFORMATIONAL ONLY**

The document outlining proposed changes in course lab fees for 2025-2026 was submitted for review. The proposed changes will be presented for approval at the January 2025 meeting.

#### **RECLASSIFICATION OF AUTOMOTIVE WORK-BASED LEARNING FACILITATOR TO PROBATIONARY FACULTY MEMBER**

Motion by Bryan Holthaus to approve the reclassification of Kevin Wheeler to Assistant Professor of Automotive Technology, effective January 2025, at the annual salary placement schedule of LTM Level 10 at \$58,966. The FY24 Rev Up EV grant will cover 49 percent of the salary from January to June 2025, in the amount of \$14,446.66.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

#### **RESOLUTION 24-64**

#### **RESOLUTION FOR APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES**

Motion by Bryan Holthaus to adopt Resolution 24-64 determining that with regard to closed session minutes from the June 24, 2024; August 26, 2024; September 23, 2024; and October 28, 2024, meetings, the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

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## **RESOLUTION 24-65**

### **RESOLUTION FOR ACTION ON CLOSED SESSION AUDIO RECORDINGS**

Motion by Bryan Holthaus approving the destruction of the audio recording from the March 20, 2023, meeting; and authorizing the Executive Assistant to the President and Secretary to the Board of Trustees, Karol Potter, to destroy such recording, pursuant to normal procedures.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

### **FIRST READING – REVISIONS TO AUDITING OF A COURSE POLICY 6.1200**

The First Reading of revisions to the Auditing of a Course Policy 6.1200 was presented. The final reading and approval will be at the January 2025 meeting.

### **SECOND READING – NEW RELIGIOUS OBSERVANCES ACT POLICY 5.1001**

Motion by Bryan Holthaus to approve the second and final reading of the new Religious Observances Act Policy 5.1001.

Roll call:

Craig Finke	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

### **FUTURE AGENDA ITEMS**

- A. Approval of Bids to Repair Nashville Education Center
- B. Approval of Bids to Repair Roof at Trenton Education Center
- C. Contractor for Storage Shelter (100% Community Project Funding/Congressional Directed Spending Grant)
- D. Approval of Employment of Instructional Services Precision Agriculture Facilitator

## **TRUSTEE AND PRESIDENT’S COMMENTS AND REPORTS**

### **STUDENT TRUSTEE REPORT**

Student Trustee Connor Wademan presented an oral report to the Board which summarized the following:

- The Fall semester was enjoyable for students. Student activities included a successful indoor fall picnic, an engaging student forum, and the wrap-up of finals.
- Student Trustee Wademan thanked President Evans and his many helping hands for the annual Christmas party. It was a wonderful time and the food was amazing.
- Mr. Wademan also commented on how wonderful the hallway decorations looked in the participating departments.

### **PRESIDENT’S COMMENTS**

- President Evans received notification there will be a lame duck session. The General Assembly has been called back January 4, 2025. There is anticipation of a lot more

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line-item discussions for the department heads because of the fiscal problems the State is currently facing. The City of Chicago did pass a budget which may help; however, there are two big unanswered questions. The fiscal cliff of the Chicago Transit Authority of \$750 million is set to expire July 1, 2025, and some type of action will need to be taken. A \$350 million pension payment must be made on behalf of the Chicago Teachers Union. If State assistance is provided, there will be a ripple effect through southern Illinois and the college system which means there will probably be less money for higher education. An internal memo was circulated to the department heads from the Governor's office anticipating budget cuts across the board for all department heads. As of today, the Illinois Community College Board has not received that request. President Evans feels the Governor's office and the current administration recognize the strife the higher education system went through during the budget impasse, and they do not intend on repeating that.

- President Evans and Vice President Amy Zanton will be representing the College at the Higher Education Futures Table meeting on Tuesday – December 17, 2024.
- President Evans announced the ICCB Equity and Adequacy Funding Group Committee finished most of the Committee work. The subcommittees will be finishing their work in January and February. A recommendation will be made to the Illinois Community College Board in March. The Illinois Community College Board will then make a recommendation to the General Assembly and the Governor's office in April. President Evans stated he feels the recommendation will just be a recommendation this year without any type of changes due to the \$3 billion deficit the State is facing. The plan, however, is for the recommendation to go on record in some type of a phased approach. The Committee has representation from downstate, rural, and smaller enrollment institutions. Progress is being made in this area and the voice of the community college system is being heard
- The annual Christmas celebration held on December 13<sup>th</sup> was well attended. President Evans thanked those who were able to attend.
- Enrollment for the coming year looks strong.
- President Evans extended a Merry Christmas and Happy New Year to everyone.

## **ADJOURNMENT**

Motion by Bryan Holthaus to adjourn. All members voted yes by voice vote. The meeting was adjourned at 6:50 p.m.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## RESOLUTION 24-61

### RESOLUTION TO APPROVE THE PURCHASE OF ELLUCIAN CRM ADVISE STUDENT RETENTION SOFTWARE (37% TITLE III FUNDING AND 63% INSTITUTIONAL FUNDING)

**WHEREAS**, the College entered into an agreement with TargetX in 2021 to provide an integrated Customer Relationship Management (CRM) solution for recruitment and retention; and

**WHEREAS**, at the time of this purchase, TargetX was the only vendor providing both a recruitment and retention solution under one service; and

**WHEREAS**, this coupled with high ratings in the 16 identified areas of need that the selection committee reviewed steered the committee to recommend TargetX as the chosen solution; and

**WHEREAS**, a team of KC employees worked tirelessly with TargetX on implementation beginning in May 2021 with several KC staff members dedicating as much as 50% of their time to product implementation efforts; and

**WHEREAS**, despite these efforts, the TargetX product has proven to be ineffective to meet the needs of KC for the following reasons:

- Ineffective project leadership from TargetX led to implementation delays and underestimates of the human resources necessary to effectively implement and maintain the product.
- TargetX product data integration failures with Ellucian Student Information System resulted in the inability to share necessary data between the product and our current systems.
- Inability to utilize the TargetX product to full capacity due to data integration failure.

And,

**WHEREAS**, since the time that the TargetX product was selected, Ellucian has now established CRM services for both recruitment and retention (Ellucian CRM Advise) which were not available at the initial time the College was seeking a CRM solution; and

**WHEREAS**, the College has since also leveraged major upgrades to Ellucian to be able to adopt more robust tools and establish a unified data ecosystem, which enables quicker and more accurate insights across departments and positions the College to better serve students while optimizing operational efficiency; and

**WHEREAS**, partnering with Ellucian for these services ensures seamless integration of data within our Student Information System, keeping all student records under the same unified Ellucian platform while enhancing system efficiency and simplifying product maintenance; and

**WHEREAS**, the TargetX contract is active until June 2026 however, due to the failed implementation of the product, the College is unable to utilize the product and has made the decision to take advantage of grant funding available through Title III to purchase and move forward with implementation of the Ellucian CRM Advise product; and

**WHEREAS**, Ellucian CRM Advise is a holistic student advising module that seamlessly integrates components of the entire student experience: academic, social, financial, well-being, identifies the students that need support and takes automated action via the CRM and/or notifies the appropriate staff member to provide intervention, assembles all departments and communications into a single view to ensure students can access every component of their education in one place, and allows staff to address barriers to the current retention alert system shared by faculty in employee satisfaction surveys and listening sessions with President Evans and the Senior Leadership Team; and

**WHEREAS**, the decision to proceed with Ellucian CRM Advise is a deliberate decision to prioritize the retention support needs identified by the College's Strategic Plan and current deficiencies identified through the internal assessment metrics mentioned above; and

**WHEREAS**, Ellucian Company, LLC has provided a proposal for the purchase and installation of Ellucian CRM Advise and the following table details the costs and funding breakdown:



	<b>Costs</b>	<b>Title III Funding</b>	<b>Institutional Funding</b>
Implementation / Management Services	\$ 79,072.00	\$ 79,072.00	\$ 0
Contract Year Ending June 30, 2025	\$ 32,860.00	\$ 32,860.00	\$ 0
Contract Year Ending June 30, 2026	\$ 69,663.00	\$ 40,623.53	\$ 29,039.47
Contract Year Ending June 30, 2027	\$ 73,843.00	\$ 0	\$ 73,843.00
Contract Year Ending June 30, 2028	\$ 78,274.00	\$ 0	\$ 78,274.00
Contract Year Ending June 30, 2029	\$ 82,970.00	\$ 0	\$ 82,970.00
<b>Totals:</b>	<b>\$ 416,682.00</b>	<b>\$ 152,555.53</b>	<b>\$ 264,126.47</b>
	(100%)	(36.61%)	(63.38%)

And,

**WHEREAS**, pursuant to the Illinois Public Community College Act, 110 ILCS 805/3-27.1, this purchase is exempt from the bidding requirement.

**NOW, THEREFORE, BE IT RESOLVED**, that the Board of Trustees of Kaskaskia College, Community College District #501, approves the purchase of Ellucian CRM Advise a student retention software from Ellucian Company, LLC of Reston, VA at a cost of \$416,682.00 and authorizes College administration to finalize the agreement for these services.

Dated this 16<sup>th</sup> day of December 2024.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

**RESOLUTION 24-62**

**RESOLUTION TO APPROVE PURCHASE OF ACCESS POINTS AND SWITCHES  
(100% INSTITUTIONAL FUNDING)**

**WHEREAS**, Kaskaskia College recognizes the critical importance of ensuring that the Kaskaskia College Community has the necessary network support to effectively perform their duties and responsibilities, particularly in a digital and Wi-Fi Technology focused environment; and

**WHEREAS**, the college is continuing to meet the institutional goals of improving infrastructure; and

**WHEREAS**, this is a continuation of the strategic initiative to modernize and improve technology's reliability, security, and stability across the campus; and

**WHEREAS**, in the interest of due diligence, the department of Information Technology did receive the following price quotations:

	<b>GovConnection, Inc</b>	<b>CDW-G</b>	<b>ITSavvy</b>
<b>Item Description</b>	<b>Total</b>	<b>Total</b>	<b>Total</b>
Access Points and Switches	\$91,049.20	\$64,687.48	\$55,294.84

And,

**WHEREAS**, ITSaavy of Oak Park, Illinois provided the lowest quotation that meets all requirements; and

**WHEREAS**, per the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the formal bidding process.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approve the purchase of access points and network switches from ITSaavy of Oak Park, Illinois, in an amount of \$55,294.84.**

Dated this 16<sup>th</sup> day of December 2024

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## **RESOLUTION 24-63**

### **RESOLUTION ON REAPPOINTMENT OF FIRST-YEAR PROBATIONARY FACULTY TO SECOND-YEAR STATUS, SECOND-YEAR PROBATIONARY FACULTY TO THIRD-YEAR STATUS, THIRD-YEAR PROBATIONARY FACULTY TO TENURED STATUS, AND CONTINUED EMPLOYMENT OF TENURED**

**WHEREAS**, the College in accordance with its policies, procedures, and contractual agreements provides for a system of granting tenure to full-time faculty, and

**WHEREAS**, the College has a definitive review process with specific criteria required for advancing through the tenure process, and

**WHEREAS**, the following first-year probationary faculty members are recommended for second-year probationary employment by Julie Obermark, Provost & Vice President of Instructional Services and George Evans, President of Kaskaskia College, effective with the 2025 calendar year, which begins January 2, 2025.

#### **Arts and Sciences**

- Stephanie Burgher

#### **Health Sciences**

- Kendra Mueller

**WHEREAS**, the following second-year probationary faculty members are recommended for third-year employment by Julie Obermark, Provost and Vice President of Instructional Services and George Evans, President of Kaskaskia College, effective with the 2025 calendar year, which begins January 2, 2025.

#### **Arts and Sciences**

- Sarah Foley

#### **Health Sciences**

- Shelby Guthrie

**WHEREAS**, the following third-year probationary faculty members are recommended tenured employment by Julie Obermark, Provost and Vice President of Instructional Services and George Evans, President of Kaskaskia College, effective with the 2025 calendar year, which begins January 2, 2025.

#### **Arts and Sciences**

- Aryashree Kharel

#### **Career and Technical Education**

- Connor Pollmann

### **Health Sciences**

- Whitney Wadkins

**WHEREAS**, after evaluation processes have been conducted, it is also recommended that the following tenured faculty be granted continued employment effective with the 2025-26 academic year, which begins August 13, 2025.

### **Arts and Sciences**

- Michael Geiger
- Peter Vig
- Brandi Wilkins

### **Health Sciences**

- Marsha Baro
- Sharon Elwood
- Nichole Macon
- Tessa Opfer
- Cheryl Rushing
- Lori Schmidt

### **Career and Technical Education**

- Charles DeBernardi
- Aaron Heinzmann
- Robert Jervis
- Kerri Richards

### **Industrial Trades**

- Mark Litteken

**WHEREAS**, the above recommendations for continued employment are made as part of the Kaskaskia College faculty evaluation and tenure review process, and reflect that the listed faculty members have met the requirements for progression in that process. Such recommendations do not preclude the College from implementing reductions in force for any faculty positions subsequent to the above recommendations being approved.

**NOW, THEREFORE BE IT RESOLVED** by the Board of Trustees, Kaskaskia College, Community College District #501, that after review, the recommendations of the Provost & Vice President of Instructional Services and the President, are hereby approved and the College Administration is authorized to implement such actions; and

**NOW, THEREFORE BE IT FURTHER RESOLVED** that the Board of Trustees extends congratulations to each of these faculty members for achieving the professional advancements as noted herein.

DATED THIS 16th DAY OF DECEMBER, 2024

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Board Chairman

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Board Secretary

## RESOLUTION 24-64

### RESOLUTION FOR APPROVAL AND NEED TO KEEP CONFIDENTIAL CLOSED SESSION MINUTES

**WHEREAS**, pursuant to the Illinois Open Meetings Act, each public body is required to periodically meet to review minutes of all closed meetings; and

**WHEREAS**, pursuant to the Act, the purpose of such review is to make a determination that the need for confidentiality still exists as to all or part of those minutes or that the minutes or portions thereof no longer require confidential treatment and are available for public inspection; and

**WHEREAS**, Closed session minutes from the June 24, 2024; August 26, 2024; September 23, 2024; and October 28, 2024, meetings are being considered and each Board member has had an opportunity to review such minutes; and

**WHEREAS**, pursuant to the Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

**WHEREAS**, consistent with past practice, closed session minutes should remain confidential for the above reasons.

**NOW THEREFORE BE IT RESOLVED** that the Board of Trustees of Kaskaskia College, Community College District #501, has determined that with regard to closed session minutes from the June 24, 2024; August 26, 2024; September 23, 2024; and October 28, 2024, meetings, the need for confidentiality still exists as to all or part of those minutes and such minutes shall remain confidential.

Dated this 16<sup>th</sup> day of December 2024.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College

## RESOLUTION 24-65

### RESOLUTION FOR ACTION ON CLOSED SESSION AUDIO RECORDINGS

**WHEREAS**, pursuant to the Illinois Open Meetings Act, each public body is required to keep a verbatim record of all their closed meetings in the form of an audio or video recording; and

**WHEREAS**, pursuant to the Act, the verbatim record may be destroyed without notification to or the approval of any external authority no less than 18 months after the completion of the meeting recorded after the public body approves the destruction of a particular recording and the public body approves the minutes of the closed meeting; and

**WHEREAS**, the closed session audio recording from the March 20, 2023, meeting is being considered and each Board member has had an opportunity to review the recording from such meeting; and

**WHEREAS**, closed session minutes for the above meeting were approved by the Board of Trustees on June 26, 2023. Such minutes will not be destroyed. The minutes will be kept in confidential status pursuant to the requirements of the Open Meetings Act; and

**WHEREAS**, pursuant to the Open Meetings Act, the allowable topics for conducting a closed session are limited to sensitive items, including, but not limited to, personnel issues and imminent legal actions. If such sensitive information is not kept confidential, College employees could be publicly harmed, legal liability with regard to privacy issues could be created or information that would otherwise be privileged in a legal proceeding could harm the College. Such legal liability could negatively affect both the College and individual Trustees; and

**WHEREAS**, consistent with past practice, audio recordings of closed sessions should be destroyed for the above reasons, pursuant to the timeline established by the legislature in the Open Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Trustees of Kaskaskia College, Community College District #501, approves the destruction of the audio recording from the March 20, 2023, meeting; and authorizes the Executive Assistant to the President and Secretary to the Board of Trustees, Karol Potter, to destroy such recording, pursuant to normal procedures.

Dated 16th day of December 2024.

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Chair, Board of Trustees  
Kaskaskia College

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Secretary, Board of Trustees  
Kaskaskia College