List of Participating Schools
For a list of dual credit courses offered at your school, please visit www.kaskaskia.edu/dualcredit

- Bond County High School
- Carlyle High School
- Central High School
- Centralia High School
- Christ Our Rock Lutheran High School
- Mater Dei High School
- Mulberry Grove High School
- Nashville High School
- Odin High School
- Okaw Area Vocational Center
- Okawville High School
- Patoka High School
- Salem High School
- Sandoval High School
- South Central High School
- Vandalia High School
- Wesclin High School

2011
Kaskaskia College Board of Trustees
Mr. John W. Hawley, Chairman
Ms. Linda Stover, Vice-Chairman
Mr. Jack Mays, Secretary
Mr. Jim Beasley
Mr. Bryan Cain
Dr. Dee Boswell
Mr. Kelly Bennett
Ms. Chelsea Miller, Student Trustee
Message from the President:

We are proud to be offering dual credit courses in partnership with all of our area high schools. Through these partnership agreements this past year, between the area high schools and KC, we jointly offered 422 college courses and there were 2,932 high school students enrolled; these students earned 17,913 college credit hours with a total tuition savings to parents of $1.7 million. Our research shows that those students completing dual credit courses are well-prepared and do exceptionally well academically in their college studies following high school graduation. Many students graduate from high school with an excellent start on their college career with more than 30 semester hours of college work completed. As an institution of higher education, we are committed to continue to make available high quality college-level courses in partnership with our area high schools. We are very appreciative of the administration and faculty of each high school for their support for dual credit offerings. Also, we are pleased to enroll record numbers of high school students each year in dual credit courses. Additionally, we are very proud of our KC faculty and staff for their dedication and work with the high schools in making available these learning opportunities for high school students. We wish the best to students, faculty, and staff for the new academic year.

Dr. James C. Underwood
Kaskaskia College President

How do I DROP a dual credit course?

Students have the opportunity of dropping a class without the class becoming a permanent part of their academic record (transcript) by completing the Withdraw/Drop Form available from the high school counselor. Deadlines are noted below.

How do I WITHDRAW from a dual credit course?

Once the DROP deadline passes, students will have the opportunity to WITHDRAW from a class and a “W” will appear on their Kaskaskia College transcript. A Withdraw/Drop Form must be completed by the deadlines noted below.

Once this deadline passes, whatever grade the student receives in the class, whether an A, B, C, D or F, that will be the grade that appears on the KC transcript and cannot be removed. These deadlines will be provided to the students at the time of registration and must be followed.

<table>
<thead>
<tr>
<th></th>
<th>DROP</th>
<th>WITHDRAW</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Grade will not appear on college transcript</td>
<td>Grade of ‘W’ will appear on college transcript.</td>
</tr>
<tr>
<td>Fall Semester</td>
<td>September 10</td>
<td>December 10</td>
</tr>
<tr>
<td>Spring Semester</td>
<td>February 10</td>
<td>May 10</td>
</tr>
</tbody>
</table>

For more information, contact your high school guidance counselor or Cheryl Boehne, Director of Admissions, Registration & Dual Credit
Kaskaskia College
27210 College Rd
Centralia, IL 62801
(618) 545-3184
cboehne@kaskaskia.edu
Will other colleges/universities accept my dual credit?

When a student or parent inquires about transferability of dual credit courses to a college or university, they are encouraged to contact the college/university directly for information about transfer policies. College credits transfer to most state and out of state colleges/universities. It is recommended that students work with each specific college.

How do I transfer my college credits?

Students must complete a Transcript Request form to have their official transcript from Kaskaskia College sent to the college of their choice. The Transcript Request form can be obtained in person at the main campus or education centers, or printed from

What is FERPA?

At colleges and universities, students’ records are protected under FERPA, the Family Educational Rights and Privacy Act. When a student enrolls in post-secondary classes (including dual credit), FERPA rights transfer to the student. Information regarding enrollment and grades may not be released to a student’s parents without a signed written consent from the student. Release forms are available at the Kaskaskia College Office of Admissions and all Education Centers.

Benefits of Dual Credit

1. Tuition / mandatory fees are waived; reducing the cost of college for families.
2. Provide all students the opportunity to visualize themselves as college material.
3. Experience the rigor of college courses in a familiar environment, easing the transition from high school to college.
4. Accelerate progress toward college degree completion.
5. Reduce course load and relieve some of the pressure and stress in the first year of college.
6. Earn college credit and high school credit simultaneously.
7. Having college credit can benefit your military career.
What is the cost?
Providing substantial savings to students, dual credit courses through Kaskaskia College are provided at no cost to high school students. Unlike traditional college classes, there is no charge for tuition, fees or books. The books required for dual credit courses are provided by the high school. The cost of tuition and mandatory fees for a college student attending Kaskaskia College is $96.00/per credit hour. An average class at KC is 3 credit hours, a savings of $96 x 3 credit hours = $288 for taking just one dual credit course.

Who teaches dual credit courses?
Dual credit courses are typically taught in the high school by qualified high school teachers who are approved by Kaskaskia College.

What classes have placement requirements?
To be eligible to enroll in English, math and CNA courses, students must meet and provide placement requirements at the beginning of the school year. Placement scores can be used from the ACT or the College’s placement test (Compass). To take the compass test, see your high school guidance counselor. For placement guidelines visit kaskaskia.edu/PDFs/Advising/CutOffScores.pdf. Students may only take two placement tests offered by KC. Tests can be taken on the main campus or at any of the education centers. You will need to contact the main campus or any of the education centers listed below to schedule an appointment to take the test.

Greenville Education Center (618) 664-9394
Main Campus (618) 545-3155
Nashville Education Center (618) 327-9136
Salem Education Center (618) 548-9001
Trenton Education Center (618) 224-2666
Vandalia Education Center (618) 283-1780

How and when does a student register for a dual credit course?
Registration takes place at the high school. Kaskaskia College staff will register students at the high school during the class period in which they are in a particular dual credit course. Registration for full year courses occurs at the beginning of the spring semester. Registration for semester courses occurs at the beginning of the semester in which the class is taught. Registration dates are coordinated with the high school during the beginning of each semester. Students absent on the day of registration should obtain forms from the instructor or guidance counselor and must meet registration deadlines. Deadlines for submitting registration forms are set by the College and will be shared with the high school instructor and students at the time of registration. All students must abide by registration deadlines. Students will not be allowed to register after the deadline.

Students wanting to enroll in a dual credit class are highly encouraged to provide parental consent each year by submitting a completed PARENT/LEGAL GUARDIAN INFORMATION FORM at time of registration. This form will be distributed by the high school.

Do I have to take final exams?
Students enrolled in dual credit courses are required to complete final exams and are not exempt based on high school guidelines.

How do I check my final grades?
Kaskaskia College does not mail grade cards. To view your unofficial transcript please visit campusnet.kaskaskia.edu, click on academic profile and then transcript. Grades earned as a dual credit student become part of a permanent academic transcript at Kaskaskia College and cannot be removed at a later date.

Grades are assigned by the high school dual credit instructor according to the high school grading policy.