

STATE OF THE COLLEGE REPORT

JANUARY 6, 2010

**INSTRUCTIONAL
SERVICES**

Adult Education And Literacy

Student Assessment and Advisement

In August 2009, the Adult Education Department implemented its new student assessment and advisement procedures to enhance the instructional placement of students in ABE and ASE classes. Instructional placement of students is based on staff observations, interviews, career assessments, TABE results, and applicant's demonstrated writing abilities during the intake process.

Adult Education Curriculum

To better prepare our adult learners for transition to post-secondary education and/or employment, the following academic components were added to our Adult Education and Literacy curriculum: Career Assessment and Computer Literacy; Soft Skills and Workplace Ethics; and College and Workplace Readiness. Interim classes in the area of computer literacy were offered in November, 2009 and included visiting the state's career and employment website, Illinois workNet and Illinois Skills Match. Career, college, and workplace services have and will continue to be offered to students through the collaborative services offered by Kaskaskia College's Career Service Specialist and its Academic and Transitional Advisor.

Adult Education Student Advisory Council

In September 2008, the Adult Education and Literacy Department recruited former GED® recipients that are attending KC to become members of the new Adult Education Student Advisory Council. The council was established to gain input from former students regarding how the program could better serve the literacy needs of our student population. Bess Wesling, Academic Transitional Advisor, serves as the chairperson of the student council. Members of the council are currently developing fundraising events to establish transportation assistance for current AE students.

Bridge Grant

In December 2008, the Illinois Community College Board announced Kaskaskia College Adult Education and Literacy Department as one of 13 recipients of their Adult Education Bridge Grant. Funding was obtained to develop an adult education curriculum related to health occupations.

On December 1, 2009, Kaskaskia College was notified that it will receive an Adult Education Bridge Implementation Grant in the amount of \$25,000. This grant will be used to implement the curriculum that was developed in 2008. The recruitment and enrollment processes have begun; and classes are scheduled to begin in January 2010.

Transitional Course

As a component of the college's Freshmen Student Orientation, a one-credit hour transitional course for GED® recipients was submitted and approved by ICCB. The course is designed for GED® recipients that desire to continue their education at Kaskaskia College by using the Kaskaskia College GED Scholarship. Enrollment and completion of the course is mandatory for all recipients of the GED Scholarship.

The next class is scheduled for December 17, 2009, and will be instructed by Kaskaskia College's Academic and Transitional Advisor. Academic instruction will be offered in the following areas: (a) time and stress management; (b) note taking and study skills; and (c) test taking tips.

Adult Education Graduation

On October 20, 2009 the Adult Education and Literacy Department held a graduation ceremony in the Lifelong Learning Center of Kaskaskia College. Amongst 135 eligible candidates, 29 GED® recipients participated in the first Adult Education graduation ceremony of the fiscal year. Effective this fiscal year, three Adult Education graduation ceremonies will be held each year. GED® recipients will be invited to the graduation ceremonies based on the month in which they received their credentials. Participation in the graduation ceremony is a mandatory criterion of the GED Scholarship. Additional ceremonies are scheduled on February 9 and June 8 of this fiscal year.

Adult Education Program Updates and Enrollment Data

Adult Education Services and GED® Recipients

In comparison to FY09 at MID-YEAR, enrollment in Adult Education classes for FY10 has increased by 6%. The number of individuals served has increased by 10%. Adult Basic Education classes (< 4.1 grade equivalency) continue to be the area of greatest enrollment:

MID-YEAR DATA	FY09	FY10
ABE	180	193
ASE	131	160
ESL	54	34
RESIDENTS SERVED	411	453

Attendance hours for students enrolled in classes has increased 13% and enrollment hours have increased by 16%.

ADULT EDUCATION	FY09	FY10
Attendance Hours	14,456	16,396
Enrollment Hours	23,525	27,283

Adult Volunteer Literacy - Reading Link Program

The Reading Link Program provides individualized literacy services to residents of the college district through the use of trained, volunteer literacy tutors. Currently, the program has 122 volunteer tutors. Below is a chart that shows the number of students being served by the program this fiscal year, according to site locations and/or participants' county residence:

Location	Students Served
Centralia Correctional Center	164
Federal Correctional Institute at Greenville	41
Centralia Area	23
Clinton County	16
Fayette County	1
Marion County	7
Washington County	8
Bond	2
Nashville GED Class	7
Crisp am GED class	1
Carlyle GED class	13
North Wamac GED class	3
Damiansville ESL	6
Centralia ESL	9
TOTAL	301

Even Start Program

ROE #13 and Kaskaskia College’s Adult Education and Literacy Department have partnered for the past nine years to offer education services to at-risk, low income families in the college district through the Even Start Program. Funding is primarily used to serve teen and young mothers, with children between birth and seven years of age, who struggle in fulfilling their duties as parents and their children’s first teacher.

In October 2009, the Even Start Program, which is housed at Second Baptist Church in Centralia, expanded its program to five days a week as well as to offer evening, parent-child activities on Wednesday nights. Currently, 19 adults and 23 children are enrolled in the program.

On October 6, 2009, the Even Start and Family Success Programs conducted a joint, advisory council meeting to discuss new endeavors and to share with their partners the progress of their programs. Plans for the Spring semester are to dual enroll Family Success enrollees who are interested in participating in the evening parent-child activities of Even Start.

Family Success Program

The Family Success Programs provides library services, adult education, children’s education, parenting education, and Parent and Child Together (PACT) activities to eligible families in Centralia. Two grant awards were received by the AEFL Department to offer Family Success programs in northeast (Marion) and southwest (Clinton) Centralia during FY10. Coordinators of the Family Success and Even Start Programs have collaborated to enhance and expand their program services to meet the literacy needs of their participants. Currently, 14 parents and 25 children are enrolled in the Family Success Programs.

TANF Program

The TANF Program provides job skills and placement services to TANF recipients of Marion, Clinton, and Fayette counties. As of November 30, 2009, the program has served 65 TANF recipients. 36 TANF recipients are currently receiving job skills and placement services.

In July 2009, the Career Service Specialist of Kaskaskia College was approved to provide job skills instruction to participants through the program's Job Club.

YouthBuild Program

The YouthBuild Program is a youth and community development program that simultaneously addresses core issues facing low-income communities: housing, education, employment, crime prevention, and leadership development.

The Adult Education Department has maintained its partnership with the United Methodist Children's Home (UMCH) of Mt. Vernon to offer the YouthBuild Program in Marion County. 18 participants between the ages of 17 and 24 are provided literacy and construction instructional services through the program.

The instructional hours of adult education were changed from 6 hours, 2 days a week to 3 hours, 4 days a week due to the limited attention span of the program's participants. The retention rate of the program's participants is currently 75%.

Funding Resources

The Kaskaskia College Adult Education and Literacy Department has received the following grant funding for FY10:

ICCB Public Aid	\$48,511.00
ICCB State Basic	\$82,559.00
ICCB Federal	\$75,433.00
ICCB EL/Civics	\$30,643.00
ICCB State Performance	\$67,708.00
Even Start Program	\$95,700.00
Reading Link Program	\$65,000.00
Family Success – North Wamac	\$29,750.00
Family Success – Central City	\$28,000.00
TANF	\$92,400.00

Bridge Implementation Grant	\$25,000.00
Grand Total	\$640,704.00

Arts and Sciences

Art

Department Accomplishments and Activities

Course Development and Curriculum

- 2D and 3D Design introduced on main campus taught by Tim Wight , Adjunct Instructor
- Painting 1 taught by Adjunct Instructor, Dale Wagoner
- Arto 105 -lecture- taught by Cathy Eller , supervision of all by D. Hansen
- Arto 105, Art Appreciation/ Arto 105 Hybrid, Art Appreciation /Arto 106- History of Western Art 1, / Arto 107 History of Western Art 2 - **all 4 converted and introduced under Blackboard Platform** by D. Hansen

Student Accomplishments

- Completion of 3 Group Paintings - Keith, after Chuck Close will be on display in Dee Boswell Gallery 12/09
- Multiple drawings completed and exhibited in library throughout semester
- Development of Diversity Calendar by studio art students
- Halloween Decorations provided for Murray Center
- Field Trip to Cedarhurst Mitchell Museum - Studio and Arto 105 Hybrid students in Attendance
- Field Trip to St. Louis 11/19 and 11/20 - Studio art students in attendance to St. Louis Art Museum, The Pulitzer Art Museum, The Contemporary Art Museum, 3rd Degree Glass Blowing Factory, The Kemper Museum on Washington University Campus, Omni Max film on Van Gogh at St. Louis Science Center and Botanical Gardens
- Donation of Holiday Gifts to Nashville Nursing Home

Dee and Sue Boswell Art Gallery

The Dee and Sue Boswell is a vital part of the fine and performing arts at Kaskaskia College. This fall term the gallery hosted five very diverse exhibits both in the gallery and the KC Learning Resource Center. In early fall, the KC Faculty and Staff exhibit was on display as the fall term began. Many faculty and staff submitted their art work for display making it know to the KC community the great deal of talent we have in our very own KC community. The next exhibit included artwork from two local residents of the KC district – Milton Knolhoff and Tim Wight. Mr. Knolhoff shared his intarsia work that has been his passion for many years and Mr. Wight shared his very interesting ceramic work. Tim Wight is also an adjunct faculty in the art program. Mid-semester we had the honor of displaying the digital photography of Ms. Casey Rae. Ms. Rae also joined us on campus for a closing reception on October 23rd where several people from the community came out to ask about her art and her creative process. Ms. Rae also visited art classes and talked to the art students about her artwork. In addition, the KC Alumni Art Exhibit was being display in the KC Learning Recourse Center during the KC Alumni and Family Reunion Event in October. Finally, the academic year ended with a powerful display

of artwork from the National Vietnam Veteran’s Art Museum in Chicago. The spring exhibit schedule include a diversity exhibit featuring prints from locally and nationally recognized artists as well as enamel metal work by John Smith and ceramic and glasswork by Dan Anderson.

Education

Teacher Education Demographics (November 2009)

	Fall 2008*	Fall 2009*
Male	9	23
Female	58	69
Traditional	39	47
Non Traditional	28	45
Early Childhood	7	5
Elementary	47	59
Secondary	7	20
Special Education	3	8
Paraprofessional	2	
MAT	1	
Other		

*Students enrolled in EDUC 101-Introduction to Education, 116 – Technology for Teachers, 190-Introduction to Special Education, 200- Cultural Awareness, 202- Educational Psychology, 216- Language Development, 217- Foundations of Reading

The Teacher Education program has experienced increased enrollment in transfer education coursework. Comparison of gender, traditional, non-traditional and certification preferences show a marked increase in males entering the teaching field, non-traditional returning to school to secure their teaching degree, and students selecting secondary and special education for their certification. This aligns with ICCB recognition of high need areas, and our work to complete the Associate of Arts in Teaching Degrees in the fields of Special Education, Science and Early Childhood (with Government regulations requiring early childhood workers to secure their Early Childhood certification).

The Teacher Education program also co-sponsored United States Attorney Courtney Cox as a guest speaker on the issues of poverty and its impact on education and the community

Mathematics

The Mathematics Department is proud and excited to announce the launch of its new Pre-Engineering Program this fall 2009. There are twenty students in the first cohort of Pre-Engineering students. Also, the 2+2 agreement with SIUE’S Engineering Department has been officially approved and signed. The Pre-Engineering students have also completed a field trip to

SIU-Carbondale's Engineering Department under the leadership of Professor Rich Rittenhouse. An application for the Associate in Engineering Science degree is underway and the goal of the department is that the AES degree is approved and available to students next year.

The college has been awarded the Strengthening Institution Title III grant with one of its components addressing the transitional study courses which includes; all developmental mathematics, reading, and English courses. The mathematics department is looking forward to a new focus on curriculum, the addition of active learning strategies, the creation of a structured learning assistance lab, a faculty summer institute, and a faculty lab.

This fall the department has contributed to the hiring of a curriculum learning specialist and a program director for the grant.

During the spring semester the mathematics department will pilot math software within several courses including math 058 and math 101 which should contribute to student success.

Vocal Music

The Vocal Music students under the direction of Professor Mike Register participated in a successful combined concert with the Nashville High School choir on Thursday, November 19. The vocal students also performed a wonderful performance at the annual Enduring Freedom Veteran's Day celebration. At the time of writing this report, two more fall events are scheduled for the Vocal Music program that includes the annual Madrigal Event on December 4th and 5th and the Winter Concert on December 8th.

Instrumental Music

Recruitment/Community Service

Kaskaskia College recently held a percussion clinic at Vandalia High School. The clinic was conducted by Cliff Jourdan with assistance from KC percussion student Nick Snider. Members of the Vandalia drum line were in attendance. The clinic was held on Monday, October 19th and Monday, October 26th for two hours each day. The 10 percussion students focused fundamentals, technique, and worked on expanding their musicianship. Thanks to Vandalia band director Tony Hicks for allowing us the opportunity to work with his students.

Kaskaskia College Director of Bands Cliff Jourdan conducted a band clinic at Highland Middle School on Wednesday, November 4th. Jourdan was invited by Highland Middle School director Greg Allen to help prepare his group before their next concert. The Highland band is an award winning group that recently placed 13 of its students in the statewide Illinois Music Educators National Conference band to perform in Peoria in January. The over 90 students in attendance were attentive and enthusiastic during the session.

The 2nd Annual Kaskaskia College Honor Band to be held Thursday, April 8th at 7:00 p.m. This year's guest conductor will be Professor Emeritus at Southern Illinois University at Carbondale, Mike Hanes. Arrangements for the honor band are underway including correspondence with directors and music selections.

Finally, the recording students filmed, recorded, and produced a promotional film for the music department which has been loaded into the music department website. Currently in the process of updating the site to better reflect our program.

Performances

Successfully completed fall instrumental music concert featuring the Kaskaskia College Concert and Jazz Bands. This performance also paid tribute to the past by bringing in Don Schroeder, former KC Director of Bands, to guest conduct.

Concert scheduled for December 8, 2009 at 7:30p.m.

- Secured players and began rehearsals for the Madrigal Dinner (Brass Ensemble)
- Pep-Band performed at 5 ball games this semester.

Program Development

-Continue to work with high school directors developing dual credit courses and working toward their articulation. (Centralia, Greenville)

-Currently working towards the A.F.A and also working to begin a recording technology certificate and degree.

Goals achieved

- Secured additional funding for instrumental music scholarships
- Increased the number of instrumental music majors on campus.
- Increased the number of students in the Instrumental Music Club.

Guest Artists & Speakers Series

The Kaskaskia College Guest Artists & Speakers Series is now in its fourth season of bringing touring acts and speakers to the campus. The 2009-2010 events are:

September 26	John McEuen
October 17	Spencers Theatre of Illusion
December 19	A Branson Christmas with The Duttons
February 6	American English: The Complete Beatles Tribute
March 26	Muntu Dance Theatre of Chicago
April 17	Brady Barr, Reptile Expert and National Geographic TV Host

Expanding on last year's effort, KC will again partner with the Centralia Cultural Society's Arts In Education program to offer area schools the opportunity for children to experience live performances. Over 2,000 schoolchildren are expected to come to the Jane Knight Auditorium for three special daytime performances by the Muntu Dance Theatre in March 2010.

Last year, the Guest Artists & Speakers Series brought 2,582 visitors to the campus from 65 communities and four states. The current season promises to be even more successful.

Social/Behavioral Sciences

The Social/Behavioral Sciences Department is enjoying a very successful 2009-2010 academic year. The Department is serving record enrollments in a variety of venues at a variety of

locations. Courses are offered to students on the main campus, at extension centers, satellite campuses, online, and via distance learning technology. Full-time faculty members and adjunct faculty members offer classes in the mornings, afternoons, evenings, and weekends. The goal of the Department for this year is to maintain an excellent level of service to our students. While this goal is challenging, given the expanding class sizes and course loads, student evaluations and administrative evaluations indicate that we are achieving our goal. Faculty members of the Department continue to perform assessment activities and are using the results to monitor effectiveness in the classroom and thus better serve our students.

The goals for next year include the continuation of providing excellent service to our students and expanding our relationships with dual-credit high school teachers throughout the district to ensure that all students receiving credit from Kaskaskia College are receiving a quality education.

Speech

The speech department has been actively involved this year in offering sections of Speech 100 as hybrid classes. Students are also being encouraged to seek out community based events and organizations where they may present their work orally for course evaluation and service learning purposes.

The Kaskaskia College Speech team is having their best year to date, as team membership continues to grow and they have earned some impressive honors this past fall.

(Continue with Board report piece from November Board Book)

Distance Education

Opportunities for distance education continue to expand at Kaskaskia College with recent upgrades to our technology. The following accomplishments have occurred during the past year:

- Blackboard 8 course management system installed, piloted over summer 2009, and now in full use for all KC classes; online, hybrid, and web-enhanced.
- Integration between Blackboard and Datatel is complete and implemented during the fall 2009 semester. Courses and terms are created automatically at the start of each registration period, with students added and dropped from sections as they enroll or withdraw.
- All traditional face-to-face, online, hybrid and web-enhanced KC classes are being sent over to Blackboard. This is to increase the online offerings and enhance the technical resources and online assets available to all KC students and instructors.
- Increased training and support for online learning:
 - Prepare and train faculty to migrate their present courses and to develop new courses using the new course management system
 - Comprehensive online Blackboard tutorial implemented and made available to all online instructors
 - Ongoing face-to-face training sessions (groups and one-on-one)
 - Both the tutorial and the training sessions emphasize good course design practices and using the new tools made available by the new Course Management System (CMS) to increase the effectiveness of online and hybrid courses
- The second online student satisfaction survey was deployed in October for students in fall 2009 semester. Reports will be shared once they have been summarized.

- Updated GUID 103 Online Orientation designed specifically towards the features of Blackboard 8.
- GUID 103 approved as a pre-requisite for all students at KC taking their first online classes at KC.
- The Blackboard login page is updated containing a student resources page and online student support information.

AQIP Online Learning Action Plan

AQIP continues to be a top priority for our commitment to continuous improvement at Kaskaskia College. The AQIP Online Learning Committee has outlined, reviewed and discussed the steps toward accreditation of the online certificates and AAS degrees. The committee maintains a website with accreditation guidelines, resources, agenda, and minutes are posted for continuous review.

Teaching and Learning Center

Faculty Training and Development

- Various workshops and webinars are being conducted in basic Blackboard, pedagogical support and guidance for “best practices” for online and distance learning.
- Continuing support and guidance for assessment and evaluation needs that are unique to online and distance learning environments.

New online, hybrid, and Web enhanced courses

- CHCA 101 Principles and Practices of Child Care
- CHCA 206 Health, Safety and Nutr Child
- CHCA 130 Infant and Toddler Care
- CHCA 128 Motor Fit Activities-Preschool
- CHCA 202 Activity Programming
- CHCA 204 Child Care Administration
- CHCA 210 Science/Math for Young Children
- CHCA 269 Exceptional Child
- EDUC 109 Creative Activity
- CHEM 106 Environmental Chemistry
- LAWO 225 Police Operations
- LAWO 235 Institutional Corrections
- LAWO 215 Intro to Investigations
- BUSN 215 Marketing Fundamentals
- BUSN 205 Business Management Internship
- AGRC 212 Applied Math for Agriculture
- GUID 109 Freshman Orientation has been completely overhauled and updated for Blackboard.

Many instructors are utilizing their Blackboard shell in their face-to-face classes.

The READI survey is presently being used as a self-assessment tool for online learners. Results are available to advisors and faculty. READI is a web-based tool which assesses a learner's

likelihood for succeeding in an online learning program. READI indicates the degree to which an individual student possess attributes, skills and knowledge that contribute to success in online learning including: self-motivation, time-management skills, self-discipline, on-screen reading rate and recall, persistence, availability of time, ability to use a laptop, printer, software, and the Internet, typing speed and accuracy.

Plans over the next year include:

- Implement a process for peer evaluation and approval of new online courses.
- Apply for accreditation of the new online AAS program as per the AQIP Online Learning Action Plan.
- On-going faculty training and development, focusing primarily on helping the online faculty become familiar with the features of the new CMS and the best course development practices associated with them.
- Re-designed GUID 103 to meet the implications of it being a pre-requisite for new online students to expedite the enrollment process for online courses.

Phi Theta Kappa

Phi Theta Kappa began the fall 2009 semester in earnest. Supporting campus events and activities is always a priority for the chapter, from Meet the Clubs to Fall Picnic to our Chapter Project of working with the KC College Float for the Parade season. Pursuing our 5 Star Award from International Phi Theta Kappa has kept us busy with our International Service Project on the Environment – supporting the Environmental Grant from the State of Illinois and Clean and Green in Centralia. The Green Team is moving forward with plans for increasing awareness and efforts to recycle on the campus. Supporting the International Honors Topic: The Paradox of Affluence: Choices and Challenges has led us to leadership training, researching our selected honors topic: poverty, co-sponsoring the Speakers Series three presentations, and bringing United States Attorney Courtney Cox to campus to speak to the cyclical effect of poverty and crime. Four officers represented the chapter at the Regional Honors and Leadership Institute, with VP of Leadership John Antonacci serving as Southern Region Vice President. In November, Regional Coordinator David Elder joined the chapter for its Fall Induction, where not only were 76 new members inducted, but five alumni and our campus nominees for the All Academic USA Scholarship (Tiffany Hilmes and Paul Ritzenheimer) and Jack Kent Cooke (Hillary Chappell) competition were recognized. The semester and year were brought to a close with the work of collecting, packing and shipping off book donations for Better World Books and a Scavenger Hunt to collect canned goods for local food banks.

WYSE Competition

This coming year's WYSE completion is scheduled to be Tuesday, February 2nd. We are hoping to provide area district high school students with a rewarding and successful day at the competition.

Professional Growth and Development Committee

- Two Faculty Staff Days – August 12 and October 13
- Adjunct Advisory Council two meetings - August 12 and October 13
- Adjunct Instructor Fall meeting – August 12
- New Budget Initiative to fund more department specific needed training received to prepare for 1/6/10 Professional Growth and Development Day.
- Faculty and Staff Workshop day changed name to “Professional Growth and Development Day”
- Attendance monitors in place for better support and documentation
- Planning session provided to Department managers and program chairs to help them design and apply for training initiative funding received for January 6.
- Provided box lunches so that departments would have optimal meeting time during lunch and kitchen staff would have more time to attend sessions.
- Adjunct faculty dinner seating assigned by department and program chairs for optimal meeting time during dinner and choices of breakouts for the adjuncts that included: assessment, Blackboard, grade reporting, etc.
- Fall Adjunct Faculty tracked to ensure campus email accounts transitioned successfully to Microsoft outlook.

Professional Growth and Development Days

August 12, 2009

The first Professional Growth and Development day (August 12, 2009) this past semester was well received and these programs have been strengthened much continuous improvement processes. General sessions included welcoming remarks from administrators, updates, and awards. Breakout sessions included:

Breakout sessions:

- Microsoft Outlook
- Walking Fitness
- AQIP Diversity Proposals
- De-escalating Tense Situations
- Cyber Security
- Web Page Creation Session
- Quality in the Learning Classroom
- Crisp Center Tour
- Grade Book
- Blackboard Course Management
- Club Sponsor Orientation
-

October 13, 2009

General Sessions including: welcome, remarks, updates and awards
Closing general session on problem solving techniques, "How do you put a giraffe in the refrigerator?"

Breakout sessions:

- Radiology Tour
- Faculty staff orientation to workforce program students and documentation needed
- Tour of the Vandalia Campus
- Symposium training and how to record training sessions
- Networking for Club Sponsors
- 30 minute nutritious meal clinic
- Planning for department specific January training
- Quality in the Classroom
- KC family day and reunion planning
- Fitness trail preview
- Going Green (conservation) opportunities

Student Support Services

Student Support Services continues to partner with the Success Center for tutorial classes to assist student researchers. Accomplishments and progress this past fall semester include:

- Providing free printing/photocopier services for students enrolled or entering our college.
- Piloted and trialed some instant "chat" software.
- Created additional entry points to the library home page for email questions
- Provided orientation tours to new freshmen, and prospective high school students
- Participated in the late registration activities provided for fall 2009 semester.
- Recreational reading shelf set up to flag our many recreational materials donated by staff, student and public to our collection.

Library/LRC Services

The Kaskaskia College Library/LRC strengthened services to students and staff again this past year by extending access, expanding support networks, and improving communication with patrons. Some of the highlights of this progress include:

- Commitment to 24/7 outreach of library resources through online available resources continues.
- Outreach to adjunct and high school faculty.
- First faculty/adjunct library newsletter was distributed.
- Assessed usage and reduced lesser used serials subscription renewals for FY 2009-2010 renewal.
- Re-organized Dental Program collection for program accreditation preparation
- Created tutorials from Success Center presentations for archival replay.

- Updated career resources through with a promotional brochure for career resource.
- All new adjuncts and new staff were contacted by staff to promote library services and to offer instructional services and other library support as appropriate.

Other Accomplishments

Big Read Grant:

- Provided two keynote events including an indoor Vietnam Wall exhibit and a Literature to Life presentation with grant partners for the Big Read Selection, *The Things They Carried*, by Tim O'Brien.
- Partnered with Cosmetology for fashion show related to program at the Historical Society.
- Partnered with Adult Education & Literacy Even Start program for parade float in Halloween parade.
- Partnered with Reading Link and Family Success Center for "Big Read" and "Little Read" (Children' level) book discussions.
- Partnered with Art Department for hosting art exhibit from National Vietnam Art Museum on art work related to themes in *The Things They Carried*, by Tim O'Brien.
- Provided residency program with Literature to Life program faculty for speech and drama students.

Diversity

- Created display for Hispanic Heritage month
- Promoted materials in library through KC TV
- Sent materials by Hispanic authors to Greenville
- Created special exhibits to celebrate Native American Month
- Promoted materials in library through KC TV
- Created Library brochure highlighting resources related to Native American resources and topics for further research.

Instructional Outreach

KC Dental Program is preparing for accreditation and the LRC is moving that collection to its own reference area. This Professional Growth Development and Radiology references areas are also now dedicated in the LRC as a collection for easier reference.

The LRC is now preparing to synchronize the review of resources and services in conjunction with the program review schedule.

The LRC has been selected to trial a new interface approach to our existing catalog. The "World Cat" version of the Shawnee Library Catalog was placed on our KC library home page. This software does two things the existing regional catalog cannot provide. The software instantly sorts what is immediately available in our collection when asked what is available in our collections. The software also provides leads to articles on the topic and does not limit retrieval to just books. This version is being tested by other libraries in the state and is seriously being considered for state purchase. The "World Cat" also promotes the Kaskaskia collection availability when searching topics on the Google search engine. The software also can flag new acquisitions that the library has acquired.

Our Credo reference books online and our Omni collection of full text articles through Wilson Web now provide research support to students by suggesting how to narrow their retrieval from broad subject categories as part of the search process. This is particularly welcome for students approaching research with broad topics.

Quick Library Facts from August 2009 through October 30, 2009

New Library Cards Issued:

- Students(624) Staff (11)and Community Borrowers (7)

Library Card Usage:

- Students- (1167) Staff (329) and Community Borrowers (50)

Items Loaned to Kaskaskia College Library:

- (326) through Shawnee Regional Library System
- (14) Books and (3) articles to Academic or other libraries beyond our regional system

Items Borrowed from Kaskaskia College Library

- (377) items for Shawnee Regional Library System
- (11) books and (0) articles loaned to libraries outside Shawnee Regional Library System

Serials (journal magazine and newspapers)

- 174 for 2008-2009
- 97 renewed for FY 2009-2010 year

Special Collections

- Centralia Sentinel newspaper on Microfilm-May 28, 1863 to present
- Books on Tape-25
- DVD's-170
- Books on Tape-25
- DVD's-170
- Video tapes-500
- Education Resource collection for teacher program-100
- Illinois History-150 (new)
- Juvenile Literature for Children's literature (books 690
 - Videos (150) and DVD's(16)donated for parent support)
- Leadership and Core Values-240
- Staff and Instructional Development-120

Total Library Collection 20,892

Subscriptions for full text resources renewed for:

- Ebsco Cinahl Full Text (Cumulative Index to Nursing and Allied & Health Literature)
- Magill on Literature
- Facts on File
- Sirs Issues and Sirs Renaissance
- Gale Virtual Reference
- Credo 100 reference books online
- Science Reference Center
- Wilson Web Biography online (formerly Current Biographies subscription)
- Omni collection (Omni is the academic version of WilsonSelect Plus)
- Encyclopedia Britannica Online

- Facts “Issues & Controversies” and “World Science News”
- Chronicle for Higher Education (not available off campus but networked on all campus computers)
- NetLibrary
- Global Road Warrior (online atlas and global business traveler information)
- State and Consortia subsidized subscriptions include: Oxford Dictionary online, Harpweek, ERIC (limited full text) Medline (limited full text) and Netlibrary
- We are trialing a new Ebsco product called Research Starters-Sociology.
- These are study and research guides designed specifically for advanced high school students, college students and selected graduate students. They consist of comprehensive, yet concise topic summary articles of about 3,000 words in length written by researchers, scholars and other subject matter experts.

Student Support Services

We have increased offerings and presenters for the Success Center noon programs offered to all students.

The Freshman Orientation process for assisting students to apply for their online library catalog access as part of their photo ID went very well this semester. By applying for their card and barcode as part of their student photo ID the LRC was able to streamline the freshman orientation service stops significantly for the fall semester.

We piloted and trialed some online “chat” services but privacy issues need to be explored further. The existing subsidized chat service provided by the state library is too slow in response time between librarian and student and students disconnect because of the poor service. In the meantime we have upgraded our email entry points on our web page and these are monitored by all staff during normal service hours for faster service.

Increased enrollment and increased supplemental materials provided to students online have doubled our printing supplies for the months of September and October.

Career and Technical Education Innovation Grant

Kaskaskia College has received the Illinois Community College Board Career and Technical Education Innovation Grant for FISCAL YEAR 2010.

Those programs receiving funding for improvement amounting to \$25,573.00 are:

- Automotive Technology Program
Purchase an A-Tech Lighting System Faulted Trainer System and courseware
- Carpentry Occupations Program
Purchase a Theodolite with EMD
- Physical Therapy Program
Purchase of an Intermittent Compression Pump & skeletal model
- Radiology Program
Refurbishing “Pixy”, a manikin
- Respiratory Therapy Program
Purchase a LifeForm Deluxe Crisis Manikin

Career Fair

On November 6, 2009, the annual High School Career Fair/Career Day was held on the campus of Kaskaskia College. The career fair was sponsored by four organizations: Marion, Clinton & Washington Counties Career & Technical Education System; Bond, Fayette & Effingham Counties Vocational Education System; Kaskaskia College PCCS (Cheryl Boehne) and Kaskaskia College Perkins Department. This year's theme of the career fair was "Your Future...Your Choice." Over 600 students attended the event from the following high schools:

- Breese Central
- Centralia
- Centralia Alternative
- Greenville
- Mulberry Grove
- New Approach
- Odin
- Okawville
- Patoka
- Safe School
- Salem
- Sandoval
- South Central
- Wesclin

The event consisted of three activities:

1. Career booths in the gym – Kaskaskia College Career & Technical programs had booths as did local employers
2. Tours of KC Career & Technical program areas were also conducted
3. Keynote speaker in the auditorium

This year's keynote speaker was Daniel D. Thomas. Mr. Thomas' motivational speech centered around "Finding Point B..." Mr. Thomas is from Connecticut and holds a Bachelor of Arts degree in philosophy from Sacred Heart University.

Dr. Underwood delivered the welcome speech for the first session and Mr. Hood welcomed the students during the second session. Dean of Career and Technical Education, Ava Rawlings, also spoke to the crowd during the first session in the auditorium.

The event was held from 9:30am-12:20pm. Lunch was served to the students following the last session.

Agriculture

The KC Dairy Judging team had an awesome day at the All-American Dairy Show in Harrisburg, PA. Our team finished 3rd in the contest overall against some very strong teams from across the country. We finished 2nd in two breed categories, and 3rd in three others. Congratulations to Seth Sickmeyer who finished 4th in Brown Swiss, and 2nd in Holsteins (missed winning the breed by 1 point), and 7th overall; Nick Harre finished 2nd in Guernseys and 1st in Jerseys on his way to a 4th place overall individual finish. It was an extremely competitive contest and prepared us well for our next challenge. The KC team will return to competition on Monday at the World Dairy Expo in Madison, WI.

Results from World Dairy Expo, as we had just returned from Madison, WI right before the last board meeting.

- Kristi Droste finished 3rd High Individual in Brown Swiss, and our team finished 1st in Brown Swiss Overall
- Matt Jansen finished 10th and Kristi Droste finished 8th in Holsteins, team finished 5th in Holsteins Overall
- Seth Sickmeyer finished 8th High Individual in Jerseys
- Nick Harre finished 8th High Individual in Milking Shorthorns
- Our team finished as the 9th High Team Overall

Automotive Technology

The Automotive Technology program has been recertified by the National Automotive Technician Education Foundation (NATEF). NATEF is governed by Automotive Service Excellence (ASE) which only certifies programs that comply with strict automotive educational standards, policies, and procedures. The Automotive Technology program has continued to grow. Fall 2009 unduplicated head count for students is currently up by more than 50% over Fall 2008. We are proud to have Allen Auld and Toby Dothager as our new adjunct faculty.

Carpentry

- Built a 1200 sq. ft. house for the Centralia Chapter of Habitat for Humanity
 - Laying out, digging and pouring the footings, pier footings, anchor bolts, for foundation
- We framed the floor system, the walls, and the roof
- Several students made letters for the "Centralia Your Opportunity" sign above the old Benson building in downtown Centralia
- We also laid out the foundation for an addition for YOUTH BUILD, located at Frazier and Perrine Streets in Centralia

Computer Drafting Technology

1. New computers installed fall 2009
2. AutoCAD software updated to Release 2009
3. New contacts from industry requesting 3D solid molds are producing new contacts for employment.
4. GEDR 103 enrollment has increased. Pre engineering students have expressed interest in additional drafting classes.
5. Drafting and engineering toured SIU-C in November 2009
6. Drafting and engineering will tour SIU-E in the spring 2010

Computer Information Systems

Germantown Grade School Project:

Several members of the KC CNET computer club traveled on-site to Germantown grade school to provide them with networking and computer repair/maintenance services. The service work was completed in the library, work completed including testing all existing network connections, making new network cables to support additional connections, tracing all cabling and labeling them as to where they go and what they are used for, and re-arranging the switches and cabling in the network center. Computer maintenance and repair services included resolving issues with all of the computer systems in the library being unable to obtain Windows updates, download and install all missing updates do to previous errors, re-configure the start-up files to improve system performance, verify Norton was removed and if not uninstall it as it had expired, and re-configure two workstations that were non-repairable due to viruses.

Students participating in the on-site work included: Jake Meyers, Jim Howard, Michael Merrick, Meredith Forson, Will Smallwood, and Ken O'Brien.

We took back with us a total of 18 old computer systems in which the students had to go through and verify for proper functionality and then wipe existing drive out and install EduBuntu (the Educational version of Ubuntu Linux) on them. The students have salvaged 14 of the 18 computer systems as some parts were needed from several computer systems to replace faulty hardware and two were scrapped to upgrade to other systems with better memory to support Edubuntu. This work has also been fully completed and all computers are ready to be re-delivered. Students participating in the repair computer system completed in rear L-201 lab included: Michael Merrick, Bob Foppe, Josh Huffstutler, Rhys Mueller, Ken O'Brien, Will Smallwood, Jake Meyers, Linda Lanter, & Paul Wilson.

On December 1st we have tentatively planned to come back to Germantown Grade School at 7:00PM to provide training and tutoring services to the families that will receive the 14 computer systems that were prepared by the KC CNET computer club. This will include a short lesson on how to correctly "hookup" the system when they get it home.

Student Team Members providing training: Bob Foppe, Jim Howard, Meredith Forson, Ken O'Brien, and Rhys Mueller.

Cosmetology

The Cosmetology Department has been a busy place during the fall semester of 2009. Our day- time Cosmetology program has been filled to capacity and our evening Nail Technology program was also well attended. The fall semester will end having accomplished 7 major tasks:

1. Introduced a new nail product line into the Cosmetology and Nail Technology program.

Our students enjoyed the switch to the EZ Flow product line. This change encompassed a new kit bag, implements, and nail enhancement products. This supplier will also be providing free education for our faculty and students during the spring semester.

2. Created a logical inventory system to better divide resale and classroom supplies.

To better control our budgeted monies, the ordering responsibilities were divided amongst the two full-time faculties. This new method of organization will alleviate double ordering, missed orders and over-ordering.

3. Re-designed our program website to make it more user-friendly and accurate.

Our website was filled with many errors and did not have an up-to-date look. Ms Kelli Malone worked with the web design department to create a website that is more user-friendly, attractive and allows for the option for visitors to request information/ personal contact from our department.

4. Streamlined the admission process for prospective students.

Our department has accomplished the mission of having in place a procedure for processing prospective students. From the initial faculty contact to the first day of class, our process has become smooth. This new system has also been shared with the Admissions department to allow for direct contact with the appropriate faculty member. The implementation of this streamlined process has caused our enrollment numbers to increase greatly.

5. Incorporated more current salon-type projects to enhance employability.

Since our industry is ever-changing, so has our project sheet. Such projects added were: 3 trend haircuts using various cutting tools, surface foil highlighting and advanced flat iron styling.

6. Serviced many community, professional and charity organizations.

Date	Event	Date	Event
8/29	Provided breakfast & lunch for the Corvette Club	10/10-10/12	Fall Educational Event – Covington, KY
9/1	Participate in Meet the Clubs	10/17	KC Family Reunion & Open House
9/24	Pamper St. Mary’s OB nurses	10/26 – 10/27	American Red Cross Blood Drive
10/2	Participated in Lee Denim Days for Relay for Life	11/5	Manicures at Girl’s Night Out for Relay for Life
10/3	Represented KC in the Salem Little Egypt parade	11/5	Provided pre-done models for The Big Read
10/4	Participated in the Hollywood Hair Cancer Awareness Run/Walk		

7. Completed our first Nail Technology program in many years.

Our Nail Technology program was held in the evenings and on Saturday. This program was 18 weeks long and has provided area salons with new graduates trained in natural and artificial nail services. In the future, this program would be better served by having it housed outside of the Cosmetology department.

Future Plans

Plans have begun for a part-time Cosmetology program starting fall 2010. This program will fill the needs of those not able to attend our day-time course and will also make full utilization of our department.

Criminal Justice

The Criminal Justice Program is now located in the Health and Professional Careers Building. All classes for the program have gradually been moved to the HPC rooms. The spring 2010 semester will be the first semester all day and evening main campus Criminal Justice Classes will be under the HPC roof. The room the program shares is now large enough to accommodate the practical segments.

Criminal Justice Polo Shirts were incorporated into the Internship class. Students are required to wear khaki slacks as well as the navy shirt with Kaskaskia College Criminal Justice logo while they are interning with area Criminal Justice agencies.

The Centralia Police Department donated a Portable Breath Test Instrument to the Criminal Justice Program. The PBT is used in police, probation, and parole agencies to determine the amount of blood alcohol content of a person. The PBT will be used for demonstrations (show and tell) in the program.

The Criminal Justice Program purchased a Heat Accelerated Laboratory Chamber with a de-fumigator extractor. The tank accelerates the visual of prints that then can be collected for evidence. This "fingerprint tank" will bring the practical profession to the classroom.

The Criminal Justice Program purchased a Lafayette Hand Strength Tester. This instrument will be incorporated in the Physical Fitness class. This is an instrument used by the Department of Corrections for academy testing. Students who seek a career with Department of Corrections will be better prepared for the entry exam.

Community Services:

The Criminal Justice Program students participated in the KC Thanksgiving Basket donations. We collected enough money from students to sponsor 4 baskets.

The Criminal Justice Club hosted our annual Toy and coat drive in the month of December. We were able to collect 130 coats and several dozen toys. All will be donated to BCMW in Centralia.

The Criminal Justice Club participated in the Penny War all our proceeds will go to the Veteran's Memorial for the KC campus.

The Criminal Justice Club participated in the Arbor Day tree sales held in the spring.

Culinary Arts

Redesigned the curriculum to stay current with Culinary Arts Education in Community Colleges, changes to take effect fall of 2009

The students Field Experience class is now open for students to complete hours at an outside job, not just working events on campus. This change will help retain students that work full time and go to school full.

Three donations were made to local organization for silent auctions: Illinois Theater Association, Kaskaskia College Sports Association, and the Healthcare Foundation Ball. A 3 course meal for 10 people was donated, provided by the Culinary Arts Students.

Dental Assisting

Goals Accomplished 2008/2009

1. Updated DA program presentation display for career fairs
2. Provided two dental health days.
3. Dental Assisting club raised enough money to attend Chicago Midwinter Dental Meeting.
4. Dental Assisting club raised enough money to donate to Smile Train. Smile Train provides free cleft palate and cleft lip surgeries to underprivileged children.
5. Updated assessment plan and developed new tools to use for classroom assessment
6. Hired and trained new clinical instructor
7. Dental Assisting club participated as tooth fairies for Salem, Vandalia, and Centralia parades.
8. Completed annual survey for ADA.
9. Held annual advisory board meeting.
10. Update and change tests so previous students do not share test questions with future students
11. Updated all Syllabuses for all DNTA classes.
12. Started Self-study for accreditation visit.
13. Dental Assisting Club partnered with Student Congress for KC Toy Drive.
14. The Dental Assisting class presented 18 oral health presentations at various Day cares and schools during Children's Dental Health Month.
15. The DA club donated the most coats for Ron Trammels' annual the coat drive.
16. Dental Assisting program participated in all college fairs.
17. Completed PQP Report
18. 11 out of 12 dental assisting students passed the Dental Assisting National Board.
19. Attended continuing education classes.

Goals to Accomplish 2009/2010

1. Raise enough money to attend Chicago Midwinter Dental Meeting
2. Provide dental health day for KC students.
3. Successfully complete Accreditation materials and site visit.
4. Apply for grant through Illinois State Dental Society.
5. DA club will partner with Student Congress for KC Toy Drive.
6. DA club will raise enough money to be able to donate to Smile Train.
7. DA students' participation as tooth fairies for KC parade float.
8. Complete annual survey for ADA.
9. Hold annual advisory board meeting.
10. Get campus involved in Penny War to raise money for charities.

Nursing

- The nursing programs graduated the following numbers of students in 2009:
A D N 70 L P N 70 C N A 325
- The A D N program received continued accreditation from the NLNAC following review of the program's interim report
- Cooperating with Illinois Eastern Community Colleges and Lake Land Community

College, the nursing programs have applied for a \$5M grant that would provide additional health care education in our area

- KC is working with SICCM to complete a feasibility study for offering the A D N program on the East St. Louis campus
- The LPN program and A D N program are researching an expansion initiative that would offer evening/weekend classes and clinical to employed individuals who need alternate schedules to attend college
- The nursing faculty is pursuing the use of simulated experiences such as computer controlled mannequins for expanding clinical learning experiences
- Major revisions were made to the nursing student policies and clinical evaluation in an effort to remain current with nursing practice and accreditation guidelines
- Two new adjunct faculty joined the staff and are providing clinical experiences for students
- Susan Batchelor will begin her role as Dean of Nursing Education in Jan. 2010

PTA

Massage Therapy Program: For the graduates of the Massage Therapy Class of 2008, the Massage Therapy Program demonstrated a 100% 2008 school pass rate with the KC graduates scoring higher than the national and state average in every category. The categories measured were:

- General Knowledge of Body Systems
- Anatomy, Physiology and Kinesiology
- Pathology
- Therapeutic Massage Assessment
- Therapeutic Massage Application
- Professional Standards, Ethics, Business and Legal Practices

Physical Therapist Assistant Program: The 26 graduating students of the class of 2009 demonstrated the largest graduating class in the history of the PTA Program at Kaskaskia College and the first to complete its entire education in the new Health and Professional Career Building.

Radiology Technology And Diagnostic Medical Sonography

Amber Edwards, full-time Assistant Professor of Radiology, received the Pacesetter Award which was given through the ICCTA. She got to travel with her family to Chicago to receive this award. Amber also graduated in April with a Bachelors Degree in Radiology from Florida Hospital College of Health Sciences based in Orlando Florida.

Sharon Elwood, full-time Assistant Professor of Radiology, received the Horizon Faculty Award in 2009.

Our students and faculty also had a chance during the Spring 09 semester to reach out to our legislators through the IACTE Legislative Day event in Springfield. Mimi Polczynski, Amber Edwards, Sharon Elwood, and Cindy Hoffmann traveled with 4 radiology students to help represent Kaskaskia College at the state capitol. Our students offered information and educational quizzes demonstrating anatomy on radiographic images.

The radiology students attended the Illinois State Society of Radiologic Technologists Annual Conference in April in Springfield, IL. They participated in the scholar bowl competition and the professional scientific displays and paper competition. Mimi Polczynski was chosen to be the Memorial Lecturer for this conference and she presented a lecture entitled "Back to Basics." Mimi also served as the President of the ISSRT.

Our students also did several other field trips over the year to enhance their education. They went to St. Louis to see Body World, SWIC community college to listen to a national speaker, and Oakbrook Terrace to a career fair and seminar.

The radiology students have also been wonderful volunteers for the annual duck race that is held each July in Carlyle. They assist in selling chances for the ducks and cleaning the ducks (which is a very dirty job) when the race is over. They also volunteer to ring the bell for the Salvation Army and took the backpack challenge to provide educational materials to needy students.

October was national sonography month and the sonography students did 3-D projects of the abdomen which were displayed. The first week of November was national radiology week and the students provided cups filled with treats to the hospital and clinical settings.

The radiology and sonography faculty hosted a presentation during the fall staff development workshop to educate fellow faculty and staff about the programs. Objects were x-rayed and phantoms were displayed to show how students learn about positioning and visualizing anatomy.

Office Technologies

Three KC students competed at the FBLA-PBL National Conference in Anaheim in June. Those students were Alishia Winkler (Marketing Concepts and Business Communications), Laura Myers (Business Communications and Management Concepts), and Tara Clegg (Word Processing).

KC was fortunate enough again to have a student place nationally. Alishia Winkler placed 6th in Marketing Concep

Truck Driver Training

Since July 1, 2009, The Truck Driver Training program successfully trained 52 students. Summer and fall 2009 semester has trained more students than the entire 2009 academic year. The vast majority of these individuals are from District 501; however, some of these students did choose to attend the program at Kaskaskia College over a similar program nearer their domicile. New classes are formed every four weeks.

- The financial aid (Pell Grant) opportunity has contributed to the increase in enrollments. Financial aid assistance enables students to acquire the needed skills to profitably enter the trucking industry.
- The 8 week program consists of 16 credit hours and 20.5 hours with the use of financial aid.
- All students leave the program with a Class A CDL with Doubles/Triples, Tanker, and Hazmat endorsements. This most desirable set of driving credentials allows students to

enter the competitive job market with an edge. In addition to the program's required endorsements, six students have chosen to obtain their passenger endorsement during the fall 2009 semester.

- The classroom and office of the program is located in the South Central Training Facility in downtown Centralia. This new location allows for the use of a truck driving simulator housed at the facility. As students approach the end of their classroom studies, reinforced testing is conducted on the simulator.
- The program director attended a conference held at Rend Lake for the directors of publicly funded truck driving schools. Those present met with top ranking officials with the Illinois Secretary of State. This meeting gave a better depiction of how the State of Illinois is planning to change its testing of CDL students.
- The Director attended the National Association of Publicly Funded Truck Driving Schools conference to gain better understand the constantly changing requirements of obtaining and retaining a Class A CDL.
- The program had a strong visual presence in the Little Egypt Parade as well as the Centralia Halloween Parade.
- To better prepare our students, the Illinois State Police visit with every class. The officers demonstrate how they conduct a Level 1 inspection. This helps our students be better prepared for what they will encounter.
- The program continues to have a 100 percent success rate for job placement. Approximately 80 percent being over-the-road positions and the other 20 percent being local driving jobs.
- Recruiters from approximately eight different trucking companies meet with the students of every class. This allows the students to ask questions of the trucking company's representative.
- Program director, Dean Daum, met with students attending the 8th Grade Career Conference held on the main campus. An additional assembly of high school students had their questions and concerns explained at a separate meeting.
- Realizing the shortage of individuals qualified to service the freight industry, Dean Daum, Program Director, is researching the viability of offering Freight Brokering in order to better meet the needs of the trucking industry.
- Classes for a weekend program have been scheduled for spring 2010. Classes are scheduled to meet at the Salem Education Center on Fridays and Saturdays.
- The program now allows students to participate at the main campus on weeknights from 5:00 pm – 10:00 pm and on Saturdays from 7:00 am – 5:30 pm. to increase flexibility.

Welding

The Kaskaskia College welding program had a perfect testing record this past semester for all of the students that participated in the certified welding qualification test. Given the stringent nature of this professionally proctored examination this fall semester's round of A.W.S. testing is considered and viewed as a superior accomplishment.

The welding program had its first national representative in the SkillsUSA competition in Kansas City, Missouri in the spring of 2009 with the first place finisher for the state of Illinois in welding, Mr. Mitchell Herrin. Earlier in the year of 2009 the welding program had its first gold medal winner (Mr. Mitch Herrin) and the silver medal winner (Mr. Zach Hiestand) in the Illinois state-wide SkillsUSA competition to determine who would be going on to Kansas City for the national welding competition.

Program Coordinator, Kevin Ray took and completed a review of the American Welding Society's standards and practices for becoming a nationally Certified Welding Educator and a nationally Certified Welding Inspector. He spent the entire summer of 2008, fall of 2008, winter of 2008, and the spring of 2009 preparing for this three part exam. Professor Ray took the test in the summer of 2009 and passed. This involved reviewing all A.W.S., A.S.M.E., and A.P.I. codes and specifications for this nationally proctored exam that took place in Denver, Colorado in the month of July of 2009. To my understanding the college has never employed a C.W.E. / C.W.I. as a welding instructor in any capacity in the welding department.

Business and Industry

Course Offerings

Courses for the 2009-2010 academic year included a variety of training opportunities in an effort to meet the various needs of the business community.

- Online Cosmetology course that offers CEU's so cosmetologists can receive continuing education hours toward recertification.
- New classes in a series entitled "Workplace Leadership Series".
This is a series of classes (mostly offered at the SCT Training Facility) that will be one to two hour sessions featuring such subjects as: Assertive Management, Customer Service, Employee Motivation, Energizing Your Workplace, Managing Stress, Time Management, Diversity and much more (23 subjects in all).

New Partnerships

Various needs are continuously being identified in the business and industry sector. Kaskaskia College is taking aggressive steps to meet these needs.

- Partnership with Impact Transportation Solutions to provide training through Kaskaskia College for the entire state of Illinois relating to CSA2010 for trucking companies and drivers.

CSA2010 (Comprehensive Safety Analysis 2010), is a Federal Motor Carrier Safety Administration (FMCSA) initiative to improve large truck and bus safety and ultimately reduce commercial motor vehicle related crashes, injuries and fatalities. It introduces a new enforcement and compliance model that allows FMCSA and its State partners to contact a larger number of carriers earlier in order to address safety problems before crashes occur. When the program is fully rolled out by the end of 2010, FMCSA will have a new nationwide system for making the roads safer for motor carriers and the public alike! Currently most trucking companies have heard little about these new regulations and they are being rated by their past experience, and if not prepared, many carriers will go out of business and many drivers will lose their license.

- Partnership with Illinois Manufacturers' Association to be the first Community College in Illinois to offer the Manufacturing Skill Standards Certification.

Due to the economic climate and the competitiveness of the global market, industrial jobs will be limited in number and higher skilled. We are currently

working with Mark Frech, the Executive Vice President of the Illinois Manufacturers' Association to identify and promote training for the new "Manufacturing Skill Standards Certification" which is a nationwide, industry based skill standards, assessment and certification system for all sectors of manufacturing. It is the vision of the Illinois Manufacturers' Association and the Manufacturing Skill Standards Council to train and credential America's workforce with the high-performance knowledge and skills necessary to boost the productivity, innovation and competitiveness of the U.S. manufacturers. They have a goal of assessing and certifying forty percent of the nation's production workforce by 2020. We are working very closely with IMA to make Kaskaskia College the first Community College in Illinois to offer this certification. We will begin working with area manufacturers in late January and early February to familiarize them with the certification and standards.

- Pilot project in personal finance management.

Art Borum serves on the State of Illinois Treasurer's Advisory Board and working through Julie Vahling of the Treasurer's Office is pursuing to have Kaskaskia College involved in a pilot project for the training of college students in personal financial management. This program is brand new and will feature banking, budgeting, credit and staying out of debt for college age students.

- Launched new leadership training series at American Equipment and Machine plant this past fall in Wamac. Frontline managers are currently being trained in critical areas of leadership performance which include communication, teambuilding, creating a learning environment, and training development strategies. Support from KC Business and Industry division and our faculty was instrumental in bringing this company here.

B & I Contributions to Kaskaskia College departments:

- Institutional Research - worked with Nancy Kinsey on many occasions to furnish her with information about contacts and companies throughout the district for various reasons as well as provided demographic information for different reports and grant applications.
- Computer Technology - working with Charlie Kuhn on getting field trips set up with area industries so they may tour their facilities and see they types and applications of different computer systems in industries.
- Staff Development - B&I is going to furnish various training opportunities for employees at the January 6, 2010 Staff Development Day.
- Carpentry Department – Made contact with BlueLinx Company to present, in conjunction with our Carpentry program, a workshop for area contractors featuring installation and use of "Engineered Lumber Joists".
- Alumni Association - Working with Angie Heiman to identify a list of businesses and contacts about purchasing tickets for the Todd Allen Show.
- Horticulture Department - Working with Jennifer Heinzmann and provided her with a list of contacts and companies who work in the Horticulture field and could benefit from training by Kaskaskia College.

In addition to the new initiatives, the KC Business and Industry division is working diligently to maintain contact with our companies. We have had personal contact with 104 different businesses since July 1, 2009 and 47 of those we had not been in contact with previously (within the last three years). We now send out a monthly email newsletter to 162 persons on our email list representing 109 different companies. Currently we have 4,804 businesses in our database, and presently working to update and correct the contact information of all of these businesses.

Illinois Small Business Development Center (ISBDC) & International Trade Center (ITC)

The Kaskaskia College ISBDC has served 179 small business clients to date this year, which represents achieving 119% of the year-to-date (YTD) objective previously established. This division of KC provides invaluable consultation and support to small business owners and potential entrepreneurs throughout our district. Below are highlights of support services and training programs offered thus far this year:

- The ISBDC provided 430 hours of direct counseling; achieving 96% of YTD goal
- The ITC provided 326 hours of direct consulting; achieving 72% of YTD goal
- Counseling was provided to 179 clients; achieving 119% of YTD goal
- Assisted clients with obtaining over \$640,000 in financing; achieving 64% of YTD goal
- Hosted 16 workshops with 140 attendees; achieving 133% of YTD goal
- Strengthened the “Kid Business” Program with Centralia Jr. High School
- Occupancy for Business Incubator Program is currently 2

International Trade Center

This program supports the KC commitment to regional economic development. The territory covers the Kaskaskia College District plus an additional 17 counties in east central Illinois. In order to cover the additional area, Tess Morrison, an independent trade specialist was retained. Ms. Morrison is a widely known trade specialist with specific expertise in export finance. The ITC serviced 67 clients and provided 326 hours of consulting. In addition to client assistance, the general introduction of services to the communities served has been primary focus. A needs assessment survey will be completed in the 3rd fiscal year quarter. This will enable us to make recommendations for FY 2011 planning.

Regional Economic Impact

The Illinois Small Business Development Center at Kaskaskia College has provided six months of successful service to the community. The ISBDC staff met with 112 clients and provided 430 hours of direct, confidential, one-on-one counseling. This resulted in over \$640,000 of financing for area small businesses despite an extremely tight loan market. The ISBDC provided a necessary and welcome service to managers and owners confronted with tightened financial markets, depressed sales levels and severe cash flow problems.

Seminars & Workshops

The ISBDC offered helpful and educational workshops throughout the Kaskaskia College District, utilizing the excellent education center facilities. Sixteen (16) workshops were held during the first six months, including our first export documentation workshop. For details, refer to Table ISBDC 12-09 A. The ISBDC continued to support youth programs by expanding “Kid Business” at the Centralia Junior High School. Efforts made to connect with the CJHS District’s

AYP (Average Yearly Progress) Math and Critical Thinking Goals have been well received by the school's administration. This effort places Kaskaskia College into an important feeder school and opens young minds to entrepreneurship.

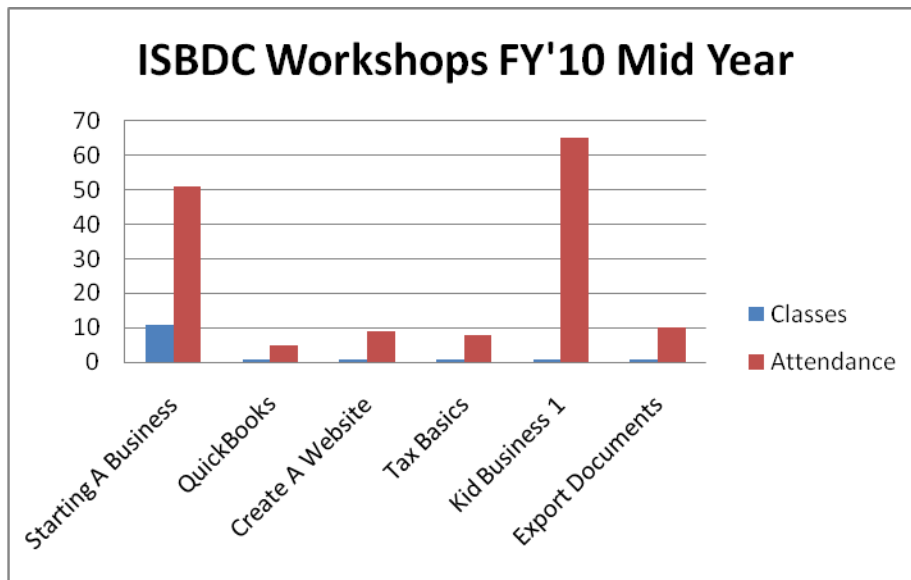


TABLE: ISBDC 12-09 A

Notes: All Workshops except "Starting A Business" were held once.

"Kid Business 1" reflects a nine week workshop at Centralia Jr. High School.

Business Incubator Offices

The College has nine incubator offices available; three each at Centralia, Salem and Greenville. The City of Greenville submitted their final grant request to The Department of Housing and Urban Development (HUD) for \$147,000 that will ultimately come back to KC as partial reimbursement for the Greenville Education Center's construction. We started the fiscal year at a 33% occupancy (3 of nine filled), added a few new tenants and lost some of the originals, ending at 22% occupancy (2 filled). The economy has had a definite impact on fragile start-up firms. Space rental advertising began in November and completion of a proactive marketing plan is a top priority for the 3rd quarter.

2009 – 2010 Program Plans

Individual client and small business assistance will remain a primary focus of the ISBDC. Support will be provided to the Cosmetology Program and to other College Departments where self employment is a career option for students. Community based education will continue to be a primary communication tool for ISBDC services and the ITC will be marketed throughout the assigned area. The South Central Illinois Growth Alliance (SCIGA) will be given assistance with regard to services offered and to attract increased local investment. During the 2009-2010 year, close contact will be maintained with the Illinois Department of Commerce and Economic Opportunity (DCEO) so that any impact from State financial matters is prudently managed. Additional grant and funding sources will be researched for business & industry initiatives.

Community Education

Program Highlights

- The Community Education Office continued our partnership with the Centralia Area Historical Society. This program has greatly benefited both the museum and the college. The goal is to bring historical presentations to the people of our area. The program has been very successful for both the museum and the college. We have offered a wide range of topics including the history of Abraham Lincoln, Funeral Customs, Henry Clay, Civil War Era clothing, and Millers Grove. Many of which have appeared on the cover of the Centralia Sentinel. This program provides a service to the community as well as a social atmosphere for the department to network with area citizens.
- The department partnered with the American Red Cross to offer Babysitting Institute as part of the KICK summer kids programming. Each student received an American Red Cross certification in Child and Infant CPR, First Aid, and Babysitting. This new program also includes training on how to organize clients, schedule jobs, collect fees, and manage a babysitting business. This class has provided many young people with the tools and confidence to start taking responsibility, and earning their own spending money. The course is offered on the Main Campus, all Education Centers, and the Workforce Center.
- Participated in Centralia Chamber of Commerce Home Show, Salem Home Show, Plaza Verde Senior Fair, and the Marion County Housing Resource Fair. These events present an opportunity to reach new students and create interest in our programs, and the college in general.
- The Community Education Department joined forces with the Athletic Department to bring the athletic camps into our KICK program. This includes registering campers in our Datatel system, collecting fees, and providing pr, marketing and customer service for the program. This new partnership means additional enrollment for the college, as well as easy access to rosters and student data for the coaches.
- Cydney Richardson, Community Education Coordinator attended and was featured speaker at Centralia Sunrise Rotary. Information presented included program information, available classes, future plans and an open invitation to tour and make use of the Workforce Center for meetings or conferences.
- Department coordinator attended regional ICCET meeting at SWIC in Spring 2009. This meeting was attended by many are community colleges and highlighted program marketing, unique course ideas and interactive activities.
- Department coordinator attended fall regional ICCET meeting at Lewis and Clark College in Edwardsville. Branding and Customer Service were the topics of discussion.
- Department coordinator attended statewide ICCET meeting at Rend Lake Resort in November. Department coordinator was elected to the Executive Board of the organization and will serve as Chair of Professional Development.

- Department coordinator provided speaking services to Lutheran Women's class. Topics included senior college, children's programming and Ed2Go courses.
- Teamed with the Agriculture department again to offer a Bovine Artificial Insemination Certificate to area livestock breeders. This two day program was held at the Lifelong Learning Center, an area livestock barn, and the new Salem Education Center. This year's attendees included breeders from nearby farms as well as students from upstate Illinois. The course provides participants with both classroom and hands on learning experiences.
- Program coordinator participated in a two- hour Saturday morning radio show on WCXO. The program is hosted by a local doctor and features talk about health and personal wellness topics. The coordinator spoke about programs available for personal development, and lifelong learning opportunities within the department and the college as a whole.
- Coordinator appeared on WILY radio show "Hotline" with Tootie Cooksey. This program focused on the summer KICK program as well as other opportunities in the department and the college as a whole.
- Entered a partnership with the US Army Corps of Engineers at Carlyle Lake to offer children's programming. Working directly with park rangers at the lake we are pleased to offer four sections this summer 2009. Those classes include "Get Outdoors" and "Monarchs and Milkweed". They are meant to encourage kids to go outside and explore the world around them. Activities include nature sketching, conservation, animal tracking, bird identification, and Monarch butterfly education. The classes are held at Carlyle Lake.
- The department submitted and obtained approval for three career certificates through the Workforce Investment Board. This provides citizens on a dislocated worker program the opportunity to participate in these courses as part of their benefits. Those non credit certificates include Phlebotomy, EKG and Pharmacy Technician.
- Our department attended and provided continuing education certificates to attendees at the regional leadership breakfast hosted at the Kaskaskia College Lifelong Learning Center. Each attendee was registered in Datatel and provided with a certificate of completion at the conclusion of the event.
- The Kaskaskia College Vandalia Campus is working directly with the University of Illinois Extension office to expand course offerings in Vandalia. Through a marketing and promotion agreement we have been able to offer classes utilizing the expertise of the extension office offering programs for both adults and children. The partnership has benefitted both the extension office and Kaskaskia College.
- Coordinated and administered in the Annual Leadership Institute to provide Kaskaskia employees with valuable leadership skills. Working directly with Dr. Underwood we reworked the topics and speakers to provide the most timely and up to date information available to the participants. In addition, graduates of past institutes made up a high percentage of our speakers and presenters, allowing them to use the skills they had

learned. This important program meets throughout the fall and spring semester and will begin another season this upcoming fall semester.

- The department began offering classes at the South Central Transit Training Facility in downtown Centralia.
- The Workforce Center hosted multiple Financial Aid Workshops in conjunction with the Financial Aid Department. These workshops have assisted more than 100 students in filling out paperwork and documentation necessary to obtain financial aid.
- The department began offering Medica Training. This state mandated training is for persons that transport anyone that may require special services such as wheelchair lift, or other medical services. The college is one of the few in our state that have certified trainers on staff for this programming.
- Department coordinator presented holiday projects to the University of Illinois Extension Women's Home Organization in Salem. This included hands on construction of three holiday projects and sharing information about the department offerings and college events.
- Sharon Fey joined the Community Education Department coming on full time at the Workforce Center.
- The department participated in the Alumni Family Reunion by setting up a table at the event to promote and share our opportunities for lifelong learning with the public.
- Both department employees volunteered for the Salvation Army bell ringing campaign on the Kaskaskia College day December 4, 2009.
- The department continued to administer and manage the Centralia Correctional Center CPR/First Aid training program. This program provides necessary training for correctional officers and staff.

Kaskaskia College Education Centers

New Educational Facilities

With the addition of two new educational facilities recently enrollments are growing tremendously. For the Summer and Fall 2009 semester the Education Centers have enrolled 2,369 students and have coordinated 12,313 credit hours. The increased enrollments have occurred without stifling enrollments or credit hours at the main campus, thus reaching new populations with educational opportunities.

Objective: To continue to show an increase in enrollments.

- Certificate and Degree Completion tables are completed for each center after each semester. This allows the coordinators to plan more accurately to ensure certificate and degree completion opportunities at each center.

- All centers offered weekend college courses. This objective fits nicely with the mission of Kaskaskia College in offering programming at times and places convenient for the learner.
 - ▶ Fall 2009 semester weekend courses consistently made at all the Education Centers. All Education Center's held Saturday hours to accommodate classes.
- Coordinators work to enhance academic schedules with distance learning opportunities and late started courses each semester.
 - ▶ Summer and Fall 2009 semesters courses that initially had low enrollments were moved back to late starting courses to try and attract additional students for a full class.
- Each education center serves students and community needs through the open computer labs. Student usage continues to rise through available online coursework. Communities have identified the Education Centers as cutting-edge technology hubs. Open computer lab hours allows for everyone, student and community to engage in technology opportunities.
- Education center course increases:
 - ▶ Greenville Education Center: biology, chemistry, math, English, speech, sociology
 - ▶ Nashville Education Center: coal mining, biology, math, English
 - ▶ Salem Education Center: business, math, philosophy, accounting, biology, English, speech
 - ▶ Trenton Education Center: science, business, math, English, speech
 - ▶ Vandalia Education Center: coal mining, business, biology, chemistry, math, philosophy
 - Nashville Education Center has held nine coal mining classes with approximately 140 students attending.
 - Vandalia Campus has held their first New Hire Class with 14 students attending. This class was held at the Okaw Area Vocational Center in Vandalia.

Objective: To continue to provide quality instruction, a key component to institutional integrity. The Education Centers strive in providing quality instruction in upholding the integrity of Kaskaskia College.

- Each center Coordinator is involved in the AQIP process and ensuring quality instruction within the courses offered at the centers.
 - ▶ All coordinators participate on the Adjunct Faculty Advisory Board.
 - ▶ All centers hosted Adjunct Faculty sessions and hosted Beth Sundermeyer for questions and answers.
- Each Center Coordinator plays an integral part in recruiting quality, credentialed adjunct faculty to enhance the course offerings at the centers.
 - ▶ For Fall 2009 Semester Jerri Davenport, Greenville Education Center Coordinator recruited adjunct faculty from Southern Illinois University.
 - ▶ Greenville Education Center had seven new adjunct faculty prospects in the disciplines of biology, chemistry, English, speech, and sociology.
 - ▶ Vandalia Campus recruited six new adjunct faculty prospects in history, business, biology, computer/information technology coursework, philosophy, and English/Literature.
- Each Coordinator also performs instructor observations and collects student evaluations each semester for identified faculty.
 - ▶ Fall Semester 2009 evaluations are complete.

Objective: To improve on community relationships thus enhancing the lifelong learning opportunities and business connections. Each center has become a natural fiber within each community. The education centers are well known for the lifelong learning opportunities within their communities. Relationships within each community hold strong ties with the coordinators as well as the educational facility. Our communities are proud of the educational centers and draw upon the coordinators for all higher educational needs.

- The staff at the Education Centers readily participates in community events, including: festivals, community receptions, chamber of commerce events, various advisory groups- to name just a few.
 - ▶ 2009 Annual KC Family and Alumni Day-each coordinator participated on campus in showcasing their educational facility.
 - ▶ Nashville Education Center participated in the Fall Festival
 - ▶ Vandalia Campus participated in the Halloween parade, hosted Regional Office of Education, Federation for Greater Women's Club, Kid's Safety Expo, Fayette County Township Supervisors, Mobile Training Unit held Vehicle Stops training for area police officers, Fayette County Hospital and Long Term Care Fall Health Fair, OKAW Student Services meeting, Lions Club, and Chamber of Commerce.
 - ▶ Trenton Education Center hosted Community Engagement session with President, Dr. Underwood, and Chairman, Bill Hawley, participated in the Trenton Parade, participated in the Trenton Moon Harvest Festival, hosted Trenton Community Interest Group meetings, Clinton County Clerks' office meetings, and Clinton County WIA group meetings.
 - ▶ Greenville Education Center was host to the following organizations: Amateur Radio Club, AMVETS, City of Greenville, and Greenville College held various activities for the Goal and Inverse Degree programs.
 - ▶ Greenville Women's Club honored Kaskaskia College Greenville Education Center for their appreciation in providing services to the Greenville community.
- The Board of Trustees recognizes the importance of being accessible to the community members. As an outreach effort each center, throughout the year, hosted a Board of Trustees Meeting.
 - ▶ October Board Meeting held at Salem Education Center
- Open Forums with the Board Chairman and President were also held around the district at each center. The forums were very well received. This is yet another tool to improve community relationships. Planning has begun for the 2010 Breakfast with the Board Chairman and President.
 - ▶ July 13, 2009-Trenton Education Center
- Business and Industry, the ISBDC, as well as various community businesses access the centers to conduct meetings, training, and seminars.
 - ▶ All Education Centers held various Business and Industry courses.
 - ▶ ISBDC utilizes the Centers for meetings and trainings on a regular basis.

- Community Education (non-credit) offerings at each center has grown.
 - ▶ Each center experiences different high demand courses. With the addition of Sharon Fey in the Community Education department additional courses are being identified and offered.
- GED courses are a mainstay at each center.
 - ▶ At least two GED courses are available each semester.
- Each Coordinator investigates and develops community interest/success stories to highlight their center and the opportunity that exists there.

Objective: To continue to provide excellent customer service for the Kaskaskia College student population. Customer service is at the heart of each education center. The coordinators recognize the importance of student first. The education centers provide all services that are found on main campus, this includes, testing services for Universities, compass testing, tutoring, advising, registration, financial aid assistance, tuition payment, textbook sales, all student service functions-including issuing student id cards, and student activities-including student congress voting. Each coordinator truly serves students and community. A new polycom system received through an AT&T Grant has been very beneficial in connecting the students at the center to main campus for advising, instructor meetings, and tutoring. A polycom system has been installed at each education center.

- ▶ Greenville Education Center administered 29 compass tests, proctored 19 math tests, and 2 biology tests, 2 business math tests and provided testing site and proctoring for Franklin University students.
- ▶ Nashville Education Center administered 20 compass tests.
- ▶ Salem Education Center administered 64 compass tests, proctored 57 math and biology tests.
- ▶ Trenton Education Center administered 17 compass tests.
- ▶ Vandalia Campus administered 25 compass tests, proctored tests for math and biology, and provided testing site and proctoring for Franklin University and SIU-Carbondale students.
- ▶ Student Congress Elections were held at each education center.
- ▶ Each facility successfully used the polycom system for tutoring and advising sessions.
- ▶ Student activities were held at each center to include; welcome back breakfasts and celebrations, picnics at local parks, pizza parties, chili in a bag, finals comfort food, etc.
- ▶ Textbook sales were provided at each center:
 - Greenville Education Center sold approximately \$17,000
 - Nashville Education Center sold approximately \$5,000
 - Salem Education Center sold approximately \$6,000
 - Trenton Education Center sold approximately \$1,900
 - Vandalia Campus sold approximately \$85,000

**Vandalia Campus sells items (trinkets, clothing, etc.)-this number only reflects textbook sales.*

**These approximations may not include all book sales for Fall 2009 semester.*
- ▶ Regular face to face advising sessions were held at each center.
- ▶ City of Trenton is expanding the Trenton Education Center parking area due to enrollment growths. Expected completion date is December 15, 2009-pending weather conditions.

Objective: To continue to provide flexible scheduling for our Kaskaskia College Student population.

- ▶ Each educational facility will continue to be creative in course offerings, times, and locations to continue to show an increase in enrollments and credit hours.

Dual Credit

FY 2006 - 2009 DUAL CREDIT EARNED HOURS & TUITION SAVINGS REPORT

Dual Credit Locations	Earned Credit Hours				Total Dollars Saved
	FY 2006	FY 2007	FY 2008	FY 2009	
Carlyle					
Earned Hours	892	1,015	881	1,125	\$259,498
Central					
Earned Hours	928	890	878	755	\$226,569
Centralia					
Earned Hours	4,571	4,630	4,663	4,278	\$1,195,328
Greenville					
Earned Hours	797	1,047	1,375	1,361	\$306,634
Christ Our Rock Lutheran					
Earned Hours	0	76	78	170	\$22,502
Mater Dei					
Earned Hours	611	1,061	1,189	1,712	\$309,331
Mulberry Grove					
Earned Hours	341	181	218	325	\$70,412
Nashville					
Earned Hours	1,998	2,164	2,216	2,233	\$569,909
Odin					
Earned Hours	211	223	146	149	\$47,514
Okaw AVC					
Earned Hours	334	329	438	131	\$80,114
Okawville					
Earned Hours	1,006	719	532	699	\$192,860
Patoka					
Earned Hours	16	28	40	24	\$7,196
Salem					
Earned Hours	1,158	1,384	2,536	2,722	\$527,826

Sandoval					
Earned Hours	204	275	323	327	\$75,400
South Central					
Earned Hours	455	435	360	345	\$104,370
Vandalia					
Earned Hours	1,401	1,577	1,650	2,227	\$458,182
Wesclin					
Earned Hours	603	539	710	528	\$159,040
On-Campus (Computer Networking)					
Earned Hours	80	60	0	0	\$8,580
TOTAL DOLLARS SAVED	\$4,621,265				

AQIP/Accreditation

Kaskaskia College is in its third year as an AQIP institution and it continuing to move forward in campus wide continuous improvement. The Systems Appraisal Feedback Report was received this fall which was a written response to our Systems Portfolio submitted in June 2009. The Systems Appraisal Feedback Report detailed for KC opportunities for growth in the nine AQIP Categories. In February 2010, a team of eight will be attending the AQIP/HLC Strategy Forum to plan the next steps to be taken in our continuous improvement process.

In addition, three AQIP action projects are in place and are progressing nicely. The three projects are summarized below and include action items achieved this fall and plans for the institutionalization of each project.

Improve and Expand Online Learning Action Project

The intent of the Improve and Expand Online Learning project is to evaluate the current state of online learning at Kaskaskia College and establish benchmarks from which to improve the quality and consistency of the online learning experience for KC students and faculty, to identify stakeholders in need of support and/or training which may be hindering their participation, and to identify new opportunities to increase online offerings, including online degrees. Improve infrastructure and support for the needs of increased online enrollment. Develop and improve the Web-based student services with an online admissions process, online counseling and advising.

Members of the AQIP Improve and Expand Online Learning Action Project Team and Distance Learning Committee include: Steve Jerden and Irina Neuman, Co-Chairs, Angenien Huffstutler, Barb Norstrom, Bruce Fink, Charles Kuhn, Christin Dalaviras, Denise Derrick, Diana Hansen, Elizabeth Sundermeyer, Eric Hofelich, Jeff Sulcer, John Orlet, Joyce Pryor, Kellie Henegar (Sponsor), Kenneth Ingersoll, Mike Stone, Nathan Wilkins, Pradeep Vig, Sam Bundy, Sandra Cox, Sedgwick Harris, Steve Cox, Sue Aman, Sue Hardebeck, Tim March, Virginia Williams and Wayne Watkins.

Additional information regarding this project is discussed in the Distance Learning section of this report.

The KC Diversity Awareness Initiative Action Project was launched in fall 2008 and accomplished several goals this year under the leadership of Associate Professor, Diana Hansen as chair. This project is under the sponsorship of Vice President of Student Activities, Sedgwick Harris.

This project's fundamental goal is to raise awareness of the necessity for tolerance towards all aspects of human diversity throughout our entire campus community. In today's complex world, an informed environment recognizes that pluralism is the established paradigm. Tolerance of diversity needs to become routine and fully integrated in all the areas of the KC campus including staff, faculty, and students. Becoming aware of our own prejudices and preconceptions and broadening our definition of diversity is just the beginning. Some of the major categories of difference to be approached are culture, religion, race, gender, age, health and socio-economic conditions.

Goals accomplished this year include:

- Diversity Training for Board of Trustees and President's Cabinet
- Diversity posters in each classroom on main campus and education centers.
- Diversity training attended by Arlene Covington in Chicago, IL.
- Diversity Calendar created by Art Club that acknowledges monthly heritage celebration holidays.

Goals for next year include:

- Continue campus wide training opportunities for all faculty and staff.
- Professional Growth and Development Day diversity speaker at the February workshop.
- The appointment of a cabinet level diversity position to represent diversity issues on our campus

Members of this action project team include: Associate Professor Diana Hansen, Action Project Chair, Professor Sue Hardebeck, Associate Professor Jodi Palm, Beth Sundermeyer, Kellie Henegar, and Sedgwick Harris, Action Project Team sponsor.

The **General Education Core Assessment Action Project** will retire this year and then be institutionalized into the culture of KC. This project has collected two years of MAPP data to help the General Education Core Assessment committee guide decisions on how to help faculty incorporate into their curriculum the core outcomes. Data collected provided the AQIP team insight into which of the general education core outcomes KC needs to focus on for improvement. The *Quality in the Learning Classroom* faculty class sessions were held in fall 2009 faculty and staff workshop. This class will become a part of the five campus-wide faculty and staff workshop days. Topics will include how to incorporate the general education core curriculum in all courses at KC, retention, etc. Plans are also being considered to expand the *Quality in the Learning Classroom* to a full semester course for faculty. In addition, the MAPP exam will become a standardized assessment for incoming freshmen and exiting sophomores.

This fall term the AQIP General Education Core Assessment team is working with the Assessment Coordinator to create a matrix of all general education core objectives and map all courses to determine how many of the general education core objectives are being taught on a course level. The next step will be to analyze the courses within a given program to provide department chairs and program coordinators information to guide them in the possible redesign of curriculum to ensure that all general education core objectives are taught within a given program. In addition, all course level assessments this year were required to include the

evaluation of one of the general education core objectives. Other plans to institutionalize this project include planning the testing group for the required freshmen and sophomore MAPP testing.

After the Strategy Forum in February the Strategy Forum team will bring back several ideals for the next action projects that KC will focus on the next academic year.

KC Alumni and Friends

The Kaskaskia College Alumni and Friends organization has been re-structured to involve many additional active volunteers, both from KC and the communities we serve. Membership has more than doubled during the past year, with a goal to reach 1200 members by the end of 2010. Two very well attended events were sponsored by the KC Alumni and Friends this past fall—the KC Family Reunion which drew approximately 400 visitors, and a Todd Allen benefit concert which raised nearly \$5,000 for student scholarships. Coming up in April, KC Alumni and Friends will sponsor a very special motivational speaker, John Foppe, who will present inspirational messages and the proceeds will also support student scholarships.

In the upcoming year the KC Alumni and Friends group looks forward to planning and hosting our 70th anniversary celebration. Photographs and historical information is being gathered to document the incredible development of Kaskaskia College. It is truly amazing to consider how much has been accomplished, particularly in the last decade.