

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
April 26, 2021 Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair, Bill Hawley convened a regular meeting of the Board of Trustees on Monday, April 26, 2021 at 6:30 p.m. in the Lifelong Learning Building on the Kaskaskia College main campus and remotely. Trustees present at the meeting in person were Jim Beasley, Bill Hawley, Bryan Holthaus, Louis Kalert, Laura Wedekemper Linda Stover, and Student Trustee Larissa Hoffman. Trustee Jim Mason was absent.

College staff members attending were President , George Evans, Susan Batchelor, Judy Hemker, Julie Obermark, Jill Hercules, Jennings Carter, George Kriss, Travis Henson, Cary Day, Karol Potter, Todd Wagner, Robert Jarvis, and Cathy Quick. Dennis Weedman and Kent Flores, Legal Counsel from Robbins Schwartz were in attendance.

Media attending remotely were Bruce Kropp from WJBD Radio, and Bryan Hunt from Breese Journal. Journalism student, Hailey Spinner, attended the meeting. Jon Carroll from Poettker Construction was in attendance as well as Brent Taylor of Gonzalez Engineering.

PLEDGE OF ALLEGIANCE

Chair Hawley led the Pledge of Allegiance.

RECOGNITION

President Evans recognized the guests in attendance.

Robert Jervis, Assistant Professor of Architectural Design and Building Technology; Jon Carroll of Poettker Construction; and Brent Taylor of Gonzalez Companies presented the new design for reconstruction of the College's west parking lot.

PUBLIC COMMENT

No public comment.

RESOLUTION 21-11

RECOGNIZING CURRENT STUDENT TRUSTEE

Motion by Linda Stover to approve Resolution 21-11, thereby recognizing Larissa Hoffman for serving as Student Trustee from April 2020 to April 2021.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Hoffman	yes
Kalert	yes		

Motion was approved.

Larissa was presented with a plaque honoring her for representing the Kaskaskia College students.

SEATING OF 2021-2022 STUDENT TRUSTEE

Newly elected Student Trustee, Alexis Enke, came forward and took the oath of office from Chair Hawley. Student Trustee Enke then took a seat at the table and the meeting continued.

CONSENT AGENDA

Items on the Consent Agenda include:

- A. March 22, 2021 Minutes
- B. March 24, 2021 Special Meeting Minutes

Ratification and approval of disbursements and payrolls for April 2021 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, and Kaskaskia College Sports Association Report. Administrative Reports include Administrative Services Report, Instructional Services Report, Student Services Report, and Executive Services Report to include the Annual Plan monthly update from each department.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

Motion by Louis Kalert to enter into closed session in accordance with the Illinois Open Meetings Act, pursuant to Section 2(c) specific items:

(6) The setting of a price for sale or lease of property owned by the public body, and

(11) Litigation when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal, or when the public body finds that an action is probable or imminent, in which case the basis for finding shall be recorded and entered into the minutes of the closed session.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved and the meeting entered closed session at 6:40 p.m.

Motion by Jim Beasley to leave closed session and resume open session.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved, closed session ended, and open session resumed at 7:02 p.m.

APPROVAL OF RETIREMENT PROFESSOR OF ENGLISH

Motion by Linda Stover to approve the retirement of Steve Normansell as Professor of English, effective July 1, 2021.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

APPROVAL OF RESIGNATION GRANT FACILITATOR

Motion by Bryan Holthaus to approve the resignation of Kristi Hofferber as Grant Facilitator effective April 5, 2021.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

APPROVAL OF RESIGNATION ASSOCIATE PROFESSOR OF PHYSICAL THERAPIST ASSISTANT PROGRAM

Motion by Louis Kalert to approve the resignation of Michelle Wessel as Associate Professor of the Physical Therapist Assistant Program effective May 14, 2021.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

APPROVAL OF EMPLOYMENT OF INSTRUCTIONAL DESIGNER

Motion by Louis Kalert to approved the employment of Erin Campbell as

Instructional Designer, effective May 3, 2021 at an annual salary of \$70,000. This position is partially grant funded by the Title III grant.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

APPROVAL OF FACULTY RANK PROMOTION RECOMMENDATIONS

Motion by Linda Stover to approve the following faculty rank promotion recommendations.

From Assistant Professor to Associate Professor

Scott Crothers
K.C. Strieker

From Associate Professor to Professor

Clint Stevens

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-12

REAPPOINTMENT OF PROFESSIONAL/MANAGERIAL AND EXECUTIVE/MANAGERIAL EMPLOYEES

Motion by Jim Beasley to adopt Resolution 21-12, thereby approving the recommendation of reappointment for 2021-2022 of the full-time and part-time Kaskaskia College Professional/Managerial and Executive/Managerial employees listed below, subject to terms and conditions of the individual personnel contracts issued by the President of the College to each employee.

Amy Troutt
Alan Boerngen
Catherine Karrick
Eric (Todd) Wagner
Jill Hercules
Don Bade
Judy Hemker
Julie Obermark
Kellie Henegar
Susan Batchelor
Suzanne Christ
Travis Henson
Christina Cody
Madison Reuss
Ronald Kwiatkowski

Cheryl Boehne
Cheryl Twenhafel
Christine Wheeler
Craig Roper
Cydny Richardson
Jenna Astroth
Franceska Windler
Jacob Frazier
Janice Eischens
Jenna Lammers
Jennings Carter
Jessica Ingersoll-Pauling
Jill Klostermann
Janet Fontenot
Joyce Pryor

Mimi Polczynski
Jody Roper
Mitch Koester
Nancy Mattson
Kathleen Crain
Pamala Smith
Patricia Mefford
Kelsey Tate
Rachel Varel
Maria Zimmermann
Sandra Laurent
Sandra Neabuhr
Spahne Jenkins
Staci Palm
Stacy Arning

George Kriss
Shara Smith
Brittnie Chambers
Catherine LeGrand
Charlee Fritsche-George
Cary Day
Alana Bierman
Brandon Richter
Brian Hancock
Bruce Fischer
Carrie Hancock
Paige Webster
Stephen Durbin

Kimberly Rahar
Kristin Gebke
Kristin Williams
Laura Finley
Laura Sheathelm
Laura Vahlkamp
Lauri Dougherty
Lisa Bowman
Lois Kellermann
Michael Stone
Michelle O'Laughlin
Seth Orrill
Traci Masau

Thomas Henegar
Tiffany Hixenbaugh
Timothy Wight
Wendy Blythe
Wesley Lindsey
Yvette Glasgow
Yvonne Hallam
Zachary McGeehon
Michael Conley
Michelle Sarver
Nicholas Rahar
Shelby Guthrie

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

APPROVAL OF SETTLEMENT AGREEMENT AND RELEASE OF CLAIMS

A motion was made by Linda Stover to enter into a settlement agreement and release of claims with former College employee Victoria Crowell in the amount of \$50,000 to be paid by the College's insurer Wright Specialty Insurance.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-13

AWARD BID FOR VEHICLE CHARGING STATIONS PROJECT

Motion by Bryan Holthaus to adopt Resolution 21-13, thereby awarding the bid for the Vehicle Charging Stations Project to Kohrmann Electrical of Bartelso, Illinois in the total amount of \$27,902 with the addition of two additional vehicle charging stations at the cost of \$11,194 for the total contract price of \$39,096. This project is funded by a grant from the Illinois Green Economy Network.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-14

REJECT BIDS SUBMITTED FOR PURCHASE OF HAMILTON G5 MECHANICAL VENTILATOR

Motion by Bryan Holthaus to adopt Resolution 21-14, thereby rejecting the bids submitted for the purchase of a Hamilton G5 Mechanical Ventilator.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-15

PURCHASE OF A REFURBISHED ULTRASOUND SYSTEM

Motion by Bryan Holthaus to adopt Resolution 21-15, approving the purchase of a refurbished ultrasound system from Midwest Imaging Corporation of St. Charles, Missouri in the amount of \$34,900. This project is funded by the College Perkins Grant.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-16

PURCHASE OF A MULTI-STATION MECHATRONICS TRAINING SYSTEM

Motion by Louis Kalert to adopt Resolution 21-16, approving the purchase of the Amatrol multi-station mechatronics training system from Moss Education & Industrial Training Solutions of Johnston, Iowa in the amount of \$45,480. This project is funded through the College Title III Grant.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-17

PURCHASE OF DE-ESCALATION SIMULATOR

Motion by Bryan Holthaus to adopt Resolution 21-17, approving the purchase of a de-escalation simulator from MILO Range of Ann Arbor, Michigan in the amount of \$29,985. This purchase is made with funds from federal stimulus funding received in response to the Covid-19 pandemic.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Alexis Enke	yes
Kalert	yes		

Motion was approved.

RESOLUTION 21-18

DISPOSAL OF COLLEGE PROPERTY

Motion by Jim Beasley to adopt Resolution 21-18, thereby declaring equipment listed as no longer needed for College purposes, and approving administration to dispose of such equipment according to College Policy 2.6001.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

FIRST READINGS OF POLICIES

First readings were heard for the Appointment Status and Length of Appointment Policy 4.2500 revision, Award of Excellence Policy 4.8000 revision, and new Reverse Transfer Policy 5.2203

SCHEDULE SPECIAL MEETING

Motion by Linda Stover to hold a special meeting May 3, 2021 at 6:30 p.m. at Kaskaskia College. This meeting will be held for elected Trustees to take the oath of office and to reorganize the Board for 2021-2022.

Roll call:

Beasley	yes	Stover	yes
Hawley	yes	Wedekemper	yes
Holthaus	yes	Enke	yes
Kalert	yes		

Motion was approved.

FUTURE AGENDA ITEMS

- A. Employment of IT Services and Support Coordinator
- B. Employment of Dean of Nursing and Health Sciences
- C. Employment of Grant Coordinator
- D. Employment of Title III Director
- E. Approval of Purchase of Student Retention Software
- F. Approval of Sale of Salem Building
- G. Approval of Lease of Kaskaskia College Vandalia Land to YMCA of Fayette County
- H. Resolution Providing Public Inspection, Availability and Public Hearing Notification Re: Tentative Budget for Fiscal Year 2022
- I. Resolution of Approval of Bid for BiPolar Ionization Unit Installation

- J. Approval of Purchase of Customer Relations Management Module
- K. Approve the Reallocation of Funds to the Parking Lot and Roadway Replacement/Improvements – Phase III Project (PHS Project)
- L. Approval of Bid for Vocational Annex HVAC Unit Installation
- M. Approval of Vendor to Provide Photo Copier Services
- N. Presentation of Tentative Budget
- O. Approval of Vendor for Vending Services
- P. New Spending Authority Policy

TRUSTEE AND PRESIDENT’S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT, ALEXIS ENKE

Alexis Enke thanked the Trustees and expressed gratitude for the opportunity to serve.

Student life recently held the spring picnic and student forum with the President. Upcoming student life events include

- Final exams and graduation
- a retreat for students during finals week.

PRESIDENT’S COMMENTS

President Evans welcomed Alexis to the Board. Graduation is scheduled for May 14 with plans to hold the ceremony on the soccer field. There is also a plan B in the case of inclement weather.

At the May 3 meeting we will recognize Jim Mason for his service to the board and to the College.

The Geary Student Loft design has been recognized as a finalist in the 2021 Building St. Louis Awards sponsored by the St. Louis Business Journal.

The draft report from the recent Higher Learning Commission visit is very positive. We look forward to sharing it.

We are looking forward to sharing the architects’ in-depth analysis of the proposed projects and our recommendations for improvements.

There were a lot of positive comments received during the recent student forum. It is clear students want face-to-face classes.

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting adjourned at 8:07 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College