

KASKASKIA COLLEGE BOARD OF TRUSTEES #501
April 22, 2024, Meeting Minutes
27210 College Road
Centralia, IL 62801

ROLL CALL/ATTENDANCE

Chair Bill Hawley convened a regular meeting of the Board of Trustees (Board) on Monday, April 22, 2024, at 6:30 p.m. in the Wedekemper Board Room on the Kaskaskia College (College) main campus. Trustees present at the meeting in person were Jim Beasley, Craig Finke, Bill Hawley, Bryan Holthaus, Louis Kalert, Linda Stover, and Laura Wedekemper, and Student Trustee Madison Johnson.

Kevin Noll, Legal Counsel from Robbins Schwartz attended the meeting in person.

College staff members attending in person were George Evans, Alan Boerngen, Christina Cody, Cary Day, Joy Fitts, Steven Foutch, Sara Hanks, Judy Hemker, Kellie Henegar, Chris Holloway, George Kriss, Kali Michael, Traci Masau, Julie Obermark, Michael Pender, Karol Potter, Shawn Richards, Craig Roper, and Amy Zanton.

Media attending in person was Steven Stilt from WJBD.

PLEDGE OF ALLEGIANCE

Chair Hawley led in the Pledge of Allegiance.

RECOGNITION

President Evans welcomed everyone and introduced new employee Michael Pender – Coordinator of Custodial Services; Student Trustee Elect Connor Wademan; Amy Wademan; and Chris Robards of Poettker Construction Company.

PUBLIC COMMENT

No public comment.

RESOLUTION 24-14

RECOGNIZING CURRENT STUDENT TRUSTEE

Motion by Mr. Kalert to approve Resolution 24-14 thereby expressing sincere appreciation and recognizing Madison Johnson for serving as Student Trustee from April 2023 to April 2024.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Louis Kalert	yes	Madison Johnson	yes

Motion was approved.

Approved 05/20/24

Ms. Johnson was presented with a plaque honoring her for representing Kaskaskia College students.

SEATING OF 2024-2025 STUDENT TRUSTEE

Newly elected Student Trustee Connor Wademan came forward and took the oath of office from Chair Hawley. Student Trustee Wademan then took a seat at the table and the meeting continued.

REVISION TO AGENDA

Motion by Linda Stover to revise the agenda by removing agenda items VII. Adjournment Sine Die, X. Call to Order, and XI. Roll Call.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Bill Hawley	yes	Linda Stover	yes
Bryan Holthaus	yes	Laura Wedekemper	yes
Louis Kalert	yes	Connor Wademan	yes

Motion was approved.

REORGANIZATION OF THE BOARD OF TRUSTEES

SELECTION OF PRESIDENT PRO TEM AND SECRETARY PRO TEM

Motion by Mr. Beasley to nominate President George Evans as the President Pro Tem of the Board of Trustees and Karol Potter as Secretary Pro Tem of the Board of Trustees.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

President Evans took the gavel.

ELECTION OF BOARD CHAIR

President Evans asked for nominations for Chair of the Kaskaskia College Board of Trustees. Motion by Jim Beasley to nominate Bill Hawley as Chair. With no additional nominations received, President Evans closed nominations and asked for a roll call vote.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

Chair Hawley took the gavel.

Approved 05/20/24

ELECTION OF VICE CHAIR

Chair Hawley asked for nominations for Vice Chair of the Kaskaskia College Board of Trustees. Motion by Jim Beasley to nominate Linda Stover as Vice Chair. With no additional nominations received, Chair Hawley closed nominations and asked for a roll call vote.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

ELECTION OF SECRETARY

Chair Hawley asked for nominations for Secretary of the Kaskaskia College Board of Trustees. Motion by Jim Beasley to nominate Laura Wedekemper as Secretary. With no additional nominations received, Chair Hawley closed nominations and asked for a roll call vote.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPOINTMENT OF BOARD RECORDING SECRETARY

Motion by Louis Kalert to nominate Karol Potter as the Recording Secretary.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPOINTMENT OF REPRESENTATIVES FOR 2024-2025

Chair Hawley made the following appointments:

ICCTA Representative	Jim Beasley
Alternate ICCTA Representative	Laura Wedekemper
Foundation Trustee & Director Representative	Bryan Holthaus
Friends of Fine Arts Representative	Linda Stover
Alumni and Friends Representative	Craig Finke
KCSA Representative	Jim Beasley

ESTABLISH DATE, TIME, AND PLACE OF REGULAR MEETINGS

Motion by Bryan Holthaus to continue holding the meetings of the Kaskaskia College Board of Trustees on the fourth Monday of each month at 6:30 p.m. at Kaskaskia College.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

CONSENT AGENDA

Items on the Consent Agenda include:

1. March 25, 2024, Regular Meeting Minutes
2. April 4, 2024, Higher Learning Commission Workshop
3. April 8, 2024, Higher Learning Commission Meeting

Ratification and approval of disbursements and payrolls for March 2024 which includes travel reimbursements for board members and College employees if any requested reimbursement exceeds maximum allowable costs, Treasurer Report, Budget Report, Personnel Report, Foundation Report, and Friends of Fine Arts Report. Administrative Reports include Executive Services Report, Administrative Services Report, Institutional Support and Technology Services Report, Instructional Services Report, and Student Services Report.

Motion by Linda Stover to accept the consent agenda.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

OLD UNFINISHED BUSINESS

None

NEW BUSINESS

CLOSED SESSION

No Closed Session was held.

RESOLUTION 24-15

RESOLUTION TO APPROVE CAPITAL PROJECTS AND MATCHING FUNDS REQUIRED FOR CAPITAL DEVELOPMENT BOARD (CDB) PROJECTS (75% CAPITAL DEVELOPMENT BOARD FUNDS AND 25% COLLEGE OPERATING FUNDS)

Motion by Bryan Holthaus to adopt Resolution 24-15 approving the following CDB projects:

1. CDB Capital Project #810-000-016-01 – Replace Roofing Systems and Upgrade HVAC Systems in Various Buildings
2. CDB Capital Project #810-052-021-01 – Improve Main Campus Entranceway, East Parking Lot, Roadways, and Walkway
3. CDB Capital Project #810-052-024-01 – Improvements to Pedestrian Walkway

and approving the use of operating funds to finance CDB match requirements for these projects.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF GYMNASIUM DESIGN AND SOLICITATION OF BIDS FOR GYMNASIUM

Motion by Laura Wedekemper to authorize the College President to solicit bids in the construction of a gymnasium to complete the capital expenditures outlined in the 2021 Kaskaskia College Modernization and Capital Improvement Projects.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF FITTER FABRICATOR CERTIFICATE

Motion by Linda Stover to approve the Fitter Fabricator Certificate as a reasonable and moderate extension of the current Welding Technology AAS Degree effective Fall 2024 Semester.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF PRECISION AGRICULTURE CERTIFICATE

Motion by Bryan Holthaus to approve the new Precision Agriculture Certificate effective Fall 2025 Semester.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-16

RESOLUTION OF ACCEPTANCE FOR THE DONATION OF A 2024 CHEVROLET BLAZER EV FROM JANSEN CHEVROLET OF GERMANTOWN

Motion Linda Stover to adopt Resolution 24-16 accepting the donation of a 2024 Chevrolet Blazer EV to be utilized exclusively for educational purposes within the Automotive Technology program at Kaskaskia College, enabling students to gain valuable hands-on experience in working with electric vehicles.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-17

RESOLUTION TO APPROVE THE PURCHASE OF A PURITAN BENNETT MECHANICAL VENTILATOR (100% PATH GRANT FUNDING)

Motion by Bryan Holthaus to adopt Resolution 24-17 approving the purchase of a Puritan Bennett Mechanical Ventilator from Covidien Sales, LLC of Mansfield, MA in the amount of \$28,224.00.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RESOLUTION 24-18

RESOLUTION ON REAPPOINTMENT OF PROFESSIONAL/MANAGERIAL AND EXECUTIVE/MANAGERIAL EMPLOYEES

Motion by Bryan Holthaus to adopt Resolution 24-18 approving the recommendation of reappointment for 2024-2025 of the full-time and part-time Kaskaskia College Professional/ Managerial and Executive/Managerial employees listed in the Resolution, subject to terms and conditions of the individual personnel contracts issued by the President of the College to each employee.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF FACULTY RANK PROMOTION RECOMMENDATIONS

Motion by Linda Stover to approve the recommendations for faculty rank promotion in accordance with Article XV of the Kaskaskia College Federation of Teachers contract as follows:

From Assistant Professor to Associate Professor

- Cheryl Rushing
- Michael Geiger
- Bill Waggoner
- Eric Jones
- Cory Wellen
- Rebecca McElhose

From Associate Professor to Professor

- Aaron Heinzmann
- Mark Kohnen

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF RETIREMENT OF DIRECTOR OF PURCHASING & AUXILIARY SERVICES

Motion by Bryan Holthaus to accept with regrets the retirement of Craig Roper as the Director of Purchasing & Auxiliary Services effective January 31, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF RESIGNATION OF BUILDINGS & GROUNDS TECHNICIAN

Motion by Linda Stover to accept the resignation of Adam Wilson as a Buildings & Grounds Technician effective May 9, 2024.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RECOMMENDATION TO TERMINATE EMPLOYMENT OF BUILDINGS & GROUNDS TECHNICIAN

Motion by Bryan Holthaus to terminate Mr. Presley Thompson's employment as a Buildings & Grounds Technician due to job abandonment effective April 22, 2024.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

RECOMMENDATION TO PROMOTE EVENING COORDINATOR AT SALEM EDUCATION CENTER TO DIRECTOR OF SALEM EDUCATION CENTER

Motion by Louis Kalert to promote Andrea Shipley to Director effective July 1, 2024, with a starting salary of \$48,000. There are currently three directors with salaries ranging from \$51,385.40 to \$52,221.53 with the last director being hired in September 2022 starting at \$45,000.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF NEW FULL-TIME POSITION OF ENGLISH TRANSITION SUCCESS COACH (INSTITUTIONAL FUNDING)

Motion by Linda Stover to approve the new full-time position of English Transition Success Coach and post this opening immediately upon board approval. The recommended salary range is \$40,000 - \$48,000 based on qualifications and experience.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF NEW FULL-TIME POSITION OF REV UP GRANT MANAGER/SUCCESS COACH (REV UP GRANT FUNDED)

Motion by Bryan Holthaus to approve adding the full-time, grant-funded position of Rev Up EV Grant Manager/ Success Coach, at a salary of \$60,000 to \$63,000, using grant funds through the Rev Up EV grant to cover a portion of the position through June 30, 2025.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF NEW FULL-TIME POSITION OF INSTRUCTIONAL SERVICES PRECISION AGRICULTURE FACILITATOR (INSTITUTIONAL FUNDING)

Motion by Bryan Holthaus to approve the new Instructional Services Precision Agriculture Facilitator position in fiscal year 2025, within the salary range of \$60,000 to \$70,000 annually.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF ASSISTANT PROFESSOR BIOLOGY (REPLACEMENT POSITION)

Motion by Bryan Holthaus to approve the hire of Marcus Abston as Assistant Professor of Biology effective August 14, 2024, at a salary of \$58,995 based on MS and Level 8 based on education and prior teaching experience.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

APPROVAL OF EMPLOYMENT OF FINANCIAL AID ADVISOR/VETERANS COORDINATOR (REPLACEMENT POSITION)

Motion by Jim Beasley to approve the hire of Emily Eilers as Financial Aid Advisor/Veteran Services Coordinator, effective May 6, 2024, at an annual salary of \$46,000.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

FIRST READING – REVISION TO PAID LEAVE FOR ALL WORKERS ACT POLICY 4.3108

The First Reading of revisions to the Paid Leave for All Workers Act Policy 4.3108 was presented. The final reading and approval will be at the May 2024 meeting.

SECOND READING – REVISION TO FAMILY AND MEDICAL LEAVE ACT (FMLA) POLICY 4.3110

Motion by Bryan Holthaus to approve the Second Reading of the revised Family and Medical Leave Act (FMLA) Policy 4.3110.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

SECOND READING – REVISION TO ADMISSIONS POLICY 5.2102

Motion by Louis Kalert to approve the Second Reading of the revised Admissions Policy 5.2102.

Roll call:

Jim Beasley	yes	Louis Kalert	yes
Craig Finke	yes	Linda Stover	yes
Bill Hawley	yes	Laura Wedekemper	yes
Bryan Holthaus	yes	Connor Wademan	yes

Motion was approved.

Approved 05/20/24

FUTURE AGENDA ITEMS

- A. Approval of Vendor for Tennis Court Repairs (100% Institutional Funding)
- B. Resolution to Approve Contractor for Agricultural Center Parking Lot (Institutional Funding)
- C. Approval of Contractor for Storage Shelter (100% Community Project Funding/Congressional Directed Spending Grant)
- D. Approval of Vendor to Provide Intercollegiate Student Athlete Secondary Accident Insurance
- E. Approval of Purchase of a Cyclorama and A/V Equipment (100% Title III Funding)
- F. Resolution to Establish the Dollar Limit Threshold for the Requirement of a Performance Bond

TRUSTEE AND PRESIDENT'S COMMENTS AND REPORTS

STUDENT TRUSTEE REPORT

Student Trustee Madison Johnson presented an oral report to the Board which summarized the following:

- On March 25, 2024, five students in the Automotive Program received their NC3 certifications.
- On April 8, 2024, the college hosted a viewing party for the solar eclipse.
- The Higher Learning Commission (HLC) site visit was held from April 8-10, 2024. Madison reported the student meeting and the Board of Trustees meeting she participated in with the HLC reviewers went well.
- On April 12, 2024, the college hosted over 1,500 eighth graders on main campus for the annual 8th Grade Career Fair.
- On April 12, 2024, an open house was held at the Crisp Technology Center for industrial trades students, parents, and business and industry partners.
- The Future Business Leaders of America (FBLA) Collegiate club competed in a state leadership conference April 12-13, 2024. All the individuals who participated qualified for nationals in Florida in June.
- On April 15, 2024, Cross County Student Nick Fehr ran in the Boston Marathon.
- On April 16, 2024, the Music Department held the annual Spring Combined Music Concert.
- On April 18, 2024, the Black Student Association held a blood drive.
- On April 18, 2024, members of Student Congress attended Student Lobby Day in Springfield. Legislators were presented with letters from students supporting mental health funding.
- Madison thanked the Board for the opportunity to serve as Student Trustee.

PRESIDENT'S COMMENTS

- President Evans referred to the Marketing Report and how busy the month of April is with college-sponsored events. The success of these events is a direct reflection of the hard work and dedication of college staff.
- The college was well represented at the Community College Lobby Day held on May 2, 2024, in Springfield.

- President Evans thanked Madison Johnson and Connor Wademan for participating in the Student Lobby Day on April 18, 2024.
- The Higher Learning Commission (HLC) site visit went very well. Staff were enthusiastic and well prepared in their responses to the HLC reviewers' questions. The Errors of Record report is currently being reviewed by Linnea Stenson who is the HLC liaison for the college. The college expects to receive the Errors of Record report later this week.
- The Engineering Graduates Banquet is scheduled for Tuesday – April 23rd. The Awards Banquet is scheduled for Wednesday – April 24th. The WEI Program Completion Ceremony is scheduled for Thursday – April 25th.
- The ICCTA Awards Banquet is scheduled for Friday evening - June 7th. Mr. Hawley will be recognized as the recipient of ICCTA's 2024 Ray Hartstein Achievement Award.
- President Evans recognized Judy Hemker, Vice President of Administrative Services on this being her last Board meeting prior to retirement.

ADJOURNMENT

Motion by Jim Beasley to adjourn. All members voted yes by voice vote. The meeting was adjourned at 7:33 p.m.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-14

RESOLUTION HONORING STUDENT TRUSTEE

Madison Johnson

WHEREAS, Madison Johnson served as a student member of the Board of Trustees of Kaskaskia College from April 2023 to April 2024 giving generously of her time, energy, and talents in her responsibilities to the college; and

WHEREAS, she has taken on leadership roles at the college by serving as President of Student Government, President of Future Business Leaders of America Collegiate, President of the Business Club, and as a Student Ambassador, serving the college as a true advocate for the students; and

WHEREAS, her leadership skills and networking abilities were showcased on the state level when she joined President George Evans, College administrators, and members of the Board of Trustees at the Illinois Community College Caucus in Springfield, Illinois; and

WHEREAS, on a national level, she attended the ACCT National Legislative Summit in Washington, D.C. where she not only participated in the Summit, but also participated in meetings with elected officials and federal agencies and provided valuable input from the student perspective; and

WHEREAS, she attended ICCB Student Advisory Committee meetings in the State of Illinois and collaborated with her peers to advocate for all community college students; and

WHEREAS, she has participated in the college's development and has been instrumental in fostering a strong connection between the student body, the Kaskaskia College administration, and the Board of Trustees.

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of Kaskaskia College - Community College District No. 501, publicly express its sincere appreciation to Madison Johnson with the congratulations of the Board of Trustees and the entire college.

BY ORDER of the Board of Trustees, Kaskaskia College - Community College District No. 501, 27210 College Road, Centralia, Illinois.

Signed this 22nd day of April 2024

Chairman, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-15

RESOLUTION TO APPROVE CAPITAL PROJECTS AND MATCHING FUNDS REQUIRED FOR CAPITAL DEVELOPMENT BOARD PROJECTS (75% CAPITAL DEVELOPMENT BOARD FUNDS AND 25% COLLEGE OPERATING FUNDS)

WHEREAS, Kaskaskia College (“college”) has secured an appropriation from the Illinois Capital Development Board (CDB) in the amount of \$6,200,000; and

WHEREAS, the appropriation was originally earmarked in 2008 for the Phase II building of the Vandalia campus, but due to changing district demands, and college deferred maintenance needs the college requested the funding be redirected to capital project needs as evidenced in the 2020 Master Facilities Improvement Plan; and

WHEREAS, an ad hoc committee consisting of President Evans; Shawn Connelly, Director of Campus Operations; Abbie Potter, Planning and Projects Administrative Assistant; Craig Roper, Director of Purchasing and Auxiliary Services; Jon Carroll, Executive Vice President and Chief Operations Officer of Poettker Construction Company; Mark Ritter, Engineer with WRF Engineers, LLC; and Judy Hemker, Vice President of Administrative Services / CFO met in December 2023 to prioritize and select projects according to student and staffing needs and correlation to the institutions mission and strategic plan; and

WHEREAS, the following projects were submitted to CDB in mid-January and provided to the Board of Trustees at the February 2024 regularly scheduled meeting:

- CDB Project 810-000-016-01 Replace Roofing Systems and Upgrade HVAC Systems in Various Buildings
 - Lifelong Learning Center roof, boiler, air handlers, and controls; Auditorium roof section above the storage area; Agriculture Education Center (renaming in process) boilers; Health and Professional Careers Building boiler, chiller, air handler, and control system; Harry L. Crisp Technology Center boiler, air handler, chiller, and control system; and Greenville and Vandalia Education Centers’ control systems to tie into main campus system.
- CDB Project 810-052-021-01 Improve Main Campus Entranceway, East Parking Lot, Roadways, and Walkway
 - Reconstruction of the west portion of the East Parking Lot using hot-mix asphalt with aggregate base and including drainage improvements, sidewalks, relocation of light poles, striping, grading, and seeding; entrance roadway overlay with a hot mix asphalt, shoulders, striping, and minor landscaping for a 1,650-foot section.

- CDB Project 810-052-024-01 Improvements to Pedestrian Walkway
 - Adding a roof structure over the pedestrian walkway that connects the Library and Administration buildings including lighting, outdoor heaters, and engineering evaluation and repairs at the walkway connections to the exterior walls due to water damage.

And,

WHEREAS, the estimated cost of the projects is \$8,060,102, with CDB responsible for \$6,045,076 (75%) of the funding, and the college is responsible for \$2,015,026 (25%) in matching funds with final funding details to be determined once bids are received and reviewed; and

WHEREAS, the college administration is recommending that the Board approve proceeding with the capital projects listed above and for operating funds to be used for the college's match; and

WHEREAS, the college's match is equivalent to one month of operating reserves; and

WHEREAS, including working cash funds, the college has an 11-month operating reserve as of June 30, 2023, and with the use of operating funds for the match, projects an operating reserve of approximately 9 months as of June 30, 2024; and

WHEREAS, trust agreements are to be executed for each CDB project with all monies transferred to Midland States Bank and confirmed by a representative of the bank before the May 14, 2024, CDB Board meeting. Banking authorization details have been transferred to Sara Hanks, Interim Vice President of Administrative Services, so she will be executing the agreements and transferring all funds in early May.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the following CDB projects:

1. **CDB Capital Project #810-000-016-01 – Replace Roofing Systems and Upgrade HVAC Systems in Various Buildings**
2. **CDB Capital Project #810-052-021-01 – Improve Main Campus Entranceway, East Parking Lot, Roadways, and Walkway**

- 3. CDB Capital Project #810-052-024-01 – Improvements to Pedestrian Walkway**
- 4. Approve the use of operating funds to finance CDB match requirements for these projects.**

Dated this 22nd day of April 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-16

**RESOLUTION OF ACCEPTANCE FOR THE DONATION OF A 2024
CHEVROLET BLAZER EV FROM JANSEN CHEVROLET OF
GERMANTOWN**

WHEREAS, Kaskaskia College is committed to providing high-quality education and training opportunities for its students, especially in the field of automotive technology; and

WHEREAS, Jansen Chevrolet of Germantown, long-time supporters of Kaskaskia College, have generously offered to donate a 2024 Chevrolet Blazer EV, an electric vehicle, to enhance the education and training of automotive students in the maintenance and repair of electric vehicles; and

WHEREAS, the donation of a 2024 Chevrolet Blazer EV will provide invaluable hands-on experience for Kaskaskia College Automotive Students, equipping them with the skills necessary for success in the rapidly evolving automotive industry; and

WHEREAS, Kaskaskia College recognizes the importance of staying at the forefront of technological advancements in the automotive field and believes that including electric vehicle training will better prepare students for promising careers in the industry;

NOW, THEREFORE, BE IT RESOLVED that Kaskaskia College gratefully accepts the generous donation of a 2024 Chevrolet Blazer EV from Jansen Chevrolet of Germantown, IL, acknowledging the significant impact it will have on the education and training of its Automotive Students.

BE IT FURTHER RESOLVED that Kaskaskia College and the Kaskaskia College Board of Trustees expresses its heartfelt appreciation to Jansen Chevrolet of Germantown, IL, for their steadfast support of education and workforce development within the community.

BE IT FINALLY RESOLVED that the 2024 Chevrolet Blazer EV will be utilized exclusively for educational purposes within the Automotive Technology program at Kaskaskia College, enabling students to gain valuable hands-on experience in working with electric vehicles.

Approved this 22nd day of April 2024.

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-17

RESOLUTION TO APPROVE THE PURCHASE OF A PURITAN BENNETT MECHANICAL VENTILATOR (100% PATH GRANT FUNDING)

WHEREAS, in January 2024, the Board approved the purchase of a Puritan Bennett mechanical ventilator to replace one that had become obsolete and not used in many of the clinical sites where students complete their clinical training; and

WHEREAS, since January 2024, a second mechanical ventilator used in the Respiratory Therapy Program has become inoperable and unrepairable; and

WHEREAS, the Illinois Community College Board has awarded Kaskaskia College a Pipeline for the Advancement of the Healthcare Workforce (PATH) Grant which includes funds that can be used to purchase a second mechanical ventilator to replace the one that has recently quit working; and

WHEREAS, the new mechanical ventilator will be used by students to learn how to place a patient on a mechanical ventilator and utilizing the software technology modules within the mechanical ventilator to adjust the settings for each specific patient; and

WHEREAS, in order to maintain consistency in the mechanical ventilators used for instructional purposes in the Respiratory Therapy Program, a decision was made to purchase another Puritan Bennett mechanical ventilator from Covidien Sales, LLC; and

WHEREAS, Covidien Sales, LLC has provided the accompanying price proposal for a Puritan Bennett mechanical ventilator; and

WHEREAS, the total purchase price, including shipping and handling, is \$28,224.00; and

WHEREAS, pursuant to the Illinois Public Community College Act (110 ILCS 805/3-27.1), this purchase is exempt from the bidding requirement.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF KASKASKIA COLLEGE, COMMUNITY COLLEGE DISTRICT #501, that the Board approves the purchase of a Puritan Bennett Mechanical Ventilator from Covidien Sales, LLC of Mansfield, MA in the amount of \$28,224.00.

Dated this 22nd day of April 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustees
Kaskaskia College

RESOLUTION 24-18

**RESOLUTION ON REAPPOINTMENT
OF PROFESSIONAL/MANAGERIAL AND EXECUTIVE/MANAGERIAL
EMPLOYEES**

WHEREAS, upon review of the performance of Professional/Managerial and Executive/Managerial staff, the President is recommending to the Board of Trustees the reappointment for 2024-2025 of the full-time and part-time, Kaskaskia College Professional/Managerial and Executive/Managerial employees listed below, subject to the terms and conditions of the individual personnel contracts issued by the President of the College to each employee.

**EMPLOYEES RECOMMENDED FOR REAPPOINTMENT FOR
THE 2024-25 FISCAL YEAR:**

Stacy Arning
Jenna Astroth
Donald Bade
Kimberly Basch
Alison Bauza
Wendy Blythe
Cheryl Boehne
Craig Boehne
Alan Boerngen
Linza Brachear
Rachael Burkhardt
Cari Butts
Gina Cagle
Michael Christensen
Christina Cody
Shawn Connelly
Kathleen Crain
Levi Cross
Cary Day
Emily Eilers
Jenna Eldred
Cynthia Field
Travis Field
Joy Fitts
Jessica Foster
Steven Foutch
Jacob Frazier
Terri Freeman
Charlee Fritschie George
Michael Fuqua
Kristin Gebke

Maurya Gill
Brian Hancock
Carrie Hancock
Sara Hanks
Rachel Hartmann
Kellie Henegar
Thomas Henegar
Stephanie Henson
Erin Hitchcock
Tiffany Hixenbaugh
Chris Holloway
Eric Howard
Byron Keller
Lois Kellermann
Mitch Koester
Ronald Kwiatkowski
Sandra Laurent
Catherine LeGrand
Traci Masau
Nancy Mattson
Kali Michael
Justine Milicevic
Yvette Nothaus
Jyron Oliver
Staci Palm
Michael Pender
Mimi Polczynski
Kimberly Rahar
Nicholas Rahar
Sarah Ratermann
Madeleine Renken

Shawn Richards
Cydney Richardson
Brandon Richter
Zachary Ricke
Lisa Ring
Craig Roper
Jody Roper
Reece Rutland
Byron Shanks
Laura Sheathelm
Andrea Shipley
Shara Smith
Scott Steward
Michael Stone
Kelsey Tate
Tabatha Thomas
Cheryl Twenhafel
Lindsey Utech
Rachel Varel
Margo Wagner
Tabitha Welch
Christine Wheeler
Kevin Wheeler
Kylee Williams
Franceska Windler
Mandy Wollin
Lisa Wright
Whitley Wyciskalla
Maria Zimmermann

NOW, THEREFORE BE IT RESOLVED by the Board of Trustees, Kaskaskia College, Community College District #501, that the above-named Professional/Managerial and Executive/Managerial employees, who are recommended for reappointment be reappointed as employees of the College, such reappointment to begin July 1, 2024. Such reappointment does not apply to any supplemental contracts under which the employee may be working.

NOW, THEREFORE BE IT FURTHER RESOLVED that the above reappointments do not preclude any future reduction in force actions that may be taken by the Board of Trustees with respect to the above employees, and any such reductions in force shall be made at the discretion of the Board of Trustees.

NOW, THEREFORE BE IT FURTHER RESOLVED that all reappointments are subject to the duration, terms, and conditions of the individual personnel contracts issued by the President of the College to each employee, including the authority of the President to adjust position descriptions and institute performance improvement plans and probationary periods for the above employees as he deems appropriate.

NOW, THEREFORE BE IT FURTHER RESOLVED that any past resolution, policy, procedure, authority, or any action of the Board inconsistent with this resolution, is hereby amended so as to conform with this resolution.

DATED THIS 22ND DAY OF APRIL 2024

Chair, Board of Trustees
Kaskaskia College

Secretary, Board of Trustee
Kaskaskia College