

# Memo

Date: July 24, 2006  
To: Donna Hilgenbrink  
From: Gina Glotfelty  
Re: Information Technology 2005-2006 Year End Report

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- ◆ The College continues the Smartroom technology initiative it has extended over the last several years and converted 14 additional classrooms into Smartrooms. These additions bring a total of 38 classrooms and computer labs that are now equipped with multi-media technology that accommodates a variety of learning styles, i.e. visual, auditory, kinesthetic, and connects the classroom with a vast amount of information, images, and sound.

Listed below, are the 14 locations installed during the fiscal year 2005 – 2006.

HB-231	HB-232	HB-243	HB-246
HB-248	ST-202	ST-219	L-120
L-122	L-206	L-209	L-217
L-218	Crisp 110		

- ◆ As identified in our 4 year replacement plan, replaced equipment in the following instructional labs with the latest PC technology.
  - 22 desktop computers      Drafting Lab
  - 39 desktop computers      Library
  - 27 desktop computers      Business Learning Center
  - 13 desktop computers      Success Center
  - 21 desktop computers      L-206 CISY Lab
  - 3 desktop computers      Physics
  - 3 notebook computers      Physics
- ◆ Provided 14 online faculty members with notebook computers to support course offerings.
- ◆ A web server was purchased and installed to allow students in the Web Design program to publish web pages to the World Wide Web.
- ◆ Provided a high performance workstation for instructional use in the Intro to Recording Techniques class.
- ◆ In support of the development of multi-media instruction, an additional workstation for video editing is available in the instructional design training lab.
- ◆ Provided a mobile, wireless lab in the Community Technology Center for the citizens of the northeast section of Centralia. This lab is located at the 2<sup>nd</sup> Baptist Church and funded by the Digital Divide grant.

- ◆ Commitment VII of the Five-year Institutional Plan states that the College is committed to providing programs and services that are accessible at times and places convenient to the learners. The objective of this commitment is to continue developing interactive video offerings to make more programs accessible. In order to move forward with this commitment, the College has replaced its current video conferencing technology, using dedicated circuits, with state-of-the-art IP based systems. Replacing these obsolete systems will provide the following:
  - Offer premier video conferencing technology to all Education Centers.
  - Provide consistent, high quality, and reliable communication for course offerings.
  - Eliminate the need for expensive, dedicated T-1 circuits.
  
- ◆ Provide improvement and enhancements of instruction by providing the latest software technology. The latest version of MS Office is available, along with Mathematica for Math students, Quickbooks for Accounting., and AutoCad for Drafting.
- ◆ Agreed to continue using WebCT as our course management system by approving a 3-year license agreement.
  
- ◆ Improved telecommunication by creating a wide-area network (WAN) to include all Education Centers and the Main Campus. This wide-area network configuration will allow Quality of Service (QOS) for interactive video and voice traffic.
  
- ◆ Purchased a new Enterprise Resource Planning system (ERP), Datatel Colleague in the fall of 2006. Created an Approach Document and identified 4 functional area teams to lead the project. A huge accomplishment was achieved on July 3, 2006 and thanks to the considerable efforts of the Financial Application Team, we are now using the general ledger, accounts payable, and purchasing system in Colleague. The teams remain on schedule and we are confident the following system modules will “Go-Live” according to the identified time frame.
  - Oct. 2006 Admissions (applicant processing for Sum/Fall 2007) special programs
  - Nov. 2006 Fixed Assets
  - Dec. 2006 Curriculum (for class schedule)
  - Jan. 2007 Human Resources and Payroll
  - Feb/Mar 2007 Records, Registrations, Fin. Aid, Accts. Receivable, Cash Receipts
  - Feb/Mar 2007 Degree Audit – Fast Track